CHIGWELL PARISH COUNCIL								Appendix	
FINANCE AND GOVERNANCE COMMITTEE 13 01 2026						Approved by:			
						Approved by:			
PROPOSAL PAYMENTS DUE IN DECEMBER FOR APPROVAL									
InvDate	**Ref**	**FY**	**Date due**	**Tender**	**Total due**	**Description**	**Supplier**	**Invoice No**	**Minutes**
02.01.26		2025-2026	16.01.26	DIRDEBIT	**£1,281.83**	Transactions by Company Card Dec 2025	Lloyds Bank/Unity Trust Bank	Statement	FG13/01/26
15.01.26	3608	2025-2026	16.01.26	DIRDEBIT	**£64.80**	Franco PostBase Mini Agreement 516829 until 14-04-2026	Francotyp-Postalia Limited	11603119	FC16B/25
15.12.25	3556	2025-2026	14.01.26	ONLINE	**£363.60**	Interim Internal Audit 25/26	Mulberry Local Authority	1806	FC98/24
16.12.25	3560	2025-2026	16.01.26	ONLINE	**£52.98**	Christmas Window Event 2025 frame@19	Chigwell Parish Council staff	3560	FC160.25
16.12.25	3561	2025-2026	16.01.26	ONLINE	**£286.00**	SLCC subscription 25/26	Chigwell Parish Council staff	MEM252228-1/MEM256082-1	FR5.15
11.12.25	3542	2025-2026	14.01.26	ONLINE	**£1,030.00**	Dig the grave on 23/12/25	L&J Hall Digging Services Ltd	3542	FR5.18/FC 11/12/25
09.12.25	3534	2025-2026	08.01.26	ONLINE	**£118.39**	Stationery,paper, folders	Viking Raja/Office Deport	4410214700	FR5.15
11.12.25	3543	2025-2026	08.01.26	ONLINE	**£646.97**	Fire Safety Service VH under 36 months Agreement	Chubb	11245976	CSC03/12/24 FC24/25
17.12.25	3530	2025-2026	16.01.26	ONLINE	**£3,120.00**	Survey of VH and Council Offices	Shyres Rural Ltd	003391	FC161.25
29.10.25	3421	2025-2026	14.01.26	ONLINE	**£1,875.00**	25/26Install, removal and storage of Christmas Tree Lights Station Rd.	SparkX Ltd	6692	FC23/10/25
06.01.26	3588	2025-2026	31.01.26	ONLINE	**£108.48**	5 x CPC business cards	Colour Print	36846	FR5.15

06.01.26	3595	2025-2026	31.01.26	ONLINE	**£65.04**	6 x CPC badges	RE-North London	3595		FR5.15
05.01.26	3596	2025-2026	14.01.26	DIRDEBIT	**£54.83**	Water consumption VH/CH -Jan 26	Clear Business	8395825		FC16A/25
31.12.25	3600	2025-2026	ASAP	ONLINE	**£163.45**	CPC staff mobile service charges	ICE CONNECT	12133771		FC114/25
01.01.26	3601	2025-2026		ONLINE	**£429.00**	IT Service; MS Licence; PLUS SIM 8x service fee £5	ICE CONNECT	35969		FC16B/25/ FC114.25
31.12.25	3583	2025-2026	31.01.26	DIRDEBIT	**£16.65**	Bank charge	unity trust bank	Statement 042		FC16A/25
31.12.25		2025-2026	31.01.26	ONLINE	**£23.65**	Main supplies	TRADE UK / SCREWFIX DIRECT Lt	Statement		
17.12.25	3570	2025-2026				Install new Notice Board £23.65	TRADE UK / SCREWFIX DIRECT Lt	2009494642		FR5.15
16.12.25	3562	2025-2026	31.01.26	DIRDEBIT	**£141.94**	Payroll People First Service	MHR International UK Limited	SIN250249	RegPmnt	FC27/11/25
31.12.25	3590	2025-2026	31.01.26	DIRDEBIT	**£141.94**	Payroll People First Service	MHR International UK Limited	SIN251012	RegPmnt	FC27/11/25
17.12.25	3575	2025-2026	13.01.26	DIRDEBIT	**£227.81**	RENAULT KANGOO ML19 lease	Vanarama	81583112	RegPmnt	FC16A/25
02.01.26	3602	2025-2026	02.01.26	DIRDEBIT	**£347.30**	BROADBAND	BT	3602	RegPmnt	FC16A/25
02.01.26	3603	2025-2026	24.01.26	DIRDEBIT	**£194.20**	Telephone Service	BT	3603	RegPmnt	FC16A/25
22.12.25	3576	2025-2026	22.01.26	DIRDEBIT	**£30.30**	EV SERVICE PLAN YG73 ALR	Vanarama	Agreement	RegPmnt	FC16A/25
10.12.25	3536	2025-2026	14.01.26	ONLINE	**£147.46**	QTR Rent for a piece of land at Chigwell Village	Epping Forest District Council	Agreement	RegPmnt	FC23/24
10.12.25	3535	2025-2026	14.01.26	ONLINE	**£750.00**	QTR Rent for a piece of land at Chigwell Village	Epping Forest District Council	3535	RegPmnt	FC16B/25
06.01.26	3506	2025-2026	10.01.26	DIRDEBIT	**£175.00**	Charge for property	Epping Forest District Council	26/0 16.02.25	RegPmnt	FC16B/25
06.01.25	3592	2025-2026	10.01.26	DIRDEBIT	**£884.00**	Charge for property	Epping Forest District Council	26/0 16/02/25	RegPmnt	FC16B/25
06.01.25	3591	2025-2026	10.01.26	DIRDEBIT	**£541.00**	Charge for property	Epping Forest District Council	7/0 16.02.25	RegPmnt	FC16B/25
05.01.26	3598	2025-2026	31.01.26	ONLINE	**£316.68**	3X1100Ltr Bins Emptied weekly/MNTH SERVICE	RWR (Commercial) Ltd	E241911	RegPmnt	FC16B/25
05.01.26	3597	2025-2026	31.01.26	ONLINE	**£200.70**	2x1100Ltr Bins Emptied Monthly	RWR (Commercial) Ltd	E241912	RegPmnt	FC16B/25

17.12.25	3567	2025-2026	ASAP	ONLINE	**£12.00**	Extra time for right to work checks for new starter	Haypex HR Services	649		FR5.15
06.01.2026	3589	2025-2026	31.01.26	ONLINE	**£1,080.00**	HR retained Service 25/26	Haypex HR Services	3589	RegPmnt	FC25/26(13/10/25)
12.11.25	3547	2025-2026	11.01.26	ONLINE	**£237.60**	Legionell test	Hygiene Contracts LTD	18510	RegPmnt	FC16B/25
02.01.26	3599	2025-2026	14.01.26	ONLINE	**£250.00**	Pest Control	CLINIKIL ADVANCED Ltd	3515	RegPmnt	FC16B/25
		2025-2026		DIRDEBIT		FG Feb meeting	ENGIE/WATER/gas/electricity		RegPmnt	FC16A/25
		2025-2026		DIRDEBIT		FG Feb meeting	Castle Water		RegPmnt	FC16A/25
		Sub Total due in January 2026			**£15,378.60**					

02.01.26	3604	2025-2026	09.01.26	ONLINE	**£13,555.46**	Net Pay January 2026	Chigwell Parish Council staff	Payroll report	FR13/01/26
09.12.25	3525	2025-2026	15.01.26	ONLINE	**£4,116.23**	HMRC PAYE/NIC	HMRC	Payroll report Dec 25	FG09/12/25
09.12.25	3526	2025-2026	15.01.26	ONLINE	**£2,718.95**	Superannuation Payments	Essex Pension Fund	Payroll report Dec 25	FG09/12/25
09.12.25	3527	2025-2026	15.01.26	DIRDEBIT	**£301.93**	Superannuation Payments	NEST PENSION FUND	Payroll report Dec 25	FG09/12/25
		Sub Total due in January 2026			**£20,692.57**				
		Total due in January 2026			**£ 36,071.17**				

Money In

26.11.2025	3502	2025-2026		DIRDEBIT	**£236.46**	Revised monthly mob charge	O2	Credit Note

DD Transactions for Unity Current Account T2

Vouche	Date	Chq/R	Description	Supplier	Total Paid	Minutes	Cashed
			STARTING BALANCE				
351	16/12/2025	BACS	Refundable V0597 VH06122025	V0597	**-400.00**	FC	16/12/2025
352	16/12/2025	BACS	WrongPayCHQ105623	Cemetery Memorials	**-210.00**	FR	16/12/2025
353	16/12/2025	BACS	VH13/12/25VO0606		**-285.00**	FC	16/12/2025
740	16/12/2025	BACS	Legionella test	HYGIENE CONTRACTS	**-237.60**	FC	16/12/2025
741	18/12/2025	DD	3M3 Nov a/c2363028	Castle Water	**-13.32**	FC	18/12/2025
742	18/12/2025	DD	GL 2M3 Nov 25 a/c 2504633	Castle Water	**-10.73**	FC	18/12/2025
744	22/12/2025	DD	1,118.9 kWh Nov a/c 10391830	ENGIE	**-146.06**	FC	22/12/2025
745	22/12/2025	DD	3,190.6kWh Nov 25 a/c10392030	ENGIE	**-380.58**	FC	22/12/2025
359	24/12/2025	BACS	VH20.12.2025 V0594	V0594	**-400.00**	FC	24/12/2025
748	24/12/2025	DD	Telephone Service	BT	**-4.20**	FR	24/12/2025
749	24/12/2025	DD	865.0 kWh Nov acc 10370674	ENGIE	**-384.38**	FC	24/12/2025
750	24/12/2025	DD	4.5kWh Nov acc 10370675	ENGIE	**-72.60**	FC	24/12/2025
751	24/12/2025	DD	467.1kWh Nov acc 10370676	ENGIE	**-244.44**	FC	24/12/2025
752	24/12/2025	DD	311.2kWh Nov acc 10370677	ENGIE	**-183.47**	FC	24/12/2025
753	24/12/2025	DD	607.0kWh Nov acc 10370749	ENGIE	**-345.86**	FC	24/12/2025
755	29/12/2025	DD	LF Water 25/26 Apr-March 26	Castle Water	**-15.53**	FC	29/12/2025
764	31/12/2025	DD	CASH&CHQS Charge 04/9/25-04/09/25	UNITY TRUS BANK	**-10.40**	FC	31/12/2025