CHIGWELL PARISH COUNCIL | **Prepared by RFO** | **Approved:**

Signed by Clerk | **Approved:**

Under Chigwell Parish Council Finance Regulations 26/27 | **Date:**

5.15 Individual purchases within an agreed budget for that type of expenditure may be authorised by the Clerk or RFO, under delegated authority, for any items below £1,000 excluding VAT

Individual Purchase Report up to 02/10/2026

Date	Ref	FY	Status	Tender	Total £	Description	Supplier	Invoice	MinRef	Net	VAT	Date
20.09.2026	4395	2026-2027	Outstanding	DIRDEBIT	**£37.28**	Trade Waste collection 1100 recycling bin	Epping Forest District Council	M0001509984/10/3/2(	**FR5.15**	**£37.28**	**£0.00**	20.09.2026
30.09.2026	4384	2026-2027	Outstanding	ONLINE	**£379.20**	Topsoil bulk bag 4	Lawsons (Whetstone) Ltd	935199	**FR5.15**	**£316.00**	**£63.20**	30.09.2026
29.09.2026	4380	2026-2027	Outstanding	CARD	**£13.76**	Biscoff Biscuits Pack of 300 CPC meetings	Amazon Services Europe	Order No. 204-038121	**FR5.15**	**£13.76**	**£0.00**	29.09.2026
29.09.2026	4379	2026-2027	Outstanding	CARD	**£79.99**	Amorcaffe Intenso PLUS taste Coffee Beans 6x1kg	Amazon Services Europe	GB6AYXKPRAEUD	**FR5.15**	**£79.99**	**£0.00**	29.09.2026
29.09.2026	4378	2026-2027	Outstanding	CARD	**£14.25**	Cleaning materials	Amazon Services Europe	GB68KAAGZAEUI	**FR5.15**	**£11.88**	**£2.37**	29.09.2026
29.09.2026	4377	2026-2027	Outstanding	CARD	**£129.00**	HONOR X5c Plus MediaTek Helio G81 4GB RAM 128GB I	Five Tech Limited	GB600UMU0Z6NZI	**FR5.15**	**£107.50**	**£21.50**	29.09.2026
29.09.2026	4376	2026-2027	Outstanding	CARD	**£16.98**	Case for Honor X5c Plus/X5c	Amazon Services Europe	GB6AXXJBGAEUD	**FR5.15**	**£14.15**	**£2.83**	29.09.2026
29.09.2026	4375	2026-2027	Outstanding	CARD	**£23.68**	Wireless Keyboard and Mouse Comb	Amazon Services Europe	GB6AYXJZ8AEUD	**FR5.15**	**£19.73**	**£3.95**	29.09.2026
29.09.2026	4374	2026-2027	Outstanding	CARD	**£18.29**	EV charging	Shell EV Charging Solution	Statement	**FR5.15**	**£18.29**	**£0.00**	29.09.2026
28.09.2026	4373	2026-2027	Outstanding	CARD	**£118.82**	Diesel mower	Shell Chigwell	Receipt	**FR5.15**	**£99.02**	**£19.80**	28.09.2026
29.09.2026	4370	2026-2027	Outstanding	ONLINE	**£1,530.00**	Laptop RFO - replacement	ICE CONNECT	QUOTE	**FR5.15**	**£1,275.00**	**£255.00**	23.09.2026
29.09.2026	4369	2026-2027	Outstanding	ONLINE	**£150.00**	Finance for Large Council 200k+ 07 10 2026	Essex Assoc. of Local Councils	Booking Form	**FR5.15**	**£125.00**	**£25.00**	29.09.2026
27.09.2026	4367	2026-2027	Outstanding	CARD	**£10.79**	Pool Car Mileage Log Book	Amazon Services Europe	GB68I1ULZAEUI	**FR5.15**	**£8.99**	**£1.80**	27.09.2026
25.09.2026	4366	2026-2027	Outstanding	CARD	**£11.40**	Supplies refreshment	LIDL	Receipt	**FR5.15**	**£11.40**	**£0.00**	25.09.2026
23.09.2026	4365	2026-2027	Outstanding	CARD	**£7.87**	Vehicle Inspection journal	Scale Lane Printers Limited	GB600ZUTPSVF5I	**FR5.15**	**£6.56**	**£1.31**	23.09.2026
28.09.2026	4363	2026-2027	Outstanding	CARD	**£77.67**	39.05l diesel mower	Shell Chigwell	Receipt	**FR5.15**	**£64.73**	**£12.94**	22.09.2026
28.09.2026	4362	2026-2027	Outstanding	CARD	**£80.31**	46.18l petrol	Shell Chigwell	Receipt	**FR5.15**	**£66.93**	**£13.38**	22.09.2026
28.09.2026	4358	2026-2027	Outstanding	ONLINE	**£218.56**	GR C 008 plaque	Fibrous Funeral Supplies		**FR5.15**	**£182.13**	**£36.43**	
18.09.2026	4357	2026-2027	Outstanding	ONLINE	**£210.00**	Return to work assessment	Ask me Ergonomics	1511	**FR5.15**	**£210.00**	**£0.00**	18.09.2026
25.09.2026	4356	2026-2027	Outstanding	ONLINE	**£48.00**	Rental bigger van for two days	Loughton Self Drive Ltd	6048532	**FR5.15**	**£40.00**	**£8.00**	25.09.2026
24.09.2026	4355	2026-2027	Outstanding	ONLINE	**£35.98**	table cover for Trafalgar Room	Amazon Services Europe	086	**FR5.15/EMR230**	**£29.98**	**£6.00**	09.09.2026