



**MEETING OF THE  
COMMUNITY ASSETS COMMITTEE**

To be convened: TUESDAY 5<sup>th</sup> July 2022

Time: 1pm

Place of meeting: Chigwell Council Parish Offices, Hainault Road, Chigwell, IG7 6QZ

Members are hereby **SUMMONED** to attend the above meeting  
to transact the following business.

Members are respectfully reminded that each item of business should be carefully  
examined, with any pecuniary and non-pecuniary interests duly declared.

Members to be present:

Cllr Lisa Skingsley Morgan (Chair)

Cllr Celina Jefcoate

Cllr. Elliot Costa

Cllr Rochelle Hodds (Vice Chair)

Cllr Renu Phull

Cllr Naveed Akhtar

**Members of the press and public are invited to attend this meeting. Photographing,  
recording, broadcasting or transmitting the proceedings may take place**

Acting Proper Officer

Cllr. Celina Jefcoate

Acting Proper Officer

Cllr Naveed Akhtar

Date: 28<sup>th</sup> June 2022

## AGENDA

### 1. APOLOGIES FOR ABSENCE

**2. DECLARATIONS OF INTEREST** Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.

**3. MINUTES** To receive and confirm the minutes of the meeting held 14<sup>th</sup> June 2021 (Appendix 1)

**4. PUBLIC PARTICIPATION** To **NOTE** any representations made by members of the public there is a time limit of 2 minutes per speaker (unless there is only one speaker when the limit is 3 minutes); no more than 15 minutes shall be allocated to this item except at the discretion of the Chairman of the Meeting.

5) **CEMETERY GATES UPDATE** - Update by the Open Spaces Manager

6) **LAWNMOWER QUOTE** - Update by the Open Spaces Manager

7) **DATE OF NEXT MEETING**

8) **CONFIDENTIAL ITEM**

**EXCLUSION OF THE PUBLIC AND THE PRESS** N In the event that the Agenda contains Exempt (blue) pages, to **CONSIDER** the following motion to be proposed by the Vice Chairman: "That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed."

There is ONE confidential item to be considered.
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Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity

### Notes on Declarations of Interest

Members with a disclosable pecuniary interest in an item should withdraw from the room while that item is being considered. Members should also leave the room if their continued presence is not compatible with the Council's Code of Conduct or the Seven Principles of Public Life.

The disclosure must include the nature of the interest. If you become aware during meeting of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Monitoring Officer well before the meeting if needed.