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Clerk to the Council
Anthony-Louis Belgrave

2nd October 2018

ENVIRONMENT COMMITTEE

TO: MEMBERS OF THE ENVIRONMENT COMMITTEE

Councillors: Richard Alvin, Deborah Barlow, Kewal Chana, Rochelle Hodds and Brian Sandler.

You are hereby invited to attend a meeting of the **ENVIRONMENT COMMITTEE** which will be held on **Monday 8th October 2018** at the **Parish Council Offices**, Hainault Road, Chigwell, at **11.00am** to transact the business shown in the Agenda below.

Anthony-Louis Belgrave Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. OTHER ABSENCES

To *NOTE* any absences for which no apology has been received.

3. CONFIRMATION OF MINUTES *

To *CONFIRM*, as a true record, the Minutes of the Environment Committee Meeting held on 14th August 2018.



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DECLARATIONS OF INTEREST 4.

To **RECEIVE** any Declarations of Interest by Members.

- A Member with a personal interest in a matter must consider whether it is a "prejudicial interest" (i.e. prejudicial to the public interest).
- A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member's judgement of the public interest.

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

5. ALLOTMENTS REPORT

Members are advised that the awards for the Best Kept Allotment Competition have been presented by the Chairman and photographs of this presentation have been uploaded on the website. Members are also advised that the following plots have been re-allocated to others, due to neglect by the former tenants; LF5, LF10, LF11, LF24 and LF29. A further oral report will be given at the meeting.

Members are asked to *NOTE* the following:

Gravel Lane

There are seven unoccupied half-size plots and nineteen occupied plots

Limes Avenue

There are twenty-two occupied plots, with two individuals on the waiting list.

Members are now asked to *COMMENT* this.

6. **CEMETERY REPORT**

Members are advised that a full oral report will be given at this meeting.

Members are now asked to *COMMENT* this.

7. **OPEN GARDENS**

Members are advised that an inspection of the open gardens has been undertaken and an oral report will be given at this meeting.

Members are now asked to **COMMENT** this.



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8. OTHER ENVIRONMENT MATTERS



Diwali Festive Lighting Proposal

Members are reminded that at the previous meeting of this committee the general concept to erect Diwali Festive lighting at the Millennium Gardens was APPROVED. Members were also advised by the co-Chairman of 'Light-up London' that this display would be in the form of an illuminated sign, inscribed with the words; 'Happy Diwali.'

Members are now advised that plans have been received from 'Light-up London' showing the supporting structure for this sign and is attached at *Appendix 1*.

Members are now asked to *CONSIDER* this plan and *APPROVE* an appropriate course of action.

Christmas Tree Donation Sign 🖑

Members are asked to *CONSIDER* an oral report concerning a proposal to install appropriate signage in recognition of the donation of the Christmas Fir tree at Chigwell Station Green.

Adult Fitness Equipment/Running Track – Chigwell Row Recreation ground 🖤



Members are asked to *CONSIDER* an oral report concerning the feasibility of accessing Grant funding for this project.

Christmas Tree Lighting Event

Members are advised that the Communications Committee have proposed that this event be scheduled for Friday 30th November 2018. Members are further advised that a horse-riding activity will be supplied by the Chairman's Charity; Chigwell Riding Trust.

Members asked to *NOTE* an oral report concerning this event will be given by the Chairman of the Communications Committee.

Members are now asked to CONSIDER this oral report and APPROVE an appropriate course of action.

Replacement of Festive Lighting on Brook Parade 🖑

Members are reminded that the selected supplier has been APPROVED to undertake this project. Members will now receive a full oral report on the progress of this project.

Members are now asked to **COMMENT** this.



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9. MATTERS TO BE BROUGHT FORWARD TO THE NEXT ENVIRONMENT **COMMITTEE MEETING**

To NOTE any matters which Members may wish to draw to the attention of the Committee and/or request to be included in the Agenda for the next meeting of the Committee.

DATE OF NEXT MEETING 10.

Members are reminded that the next meeting of this committee is scheduled for 3rd December 2018, 11pm and are now asked to *CONSIDER* the alternation of this date.

EXCLUSION OF THE PUBLIC AND THE PRESS 11.

In the event that the Agenda contains Exempt (blue) pages, to CONSIDER the following motion to be proposed by the Vice Chairman:

"That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed."

There is one confidential item to be considered.

Anthony Belgrave Clerk to the Council