4th October 2019

TO: MEMBERS OF THE CHIGWELL PARISH COUNCIL

You are hereby SUMMONED to attend the COUNCIL MEETING of the CHIGWELL PARISH COUNCIL, which will be held on THURSDAY 10th OCTOBER 2019, at the Parish Council Offices, Hainault Road, Chigwell, immediately following the Planning Committee meeting which commences at 7.30pm, to transact the business shown in the Agenda below.

Anthony-Louis Belgrave
Clerk to the Council

AGENDA

1. RECORDING OF MEETINGS
   Members of the Public and Councillors are asked to note that in accordance with Standing order 3 (i) photographing, recording, broadcasting or transmitting the proceedings of a meeting may take place.

2. APOLOGIES FOR ABSENCE
   To RECEIVE any apologies for absence.

3. OTHER ABSENCES
   To NOTE any absences for which no apology has been received.

4. CONFIRMATION OF MINUTES
   To APPROVE, as a correct record, the Minutes of the Meetings of the Parish Council held on the 19th September 2019.
5. **DECLARATIONS OF INTEREST**

   To **RECEIVE** any Declarations of Interest by Members.
   - A Member with a personal interest in a matter must consider whether it is a "prejudicial interest" (i.e. prejudicial to the public interest).
   - A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member’s judgement of the public interest.

   Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

6. **COMMUNICATIONS**

   To **RECEIVE** such communications as the Clerk may place before the Council.

   *NOTE:* Any Member wishing to have a communication brought to the attention of the Council should give prior notification to the Clerk.

7. **DOCUMENTS ON DEPOSIT**

   To **RECEIVE** notice of documents received and or deposited with the Clerk as shown at Appendix 1.

8. **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER**

   a) **List of Cheques**

   To **APPROVE** the list of cheques and payments shown at Appendix 2 which are due for payment and **NOTE** the summary of income received and the account balances. (Members are advised the aforementioned list may be updated, as necessary and will be tabled at the meeting)

   b) **Reconciliation of Parish Council Bank Accounts with the Accounts Package**

   To check and confirm the reconciliation of the Bank Accounts with the Finance Accounts and to **PROPOSE** and **SECOND** that the aforementioned documents have been examined and signed as being correct. The relevant documents will be tabled at the meeting.

9. **REINSTATEMENT OF NIGHT-TIME STREET LIGHTING**

   Members are reminded that because of a decision made by ECC/EFDC, this council has the opportunity to finance the operation of street illumination, throughout the night.

   Members are further reminded that this proposal was first considered at the council meeting held on 9th January 2019. Please **NOTE** the aforementioned proposal and the respective minute; 18.176 at Appendix 3. Members are now advised this proposal has since been revised, as shown at Appendix 3a, for Member’s information.
Members are now asked to **CONSIDER** the revised proposal as described in correspondence from ECC/EFDC and the recommendation received from the selected professional advisor. Having considered this information, Members are now required to **APPROVE** an appropriate course of action.

10. **COUNCILLOR CODE OF CONDUCT & MEMBERS’ DOCUMENTATION**

Members are reminded that the Localism Act 2011 requires Parish Councils to adopt a Code of Conduct, which confirms the conduct expected of their Members. This Council **RESOLVED** to adopt the revised Code of Conduct at the meeting on 10th November 2016.

At every Annual Council meeting this decision is confirmed and attendees are reminded that this pronouncement requires all members to abide by certain principles of integrity, objectivity, accountability, openness, honesty and leadership. Chigwell Parish Council’s compliance with the Localism Act 2011, Sec 28(1), the Nolan Principles and the aforementioned Code of Conduct must be resolute, as it is a statutory requirement.

Accordingly, Members are reminded that as Parish Councillors you have certain obligations, as a representative on this council, to your ward residents. One aspect of your implied responsibilities is to ensure all documentation required as a consequence of your membership of this council is current, accurate and accessible.

The Chairman and the Clerk will now further advise members on these matters.

Members are now asked to **COMMENT** on this subject.

11. **WHIPPS CROSS HOSPITAL REDEVELOPMENT PROJECT**

Members will now **RECEIVE** a presentation, by a representative of the Barts Health NHS Trust on the proposed redevelopment of the Whipp's Cross Hospital site. This presentation will be followed by a short Q & A session.

Members are now asked to **COMMENT** on the aforementioned proposals.

12. **MEMBERS’ REPORTS**

To **RECEIVE** brief reports from Members who are representatives on Committees, Working Groups or Outside Bodies.

13. **HIGHWAY ISSUES**

To note any Highways issues Members may have.
14. **PRESENTATION BY THE ELECTED MEMBER FOR CHIGWELL & LOUGHTON BROADWAY**

To *RECEIVE* a presentation by Councillor Gagan Mohindra concerning Highway issues and other related Essex County Council projects in Chigwell. This presentation will be followed by a public questions and answer session.

15. **REMEMBRANCE SUNDAY 🌸**

Members are reminded that 10th November 2019 is Remembrance Sunday. It is now necessary to agree arrangements for the laying of the wreaths, which will be at the following locations:

- All Saints Church, 10.45am - Vice Chairman to attend and lay the wreath.
- St Mary’s Church, 10.45am - Chairman to attend and lay the wreath.
- The green opposite St Winifred’s Church, 10.45am - A Councillor to be nominated to attend and lay the wreath.

16. **REPORT OF THE CLERK**

To *RECEIVE* the oral report of the Clerk on matters which may be of current interest to Members but which do not require to be reported formally.

17. **REPORT OF THE CHAIRMAN**

To *RECEIVE* the oral report of the Chairman on matters which may be of current interest to Members but which do not require to be reported formally.

18. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

To *RECEIVE* questions from members of the public.

*In accordance with the agreed procedure [Minute No. 97.72(b) & Minute No. 19.49], the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.*

19. **MATTERS TO BE BROUGHT FORWARD TO THE NEXT COUNCIL MEETING**

To *NOTE* any matters which a Member or the Clerk may wish to draw to the attention of the Council and/or request to be included in the Agenda for the next meeting of the Council.
20. **EXCLUSION OF THE PUBLIC AND THE PRESS**

In the event that the Agenda contains Exempt (blue) pages, to **CONSIDER** the following motion to be proposed by the Vice Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

There are TWO confidential items to be considered

Anthony-Louis Belgrave
Clerk to the Council