

Chigwell Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
275	Materials C&OS	21/07/2021		1. Barclays - Current	Card	Cleaning materials	L J Mead & Son	S	19.17	3.83	23.00
276	Sundry Expenses	21/07/2021		1. Barclays - Current	Card	Medical Supplies	L J Mead & Son	S	7.50	1.50	9.00
277	C&OS Protective Equip.	21/07/2021		1. Barclays - Current	Card	Work clothes	Direct Boot	S	252.90	50.58	303.48
278	C&OS Grounds Maintenance	21/07/2021		1. Barclays - Current	Card	Equipment Fuel	Shell Chigwell	S	25.39	5.08	30.47
279	Legal & Professional Fees	21/07/2021		1. Barclays - Current	D/D	Risk Management Services	Wirehouse Employment Serv	S	55.00	11.00	66.00
280	VH Utilities	21/07/2021		1. Barclays - Current	D/D	Electricity Supply	BGB Services	S	163.06	32.61	195.67
281	VH Utilities	21/07/2021		1. Barclays - Current	D/D	Electricity Supply	BGB Services	S	27.21	5.44	32.65
282	Materials C&OS	21/07/2021		1. Barclays - Current	Card	Horticultural Supplies	Thompson of Crew	S	344.16	68.84	413.00
283	General Expenses	21/07/2021		1. Barclays - Current	Card	Cleaning materials	Amazon EU UK Branch	S	8.16	1.65	9.81
284	General Expenses	21/07/2021		1. Barclays - Current	Card	Cleaning materials	Amazon EU UK Branch	S	2.89	0.58	3.47
285	C&OS Equip. Purchase	21/07/2021		1. Barclays - Current	A/C settlement	Horticultural Supplies	Amazon re SHY	S	30.82	6.17	36.99
286	IT	22/07/2021		1. Barclays - Current		Projector loan	Essex Systems	S	50.00	10.00	60.00
287	C&OS Property Maint.	22/07/2021		1. Barclays - Current		Regular Inspection/Service	Contact Roller Shutter	S	240.00	48.00	288.00
288	C&OS Electricity	22/07/2021		1. Barclays - Current	D/D	Electricity Supply	SSE Southern Electric	L	415.39	20.76	436.15
289	Printing & Stationery	22/07/2021		1. Barclays - Current		Office Supplies	Paperstone	S	79.72	15.94	95.66
290	Social Media	22/07/2021		1. Barclays - Current		Social Media Management	Project Maverick	S	480.00	96.00	576.00
291	Locum/Temp Fees	22/07/2021		1. Barclays - Current		Locum/Temp fees	SLCC Enterprises	S	3,024.77	604.95	3,629.72
292	Sundry Expenses	22/07/2021		1. Barclays - Current		Signage	R E Essex Ltd	S	40.33	8.07	48.40
293	Mobile comms	22/07/2021		1. Barclays - Current		Mobile telephone charges	O2	S	27.37	5.47	32.84
294	VH Utilities	22/07/2021		1. Barclays - Current	D/D	Electricity Supply	British Gas	L	93.84	4.69	98.53
Total									5,387.68	1,001.16	6,388.84

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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
239 Salaries, PAYE & NI	12/07/2021		2. HSBC - Clerk's Accc		Salaries -		X		0.00	
240 Salaries, PAYE & NI	12/07/2021		2. HSBC - Clerk's Accc		Salaries -		X		0.00	
241 Salaries, PAYE & NI	12/07/2021		2. HSBC - Clerk's Accc		Salaries -		X		0.00	
242	12/07/2021		2. HSBC - Clerk's Accc		Salaries -		X		0.00	
243	12/07/2021		2. HSBC - Clerk's Accc		Salaries -		X		0.00	
244 Bank charges	12/07/2021		2. HSBC - Clerk's Accc	D/D	Bank charges	HSBC	X	6.50	0.00	6.50
245 Bank charges	12/07/2021		2. HSBC - Clerk's Accc	D/D	Bank charges	HSBC	X	6.50	0.00	6.50
246 VH Rent & Rates	12/07/2021		1. Barclays - Current	D/D	Non-Domestic Rates	Epping Forest DC	X	541.00	0.00	541.00
247 Rent and Rates	12/07/2021		1. Barclays - Current	D/D	Non-Domestic Rates	Epping Forest DC	X	821.00	0.00	821.00
248 C&OS Rent & Rates	12/07/2021		1. Barclays - Current	D/D	Non-Domestic Rates	Epping Forest DC	X	175.00	0.00	175.00
249 Telephone & Broadband	12/07/2021		1. Barclays - Current	D/D	Telephone Service	BT	S	160.00	32.00	192.00
250 Telephone & Broadband	12/07/2021		1. Barclays - Current	D/D	Telephone & Broadband	BT	S	119.60	23.92	143.52
251 Materials C&OS	12/07/2021		1. Barclays - Current	Card	Cleaning materials	Bell Brush	S	214.00	42.80	256.80
252 Sundry Expenses	12/07/2021		1. Barclays - Current	Card	Padlock	L J Mead & Son	S	25.83	5.17	31.00
253 Sundry Expenses	12/07/2021		1. Barclays - Current	Card	Batteries	L J Mead & Son	S	5.83	1.17	7.00
254 Postage	12/07/2021		1. Barclays - Current	Card	Postage	Post Office Counters	E	2.69	0.00	2.69
255 Sundry Expenses	12/07/2021		1. Barclays - Current	Card	Office Supplies	McColls	S	2.66	0.53	3.19
256 C&OS Water	12/07/2021		1. Barclays - Current	Card	Water tank replacement	Kingspan Water & Energy	S	101.00	20.20	121.20
257 Legal & Professional Fees	12/07/2021		1. Barclays - Current	Card	Legal services	Setfords	S	333.33	66.67	400.00
258 Electricity	12/07/2021		1. Barclays - Current	D/D	Electricity Supply	SSE Southern Electric	L	297.71	14.89	312.60
259 Waste Disposal	12/07/2021		1. Barclays - Current		Waste Bin Hire & Collection	Epping Forest DC	S	390.00	78.00	468.00
260 Gas	12/07/2021		1. Barclays - Current	D/D	Gas Supply	Crown Gas & Power	L	23.62	1.18	24.80
261 C&OS Security	12/07/2021		1. Barclays - Current		Alarm System Maintenance	Essex Security Services	S	260.00	52.00	312.00
262 Printing & Stationery	12/07/2021		1. Barclays - Current		Printer Rental + Copies	Copy Klik Copiers	S	942.90	188.58	1,131.48
263 General Expenses	12/07/2021		1. Barclays - Current		Reference books	Essex Assoc. of Local Councils	S	167.76	5.00	172.76
264 General Expenses	12/07/2021		1. Barclays - Current		Reference books	Wirehouse Employment Serv	S	17.50	3.50	21.00
265 General Expenses	12/07/2021		1. Barclays - Current		Reference books	Essex Assoc. of Local Councils	S	7.99	0.80	8.79
266 Property Maintenance	12/07/2021		1. Barclays - Current		Window cleaning	R A Turner	X	17.00	0.00	17.00
267 C&OS Equip. Purchase	12/07/2021		1. Barclays - Current		Horticultural Supplies	AM Garden Machinery	S	102.50	20.50	123.00
268 C&OS Equip. Maintenance	12/07/2021		1. Barclays - Current	A/C settlement	Cleaning materials	Amazon EU UK Branch	S	13.84	2.77	16.61
269 C&OS Grounds Maintenance	12/07/2021		1. Barclays - Current	A/C settlement	Horticultural Supplies	Amazon EU UK Branch	S	4.44	0.89	5.33
270 C&OS Protective Equip.	12/07/2021		1. Barclays - Current	A/C settlement	Maintenance supplies	AMAZON re IMS Ltd	S	16.17	3.23	19.40
271 C&OS Equip. Purchase	12/07/2021		1. Barclays - Current	A/C settlement	Maintenance tools	Amazon re Domu	S	31.09	6.23	37.32
Total								12,995.48	570.03	13,565.51

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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
272 Superannuation	13/07/2021		2. HSBC - Clerk's Acct		Superannuation Payments	Essex Pension Fund	X	2,792.58	0.00	2,792.58
273 Salaries, PAYE & NI - Admin	13/07/2021		2. HSBC - Clerk's Acct		PAYE & NI	HMRC	X	3,371.37	0.00	3,371.37
274 C&OS Playground Equipment	13/07/2021		1. Barclays - Current		Playground repairs	ARD Playgrounds	S	247.45	49.49	296.94
Total								6,411.40	49.49	6,460.89

PAUL MARAN & SON

25 Greenleafe Drive Ilford IG6 1LN

Telephone: 0208-550-1201 Mobile: 07860-838-690

info@paulmaranandson.co.uk

Customer ref no: VH0721

Mr S Donovan

Chigwell Parish Council

Hainault Road

Essex

IG7 6QZ

Dear Scott,

Thank you for your enquiry in relation to the electrical works at the Victory Hall site.

Below is the quotation for remedial works as discussed following an Electrical Installation Condition Report.

Replace all spots in the false ceiling area with LED fire rated in white ring type

Replace 1 x 4 way fuse board at meter, position to include 2 x 63A MCB's

Replace 2 x fuse boards in the rear bar area

Replace 2 x fuse boards in snooker room

Replace 4 x Snooker table fittings with LED type
Replace 8 x lights in the snooker room with LED type cool white lamps
Replace external lights (flood) and cables where required
Run all new earths where required
Fit 2 x Emergency lights round the fire escape side of main hall
Carry out remedial works to items 19, 18, 17, 23, 21
Supply new NICEIC certificates

~~All works to be completed out of hours~~

Labour and Materials	£ 6295.00
VAT	£ 1259.00
Total estimated charge	£ 7554.00

FIRE ALARM

Wire from existing panel in Victory Hall entrance area, to the other half of the building (men's club).

Smoke alarms and break glass x 6 at all main fire exits

~~All works to be completed out of hours~~

Labour and Materials	£ 3265.00
VAT	£ 653.00
Total estimated charge	£ 3918.00

EMERGENCY LIGHTS

Supply and fit 6 x exit lights over main exits (then see how much light is produced, see if anymore lights are required)

~~All works to be completed out of hours~~

Labour and Materials	£ 3368.50
VAT	£ 673.70
Total estimated charge	£ 4042.20

Trace Electrical

3 Chester Close, Loughton, Essex. IG10 2LP

traceelectricaltd@gmail.com

Telephone: 07506 743009

Date: 6th July 2021

Mr S Donovan

Chigwell Parish Council

Hainault Road

Chigwell

Essex. IG7 6QZ

Dear Mr Donovan,

Please find below an estimate break down for the remedial works required at Victory Hall (club side) and outside lights on main hall, as per your request.

Replace 1 x 4 way fuse board at meter, position to include 2 x 63A MCB's

Replace 2 x fuse boards in snooker room

Replace 2 x fuse boards in the rear bar area

Replace all spots in the false ceiling area with LED fire rated in white ring type

Replace 8 x lights in the snooker room with LED type cool white lamps

Replace 4 x Snooker table fittings with LED type

Run all new earths where required

Replace external lights (flood) and cables where required

Fit 2 x Emergency lights round the fire escape side of main hall

Carry out remedial works to items 17, 18, 19, 21, 23

Supply new NICEIC certification on all fuse boards

	£
Labour and Materials	6385.00
VAT	1277.00
Total estimated charge	7662.00

Emergency lights

Supply and fit main exit lights - Total 6

	£
Labour and Materials	3672.00
VAT	734.40
Total estimated charge	4406.40

Fire Alarm

Using existing fire alarm panel in Victory Hall - wire to Men's club side of Victory Hall, installing 6 x smoke alarms and break glass as agreed

	£
Labour and Materials	3523.50
VAT	704.70
Total estimated charge	4228.20

TOTAL ESTIMATED CHARGE

	£
Remedial works	6385.00
Emergency lights	3672.00
Fire Alarm	3523.50
Total	13580.50
VAT	2716.10
Total estimated charge	16296.60

****All works can be completed out of hours if required at NO extra charge****

Mr Scott Donovan
Chigwell Parish Council
Hainault Road
Chigwell
Essex
IG7 6QZ

CUSTOMER QUOTATION NO. 1741

Quote No: 1741
Site: Chigwell Members Club
Site Address: Hainault Road
Chigwell
Essex
IG76QU
Date: 28/06/2021
Valid For: 30 Day(s)

Dear Scott,

Thank you for your recent enquiry. We are pleased to be able to offer our revised quotation for the remedial works required following the Electrical Installation Condition Report.

This quote should be read in conjunction with the Observations and recommendations as listed in Part 6 of Electrical Installation Condition Report IPR18/164007.

REMEDIAL WORKS

- Replace DB/01 for new 4 way D/B incorporating 2 x 63A type B MCB's.
- Replace DB/02 for new 16 way D/B incorporating associated RCBO's.
- Replace DB/03 for new 16 way D/B incorporating associated RCBO's.
- Replace all recessed downlights (approx. 45) for new fire rated GU10 downlights with lamps.
- Replace 8 number perimeter lights in snooker hall with LED batten fittings.
- Provide/install main protective earth bonding to gas and water service pipes.
- Replace 7 number external lights for LED.
- Carry out remedial works to items 5,6,17,18,19,20,21,23,24,25,27,28,30 (see report)

FIRE ALARM + EMERGENCY LIGHTING

Following your request to have the fire alarm linked to Victory Hall and upgrade the emergency lighting, I have allocated a P/C sum for the works pending site specific survey.

We hope the above meets with your requirements and look forward to hearing from you further.
If in the meantime you require any further clarifications then do not hesitate in contacting the undersigned.

Yours Faithfully,
Richard Banks

CUSTOMER QUOTATION NO. 1741

Item	Quantity	Unit Price	VAT	Total
Labour for 2 x Engineers	15.00	£350.00	20%	£5,250.00
Materials	1.00	£2,650.00	20%	£2,650.00
Fire Alarm P/C sum	1.00	£6,500.00	20%	£6,500.00
Emergency Lighting P/C sum	1.00	£2,500.00	20%	£2,500.00
NICEIC Certification	1.00	£350.00	20%	£350.00
Sub-Total ex VAT				£17,250.00
VAT @ 20 %				£3,450.00
Total inc VAT				£20,700.00

Sub-Total ex VAT	£17,250.00
VAT	£3,450.00
Total inc VAT	£20,700.00

LONDON ELECTRICAL LTD SUMMARY TERMS & CONDITIONS

All items are supplied in accordance with London electrical business terms & conditions

Notes to Pricing

- London electrical .com Ltd (LE.COM) reserve the right to modify pricing in the event of significant quantity changes

Payment Terms

- Subject to agreement of credit terms, 30 days from date of invoice including materials of equipment (fixed or not fixed) all materials remain the property of (LE.COM) until paid for
- On larger project we will invoice on 4-week intervals thereafter until works are complete
- All variations must be agreed in writing before they can be carried out
- Special deliveries may require an upfront payment before works can start, this will be agreed before the start of any works

Lead times

- Lead times assume client placement of a clean purchase order to LE.COM (correct product code, matched to description and price)
- Available stock / labour available assuming order placed. This can be next day. This would need to be confirmed by your (LE.COM) sales representative
- LE. COM reserve the right to modify lead-times according to availability or production capacity

Returns

- Special product and some catalogue products may not be returned. This does not affect your statutory rights
- Stock items products may be returned at the discretion of LE.COM and may be subject to a re-stocking fee

Purchase Orders

- All purchase orders must have a purchase order number
- Quotation document numbers and project names must be quoted on all Purchase Orders • Product part numbers must be entered onto all Purchase Orders (If specific items are required by the client)
- Failure to follow these guidelines may result into your order being placed on hold, delayed or incorrectly ordered

Programme of works

- A programme of works will be required to meet all deadline requirements. We reserve the right to not accept the proposed programme if we feel this cannot be achieved.

Warranty

- All equipment is covered by manufactures warranty subject to regular maintenance.