

CHIGWELL PARISH COUNCIL								
From 01 05 2025 to 19 06 2025								
Date	PO REF	Cost Center	Cost Code	NET £	VAT £	TOTAL £	DESCRIPTION	Supplier
19.06.2025	3070	D. Admin - Office & IT	Postage	£36.00	£0.00	£36.00	Reg Letter to Allotments tenants Last reminder	Post Office Counters
19.06.2025	3060	G. Admin - Other	Advertising/recruitment	£144.42	£0.00	£144.42	Job title Cem&Open Spaces Opert	Indeed
19.06.2025	3068	B. Admin - Personnel	A-Training/Courses	£300.00	£60.00	£360.00	Cemetery Management and Compliance RFO&AdmAssOfficer	ICCM
19.06.2025	3069	Q. Cemet. & OS - Personnel Costs	C&OS Training	£100.00	£20.00	£120.00	Cemetery Soil and Drainage Management seminar 29 07 2025 SW	ICCM
18.06.2025	3065	G. Admin - Other	General Expenses	£9.00	£0.00	£9.00	Refreshments	MACE
18.06.2025	3054	L. Victory Hall Costs	VH/Club Cleaning mater	£223.06	£44.61	£267.67	Cleaning & Stationery	VIKING RAJA GROUP/Office Deport International UK Ltd
18.06.2025	3054	D. Admin - Office & IT	Printing & Stationery	£54.93	£10.99	£65.92	Cleaning & Stationery	VIKING RAJA GROUP/Office Deport International UK Ltd
18.06.2025	3054	D. Admin - Office & IT	Printing & Stationery	£3.95	£0.79	£4.74	Cleaning & Stationery	VIKING RAJA GROUP/Office Deport International UK Ltd
13.06.2025	3066	G. Admin - Other	Annual Subscriptions	£44.38	£0.00	£44.38	Otter Business Subscription	OTTER.AI
09.06.2025	3032	C. Admin - Premises	Waste Disposal	£420.00	£84.00	£504.00	6 months'contract to include emptying the 7 bins	Epping Forest District Council
06.06.2025	3064	J. Envir - Allotments	Allotments - Other Expe	£18.00	£0.00	£18.00	4x18 key cutting CEM&Allt	TIMPSON
06.06.2025	3064	R. Cemet. & OS - Premises Costs	C&OS General Expenses	£54.00	£0.00	£54.00	4x18 key cutting CEM&Allt	TIMPSON
05.06.2025	3062	D. Admin - Office & IT	Postage	£21.60	£0.00	£21.60	Reg Letter for LF&GL tenants (overdue inv 25/26)	Post Office Counters
05.06.2025	3063	G. Admin - Other	General Expenses	£5.89	£0.00	£5.89	Supplies tea&coffe for staff	MACE
05.06.2025	3038	B. Admin - Personnel	A-Training/Courses	£45.00	£9.00	£54.00	VAT for Local Councils webinar IRFO	Mulbery Local Authority
05.06.2025	3030	V.A - Cemetery Costs	C-Sub contractors	£1,550.00	£0.00	£1,550.00	Grave 1893 20 06 2025, signed by Cpc Chair, Vice Chair & Clerk	L&J Hall Digging Services Ltd
03.06.2025	3061	T. Cemet. & OS - Utilities Costs	C&OS Waste Disposal	£84.24	£16.85	£101.09	240 Litre Black Liners 100 Liners per box	KINGFISHER DIRECT LIMITED
02.06.2025	3017	E. Admin -	Website Costs	£70.00	£14.00	£84.00	website development work	Vision ICT

30.05.2025	3025	G. Admin - Other	General Expenses	£62.49	£0.00	£62.49	Security Signs	Your Security signs
27.05.2025	3011	D. Admin - Office & IT	Postage	£3.60	£0.00	£3.60	Reg Letter Cllr A.A.	Post Office Counters
23.05.2025	3016	B. Admin - Personnel	A-Training/Courses	£125.00	£25.00	£150.00	Law & Procedure Course delegate IRFO	EALC (Essex Assoc. of Local Councils)
22.05.2025	3022	G. Admin - Other	General Expenses	£35.72	£7.14	£42.86	CCTV signs x 4	Value Products Ltd
22.05.2025	3023	G. Admin - Other	General Expenses	£21.61	£4.32	£25.93	CCTV sign	Value Products Ltd
21.05.2025	2986	U. Cem. & OS - Equipment Costs	C&OS Equip. Maintenance	£83.70	£16.74	£100.44	Mower-Blade 21	Ernest Doe & Sons Ltd
21.05.2025	2987	V.A - Cemetery Costs	C-Construction material	£24.79	£4.96	£29.75	Main supplies Cem&Op Spaces	TRADE UK / SCREWFIX DIRECT Lt
15.05.2025	2984	G. Admin - Other	Advertising/recruitment	£25.00	£0.00	£25.00	Job Advert	David Jackman (Everything Epping Forest)
14.05.2025	3010	D. Admin - Office & IT	Postage	£3.60	£0.00	£3.60	Reg Letter water L/F tenant	Post Office Counters
14.05.2025	2981	R. Cem. & OS - Premises Costs	C&OS Security	£133.32	£26.67	£159.99	Cem security	TRADE UK / SCREWFIX DIRECT Lt
13.05.2025	3021	G. Admin - Other	Annual Subscriptions	£45.67	£0.00	£45.67	Otter Business Subscription	OTTER.AI
12.05.2025	2976	V.B - Open Space (OS) Costs	OS Grounds Maintenance	£17.50	£3.50	£21.00	Black bags Litterpicking	TRADE UK / SCREWFIX DIRECT Lt
09.05.2025	3009	D. Admin - Office & IT	Postage	£8.75	£0.00	£8.75	HSBC reg letter	Post Office Counters
07.05.2025	3008	G. Admin - Other	Staff Welfare	£13.79	£0.00	£13.79	Main supplies	MACE
02.05.2025	2943	R. Cem. & OS - Premises Costs	C&OS Property Maint.	£230.00	£46.00	£276.00	Investigate the issues with CCTV	Essex Security Services
02.05.2025	2946	C. Admin - Premises	Waste Disposal	£320.00	£64.00	£384.00	WASTE COLLECTION 18 05 2025	RWR (Commercial) Ltd
02.05.2025	2946	C. Admin - Premises	Waste Disposal	£75.00	£15.00	£90.00	WASTE COLLECTION 18 05 2025	RWR (Commercial) Ltd
01.05.2025	2932	U. Cem. & OS - Equipment Costs	C&OS Equip. Maintenance	£36.67	£7.33	£44.00	replace broken strimmer head	The Old Forge (AM Garden Machinery)

