

# CAC CHAIR'S REPORT

Spoils Piles – Unanimously agreed to use type one to extend the current path near the spoil path at the cemetery, due to H&S concerns raised by SW - ***From April 2024 minutes, Matter now would be the responsibility of officers to assess and manage. Committee decision no longer required***

Parish Fire Door Guards x 6 – Unanimously agreed to install and OL to contact Chubbs per recommendations. Ongoing - ***Matter from June 2024 minutes - Fiduciary risk and cost/benefit not evidenced as assessed by committee - not possible to prove sustainable/offer best VFM/use of resources***

Salt Bag Partnership – This item was moved to CSC with agreement from CAC committee. ***Matter from June 2024 minutes - Adequate salt held from previous years. No further action.***

Fencepiece Road Bus Stop Bench – ***Matter is the responsibility of District/County not Parish. Full Council to be kept informed on progress by Cllr Clarke who is working with Cllr Alan Lion.***

Speed Gun Calibration – Handed over to CSC. ***Matter from June 2024 minutes, no longer a committee responsibility. New calibration not due until Feb 2026.***

Replacement Christmas Trees – Ongoing and one was dug up and stolen recently. No growth from others. ***Matter from July 2024 minutes. Christmas trees replaced November 2024. No further replacements being purchased.***

Electronic Card Reader – Minute ref from June 2024. ***The office now has a card reader, no cash or cheques policy in place from 1 October 2025***

Urinals in VH Leakage – From Oct 2024 - ***See Agenda***

Defibrillator Electricity Access – From street lighting at Maypole. LM as district Cllr agreed to contact Tom Cunningham at ECC. ***Oct 2024 - CAC asked Cllr Morgan as District Councillor to progress this. No further action minuted. Ongoing.***

Cemetery Office – IRFO to check and revert with update on cemetery office. ***From Dec 2024, matter is the responsibility of officers to manage. Since settled as cash payment***

External Wall at VH – To obtain three quotes for insurance. Insurance provider required more evidence and breakdown of costing. ***Matter now would be the responsibility of officers to assess and manage. Committee decision no longer required.***

Dropped Kerbs & Potholes – To obtain quotes for repairs to VH carpark. ***From December 2024 minutes. No further action needed as not proportionate mitigation, fiduciary risk and cost/benefit - not sustainable/offer best VFM/use of resources. No further action needed at this time.***

CR CPC sign – Awaiting repairs. SW to contact contractor for repairs and revert to committee for update. ***From Dec 2024. Minutes do not ask staff to revert. From April 2025: costs to be in excess of £5,000.***

Jubilee Meadow – From Dec 2024. See Agenda. Froghall Lane/Parish Street Signage – To be ordered as previously agreed. Ongoing and to be passed to FC. ***No further action as needed at this time. Cemetery signage clear from road now and other signage being repaired as required.***

Cemetery Noticeboards - ***Three purchased for cemetery at almost £1,000 each. This may present a risk of unlawful spend as previously highlighted by RFO.***

Noticeboards For Parish – Agreed. IRFO deemed it to possibly be an unlawful spend and will consider whether new noticeboards are required. ***Fiduciary risk and cost/benefit not evidenced as properly assessed by committee - not sustainable/offer best VFM/use of resources. Glass is being replaced with Perspex when required.***

Soil Box – Second box required when back-to-back digging. ***Purchased.***