

## **CHIGWELL PARISH COUNCIL**

### **Officer's Report to Community Services & Assets Committee**

**Meeting Date:** 17 June 2025

**Subject:** Bus Stop Seating Request – Public Infrastructure Responsibility

#### **1. Purpose**

To seek approval to nominate a Parish Councillor to liaise with Essex County Council (ECC) about a request for seating at a Fencepiece Road bus stop.

#### **2. Background**

A Parish Councillor requested seating at the Fencepiece Road bus stop (NaPTAN: esxatmga). The Parish Council is not responsible for bus stop infrastructure and should not fund or install seating due to risks around maintenance, liability, and inspections. ECC oversees this and any bus stop upgrade should include appropriate and accessible seating.

#### **3. Proposal**

Chigwell Parish Council notes the request but should not provide funding or installation. In 2024, ECC partnered with Bauer Media Outdoor on a 10-year, £3 million bus shelter upgrade program completed in March 2025. This bus stop wasn't included as it wasn't nominated for inclusion by any District Councillors and that budget is now spent.

To move forward, a District Councillor must work with the County Councillor to request an assessment for future improvements. Ward Councillor Alan Lion is willing to work with the Parish Councillor who raised this. It is proposed that a Parish Councillor be nominated to coordinate with Cllrs Lion and Scott to pursue this through ECC.

#### **4. Council Considerations**

- **Finance:** No cost to the Parish Council.
- **Governance:** Respects ECC's responsibility.
- **Community:** Request made via elected representatives; ongoing liaison planned.
- **Equal Opportunities:** Seating benefits those with mobility issues; referral ensures proper access review.
- **Crime/Disorder:** No issues.
- **Human Rights:** Handled appropriately within legal and budget limits.
- **Health & Safety:** Avoids liability risks for the Parish Council.
- **Biodiversity:** No impact identified.

#### **5. Recommendation**

**That Community Services and Assets:**

1. Notes that bus stop and related seating is the responsibility of Essex County Council and will not be provided by the Parish.
2. Nominates a Parish Councillor to liaise with District and County Councillors to support proper assessment and inclusion in future infrastructure works.