

# Proposal Report: Replacement of Community Notice Board – Limes Farm

**Prepared for:** Chigwell Parish Council

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**Location:** Limes Farm

**Date:** 13/11/2025

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## 1. Introduction

This report proposes the replacement of the existing community notice board at Limes Farm. Due to significant damage, the board **can no longer be used** for displaying information. A replacement is required to restore effective communication with residents and to support community engagement.

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## 2. Current Situation

The existing notice board has deteriorated and is no longer fit for purpose. The **broken facia panel, damaged hinge system** and **failed fixings** mean the board cannot be opened, closed, or used safely. Key issues include:

- Broken facia preventing notices being displayed clearly or securely
- Faulty hinge system making the door inoperable
- Loose and corroded fixings causing safety concerns
- Water damage due to loss of sealing
- Poor visual appearance at a central community location

As a result, the board cannot fulfil its intended function for community updates and council communication.

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## 3. Justification for Replacement

Replacing the notice board will:

- **Reinstate a reliable communication point** for council notices, community events, and public information
  - **Improve safety**, eliminating risk from damaged components
  - **Enhance the visual presentation** of a key community area
  - **Reduce maintenance needs** through installation of a durable, weather-resistant board
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## 4. Proposed Replacement Notice Board

The following product has been identified as a suitable replacement:

### **Nobo Premium Plus Wall Mountable Outdoor Magnetic Lockable Notice Board**

- Product Code: **1902579**
- Size: **924 x 668 mm** – Capacity: **8 x A4**
- Aluminium frame with **hinged safety glass door**
- Lockable, magnetic display surface, designed for outdoor use
- Colour: White
- **Cost:** £152.10 (excl. VAT)

*Additional installation costs may apply for labour and fixings.*

This model provides a secure, durable, and cost-effective option for community display.

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## **5. Conclusion & Recommendation**

The current notice board at Limes Farm is damaged beyond repair, with a broken hinge system, failed fixings, and a cracked fascia panel. It **can no longer be used** and does not meet community communication needs.

### **Recommendation:**

That Chigwell Parish Council approves the purchase and installation of the **Nobo Premium Plus Outdoor Notice Board** listed above at a cost of **£152.10 (excl. VAT)**.