CHIGWELL PARISH COUNCIL **Appendix**

REPORT TO FC 23 07 2026 **Approved by:**

Signed by Clerk & Proper Officer: **Date:** **Approved by:**

Prepared by RFO

PROPOSAL PAYMENTS DUE IN AUGUST 2026 FOR APPROVAL

07 08 2026 Transfer from Instant Access Savings A/c £14,541.00 to Unity Salary Account

07 08 2026 Transfer from Instant Access Savings A/c £35,000 to Unity Current Account

I. Regular payments approved by FC 30 04 2026 276/25/8A/9B

InvDate	Ref	FY	Date due	Tender	Total due	Description	Supplier	Invoice No	Minutes	
		2026-2027	16.08.26	CARD	**£2,500.00**	Estimated spend. Actual statement will be presented to the next FC in August	Lloyds Bank	Card statement	FC276/25/9B	
		2026-2027	31.08.26	ONLINE	**£2,500.00**	Estimated spend. Actual statement will be presented to the next FC in August	Trade UK	Trade statement		
17.07.26	4165	2026-2027	25.08.26	DIRDEBIT	**£3,851.29**	Loan repayment	PWLB	PWLB Stmt/4165	FC276/25/8A	
		2026-2027	31.07.26	ONLINE	**£1,080.00**	HR10hrs@£90.00	Haypex HR Services		FC283/25/e,30/04/2026	
		2026-2027	10.07.26	ONLINE	**£250.00**	Pest Control	CLINIKIL ADVANCED Ltd	4132/	FC276/25/9B	
		2026-2027	26.07.26	DIRDEBIT	**£227.81**	RENAULT KANGOO ML19 lease	Vanarama		FC276/25/8A	
		2026-2027	10.07.26	DIRDEBIT	**£384.00**	Charge for property 26/27	Epping Forest DC	8/0 08.03.26	FC276/25/8A	
		2026-2027	10.07.26	DIRDEBIT	**£948.00**	Charge for property 26/27	Epping Forest DC	27/0 08.03.26	FC276/25/8A	
		2026-2027	10.07.26	DIRDEBIT	**£183.00**	Charge for property 26/27	Epping Forest DC	27/0 08.03.26	FC276/25/8A	
		2026-2027	10.07.26	ONLINE	**£332.32**	Mob charge&07-3CX Phone system&sc Pro licence £27.50	Ice Media London Limited	12135007	FC276/25/9B	
		2026-2027	10.07.26	ONLINE	**£607.50**	IT managed service charges	Ice Media London Limited	38696	FC276/25/9B	
		2026-2027	31.07.26	DIRDEBIT	**£17.50**	Bank charges	UNITY TRUS BANK	Pre-notification statement	FC276/25/8A	
		2026-2027	31.07.26	DIRDEBIT	**£8.05**	Bank charges	UNITY TRUS BANK	Pre-notification statement	FC276/25/8A	
		2026-2027	31.07.26	ONLINE	**£332.28**	3x1100bins emptied&rental charges	RWR (Commercial) Ltd	E244044	FC276/25/9B	
		2026-2027	31.07.26	ONLINE	**£211.10**	2X1100ltr Bins emptied & rental charges	RWR (Commercial) Ltd	E244045	FC276/25/9B	
		2026-2027	31.07.26	DIRDEBIT	**£141.94**	People First payroll software	MHR International UK Limited	SIN264129	FC276/25/8A	
Reported to the next FG meeting				DIRDEBIT		Electricity Consumption/Water Consumption /BT/Franco/EFDC waste disposal	ENGIE/Castle Water/Clear Business/BT/		RegPmnt	FC276/25/8A/9B
II. Payroll Submission										
03.07.26	4114	2026-2027	11.08.26	ONLINE	**£14,495.48**	Net Pay August 2026	Chigwell Parish Council staff	Payroll Statement approved by FC 25/06/26	RegPmnt	FC26/27/FG09/7/26
03.07.26	4115	2026-2027	15.08.26	ONLINE	**£5,742.29**	HMRC PAYE/NIC -July 2026	HMRC	Payroll report July 26	RegPmnt	FC26/27/FG10/6/26
03.07.26	4116	2026-2027	15.08.26	ONLINE	**£2,589.48**	Superannuation Payments July 2026	Essex Pension Fund	Payroll report July 26	RegPmnt	FC26/27/FG10/6/26

03.07.26	4117	2026-2027	12.08.26	DIRDEBIT	**£778.90**	Superannuation Payments	NEST PENSION FUND	Payroll report July 26	RegPmnt	FC26/27/FG10/6/26

III. Specific works approved and done

EMR 231

11.07.26	4171	2026-2027	11.08.26	ONLINE	**£420.00**	Hire skip - waste disposal	SHARP	OUT50206	EMR
15.07.26	4160	2026-2027	31.08.26	ONLINE	**£1,004.15**	VH-Firescape footpath - External Emergency lighting	SSE (Safe Secure Electrical)		

IV. Individual purchases under FR5.15

10.07.26	4166/4065	2026-2027	09.08.26	ONLINE	**£388.80**	First Aid Level 3 -30th July 2026; Delegated: Clerk and Cem Supervisor	Dunmow Training Ltd t/a Council Wise	SI-459	

Approved by Full Council for specific projects - NONE

Cemetery Digging contingency

		Total due in AUGUST 2026			**£38,993.89**				

V. To NOTE PAYMENTS: NONE

DD Transactions UNITY CURRENT ACCOUNT - JULY 2026

APPROVED BY FC276/25 9b & FC276/25 8a

Ref	Due Date	Net	VAT	Total	Cashed Date	Description	Supplier	Invoice No	Minute Ref
						It will be presented to the next FC in August after the bank reconciliation as of 31.07.26.			

FR5.15 Individual purchases within an agreed budget for that type of expenditure may be authorised by the Clerk or RFO, under delegated authority, for any items below £1,000 excluding VAT

						It will be presented to the next FC in August after the bank reconciliation as of 31.07.26.			