

CHIGWELL PARISH COUNCIL

The annual meeting of the Council

21 05 2026

The council presently subscribes to the following:

Essex Association of Local Councils (EALC) - £1,618.92

EALC Affiliation Fees 26/27 £728.22

NALC Affiliation Fees 26/27 £890.70

The National Allotment Society - £84.00 (net £70.00)

Rural Community Council of Essex - £163.80 (net £136.80)

Institute of Cemetery and Crematorium Management (ICCM) - £110.00

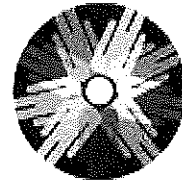
SLCC professional membership subscription for the Clerk: annual fee of £462.00 (variable based on annual salary).

SLCC professional membership subscription for the RFO: fee of £286.00 (variable cost based on annual salary).



Essex Association of Local Councils
42B High Street, Great Dunmow
Essex, CM6 1AH

Tel: 01371 879722 Email: info@ealc.gov.uk
www.ealc.gov.uk
VAT No: 316 4227 24



The National Training Strategy
for Town & Parish Councils

2026/2027 Affiliation Fees

Chigwell Parish Council
Hainault Road
Chigwell
Essex
IG7 6QZ

Invoice No. 19094
Date: 09/04/2026
Electorate: 10357
Account Ref: CHIGWEL

Details	Unit Price £	Net Amount £
EALC Affiliation fee 2026/27	728.22	728.22
NALC Affiliation Fee 2026/27	890.70	890.70

PLEASE NOTE !!!
CHANGE OF BANK ACCOUNT DETAILS
PLEASE REMIT TO:
Essex Association of Local Councils
Unity Trust Bank
Account number: 20271424
Sort Code: 608301

Invoice Total £ 1,618.92

Remittance Advice - If paying by cheque please make payable to: Essex Association of Local Councils

Cheque No:

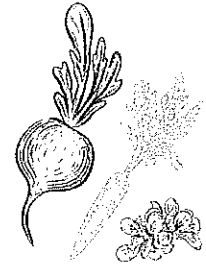
Date:

Cheque Amount:

Invoice No:



The National Allotment Society



Mr Mark Hembury
Hainault Road
Chigwell
Essex
IG7 6QZ

Chigwell Parish Council
Membership No: S3988A
Website Username:
mark.hembury@chigwellparishcouncil.gov.uk
Membership Renewal Date: 04 Apr 2026
Email address:
mark.hembury@chigwellparishcouncil.gov.uk
Tel No: 0208 501 4275

07 Mar 2026

Membership Renewal

Dear Member

Membership number	S3988A
Affiliation fees due 04 Apr 2026	£70.00
VAT @ 20%	£14.00
Total	£84.00

Thank you for your support over the last year, we note that your membership will shortly be due for renewal and trust that you have found the range of benefits and services we provide to be valuable.

It is only by your continued support that we can fund these benefits and our fight to protect, preserve and promote allotments.

We also ask that you check all membership details at the top of this letter and to make any changes log in to the members area, using your email address, <https://www.thenas.org.uk/login>

Please see overleaf for instructions and methods of payment available, it is important that when making any payments or corresponding with the Society that your membership number is quoted.

The NAS will not share your data with any third party not listed in the data protection policy - Please see our website for full wording. <https://www.thenas.org.uk/dataprotection>

Should you have any questions or concerns please do not hesitate to contact us.

Yours sincerely

The NAS Administration Team

Payment instructions and available methods of payment

Log into the members area for the relevant fees. <https://www.thenas.org.uk/login>

Please make Payment by one of the following methods:

By Bank Transfer quoting your membership number:

Co-Operative Bank
Sort code: 08 92 99
Account number: 67270048
Account name: NSALG

By post, Cheques should be made payable to: NSALG Ltd
Please quote your membership number and name on the reverse of the cheque.

Card payments – available online only in the members area.

Your Membership

As a Co-operative Society, we may be audited by the Financial Conduct Authority and therefore be obliged to provide details to them of our members. All information provided will be for our records only and will not be disclosed to a third party.

RURAL COMMUNITY COUNCIL OF ESSEX

ANNUAL MEMBERSHIP APPLICATION/RENEWAL FORM FOR PARISH & TOWN COUNCILS

1st April 2026 – 31st March 2027

MEMBERSHIP – Please tick the applicable box below

- Renewal – please tick this box if you are already a member and are renewing your membership
- New member

MEMBER DETAILS

Parish/Town Council:

Number of Councillors:

CHAIRMAN

Title: (Mr/Mrs/Ms/Other)

Full Name:

Postal Address:

Post Code:

Telephone:

Email Address:

PARISH CLERK

Title: (Mr/Mrs/Ms/Other)

Full Name:

Postal Address:

Post Code:

Telephone:

Email Address:

MEMBERSHIP FEE

BAND	ELECTORATE	MEMBERSHIP FEE
4	over 5,000	£136.50 plus 20% VAT = £163.80

Rural Community Council of Essex is registered for VAT – VAT Registration Number 159 6313 88

DONATIONS

Please tick if you would also like to make a donation. Please specify the amount:

PAYMENT

Total Amount to Pay: £

I enclose a cheque made payable to Rural Community Council of Essex

I would like to pay by BACS or standing order. Please use the following bank details:

Account Name: Rural Community Council of Essex **Account Number:** 20520913 **Sort Code:** 60-83-01

PRIVACY NOTICE

RCCE is a not-for-profit organisation providing services to communities and people in need. All our paying members are contractually entitled to receive a basic level of advice and support from our staff as part of their membership package (see attached letter). In order to meet our contractual obligations, we need to keep basic personal data pertaining to our members and their representative officers so that we can communicate with them. We will only keep this personal data for as long as the individual or organisation is a member of RCCE. In the case of representative officers (for example, parish clerks and chairmen), we will only keep their personal data for as long as they remain a representative officer of the organisation concerned. At all times, members and representative officers have the right to access the personal data we hold for them, to erase or update their personal data and to restrict the ways in which we use their personal data to communicate with them - our contact details are at the bottom of this form. We will never share an individual's personal data with a third party unless we have their express permission.

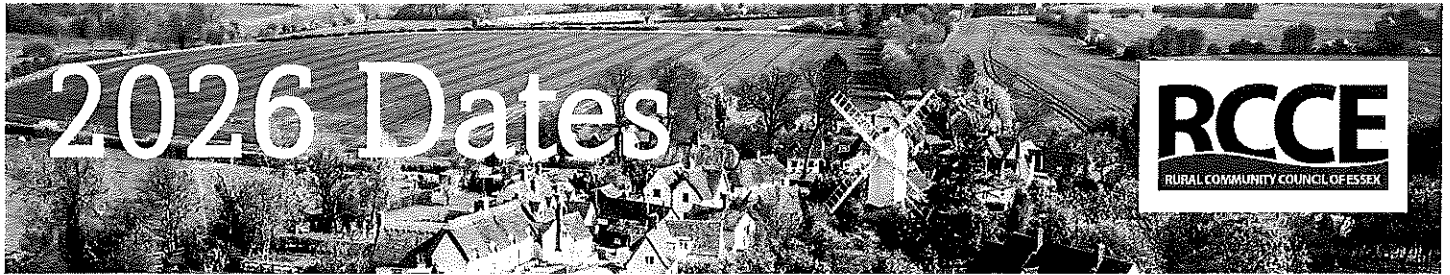
SIGNATURE:

DATE:

Please return your completed form, along with payment if paying by cheque, to Sara Ward at
Rural Community Council of Essex, Threshelfords Business Park, Inworth Road, Feering, Essex CO5 9SE

Tel: 01376 574330

Email: sara.ward@essexrcc.org.uk



To find out more, or book a place, please email enquiries@essexrcc.org.uk

Some events are FREE to members; others are at subsidised cost for members.

Village Hall Briefings – Online sessions each month on relevant topics

17 Mar	Local Nature Recovery and Biodiversity Net Gain	Online
21 March	Village Hall Conference	In person
8 April	Finance and Policy Essentials for Village Halls	In Person
6 May	Parish level Local Nature Recovery Strategies	In person
19 May	Community Led Housing Network Meeting	In person
2 June	Governance and Finance for Sole Trustees	In person
23 June	The Nuts and Bolts of Community Engagement	In person
8 July	RCCE AGM	In person
July (date tba)	Rural Housing Week briefings	Online
22 Sep	Community Led Planning – what, why, how	In person
Oct (date tba)	Revised NPPF	Online
4 Nov	RCCE Coffee Morning	In person
18 Nov	Finance and Policy Essentials for Village Halls	In person

Contact Us



RCCE Staff Member:

Laura Atkinson Senior Rural Housing Enabler & Community Led Housing Advisor
laura.atkinson@essexrcc.org.uk

Helen Reedman Rural Housing Enabler
helen.reedman@essexrcc.org.uk

Danielle Frost Village Halls and Community Buildings Advisor
danielle.frost@essexrcc.org.uk

Nicky Joshua Community Engagement Officer
nicky.joshua@essexrcc.org.uk

Jan Stobart Community Engagement Officer
jan.stobart@essexrcc.org.uk

Lizzie Rose Partnerships and Promotions Officer
elizabeth.rose@essexrcc.org.uk

Sarah Sapsford Community Engagement & Services Manager
sarah.sapsford@essexrcc.org.uk

Philip Wilson Business Development Manager
philip.wilson@essexrcc.org.uk



What's in it for your town / parish?

A special form of Corporate Membership – this is for Town and Parish Clerks to access the benefits of Corporate Membership at an affordable price.

There are lots of great reasons to join the ICCM – let's have a closer look at the benefits:

Expert support and advice from Technical Officers.

Whenever it's needed you can reach out to our Technical Officers via email or phone and be sure of getting up to date advice and guidance that is specific to your set of circumstances. As we know in this sector the price of getting it wrong is high and our members often cite the support given as being an extremely valuable resource available only to members and well worth the membership fee on its own.

Reduced price access to the industry's leading training courses.

Our unique training courses are offered at a significant discounted price to members, meaning that joining can pay for itself with this benefit alone. For example, discounts for members on the Introduction to Cemetery Management for Parish & Town Clerks and savings on Granting, Exercising and Transferring Exclusive Rights of Burial combined is a bigger saving than the cost of this membership.

Additionally, you also get other Corporate Benefits such as:

Representation at Government level across the UK

The ICCM not only listens to its members it voices those views and concerns to Government helping to shape thinking, policy and legislation and the driving force behind the formation of the Corporate Arm of the ICCM back in January 2005.

Best practice guidance

We are constantly looking to improve the experience for bereaved people, so guidance is always evolving towards this aim as well as keeping you up to date on the implications of legal changes.

Online learning hub

Launched at the start of 2026 this member only resource is a central hub of information from the ICCM. This includes regular updates on the latest guidance, best practice, legislative changes, and much more.

Knowledge base with over 900 reference articles

Accessible via the new learning hub our entire library of current and historical information updates is now searchable only by ICCM members.

Regular sector and timely legislative updates by email

As well as updating the Knowledge base we email members with the latest information to ensure they don't miss it.

Got a busy inbox?

No problem, you can always opt out of email categories you don't want to receive – the information is still there in the learning hub should you need it.

Regional branch meetings

We recognise the value of human connection and local networks so local meetings are held periodically providing opportunities to learn & network and feedback



Another way to keep up with what is happening around the UK in our sector

The Award Winning publication of the ICCM is The Journal.

This high quality 72 page magazine is produced quarterly and can be viewed digitally in the Learning Hub and you can opt to receive a physical printed copy if you prefer.

More reasons to join

Reduced price access to the industry's leading training courses

Our unique training courses are offered at a significant discounted price to members, meaning that joining can pay for itself fairly quickly with this benefit alone.

Monthly Webinars

Regular guest speakers offer insights and learning in live interactive sessions available to all members at no extra cost.

Representation at Government level in England, Wales and Scotland

The ICCM not only listens to its members, we voice your views and concerns to Government, helping to shape thinking, policy and legislation.

How to join

Before applying please be sure to read the [Code of Conduct](#) for Corporate Members.

Initially all we ask you to do is complete the form. Once we've received it, you'll receive an automated acknowledgement and then an ICCM Officer will be in touch with you.

JOIN NOW



First Name*

Last Name*

Email*

Job Title*

Full name & address of the authority/company:

Please enter the full site address for above person:

Building Name / Box No

Street*

Area

Town/City*

County

Post Code*

Billing | Organisation name

Building Name / Number / Box No*

Street*

Area

Town*

County*

Postcode*

Declaration:

(This authorisation **MUST** be completed and signed by the appropriate representative of a local authority. I hereby declare that the above named organisation confirms its eligibility to apply for Town/Parish Council Corporate Membership of the Institute and that the above named representative(s) will act on its behalf and in doing so will abide by the Institute's Memorandum and Articles of Association, Byelaws and other regulations from time to time in force. By ticking the box below I confirm I am authorised to submit this information I will abide by the Institute's Memorandum and Articles of Association, Byelaws and other regulations from time to time in force.

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