Chigwell Parish Council

Prepared by: [signature] Date: 01/07/2025

Name and Role (Clerk/RFO etc)

Approved by: ______________________ Date: __________

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/06/2025			
	Cash in Hand 01/04/2025			397,402.76
	ADD Receipts 01/04/2025 - 30/06/2025			208,546.66
				605,949.42
	SUBTRACT Payments 01/04/2025 - 30/06/2025			169,277.36
A	**Cash in Hand 30/06/2025** (per Cash Book)			**436,672.06**
	Cash in hand per Bank Statements			
	Petty Cash	30/06/2025	0.00	
	HSBC - 40-30-25 Account Numbe	30/06/2025	0.00	
	Barclays - Current - Account Numb	30/06/2025	0.00	
	Cambridge Counties Bank - 60-95-	30/06/2025	87,464.90	
	Barclays - Account Number 70471	30/06/2025	0.00	
	United Trust - Investment	30/06/2025	0.00	
	A Cash paid Control a/c	30/06/2025	0.00	
	CHQ / Cash Control Account	30/06/2025	61.60	
	Control account for Credit Note	30/06/2025	0.00	
	Unity Current Account T2	30/06/2025	172,351.06	
	Unity T Bank-LLoyds Debit Card C	30/06/2025	0.00	
	Adjustments Control Account	30/06/2025	0.00	
	Charity Bank 40 Day Notice Accou	30/06/2025	87,643.51	
	Charity Bank 1 Year Fixed Rate Ac	30/06/2025	88,780.99	
				436,302.06
	Less unpresented payments			100.00
				436,202.06
	Plus unpresented receipts			470.00
B	**Adjusted Bank Balance**			**436,672.06**
	A = B Checks out OK			

Chigwell Parish Council

RECONCILIATION - Cambridge Counties Bank - 60-95-86 Account Number 15016749 30-06-2025

From Accounts	£87,464.90
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£87,464.90**

Chigwell Parish Council

RECONCILIATION - Charity Bank 40 Day Notice Account 30-06-2025

From Accounts	£87,643.51
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£87,643.51**

Chigwell Parish Council
RECONCILIATION - Charity Bank 1 Year Fixed Rate Account 30-06-2025

From Accounts	£88,780.99
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£88,780.99**

Chigwell Parish Council

RECONCILIATION - Barclays - Current - Account Number 80895709 30-06-2025

From Accounts	£370.00
Payments not cashed . . . . . Add	£100.00
Receipts not entered . . . . . Subtract	£470.00
Statement should be	

Chigwell Parish Council

RECONCILIATION - CHQ / Cash Control Account 30-06-2025

From Accounts	£61.60
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£61.60**

Chigwell Parish Council

Transactions for CHQ / Cash Control Account

Voucher	Date	Chq/Rec	Description	Supplier	Total	Balance	Cashed
			STARTING BALANCE 01 06 2025			**0.00**	
96	02/06/2025	107009	FY2025-2026	Robert Mays	60.00	60.00	02/06/2025
115	05/06/2025	107010	photocopies	A N OTHER	1.60	61.60	05/06/2025
120	20/06/2025	107014	Lawn Grave Added Inscription	Cemetery Memo	95.00	156.60	20/06/2025
121	20/06/2025	107015	Transfer of Exclusive right of Burial	Steven George F	90.00	246.60	20/06/2025
122	20/06/2025	107011	Lawn Grave Added Inscription	Cemetery Memo	95.00	341.60	20/06/2025
123	20/06/2025	107012	Lawn Grave Added Inscription	Co-Op	95.00	436.60	20/06/2025
124	20/06/2025	107013	Memorial	A.Elfes Ltd	95.00	531.60	20/06/2025
107642	23/06/2025		Transfer to Unity Current Account T2		-470.00	61.60	23/06/2025
			CLOSING BALANCE 30 06 2025			**61.60**	

Bank statement should show **£61.60**

Created by Scribe

Chigwell Parish Council

RECONCILIATION - Unity Current Account T2 30-06-2025

From Accounts	£172,351.06
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£172,351.06**

unity trust bank

Chigwell Parish Council
Current T2
60–83–01 • 20471075

Balance £ 172,451.06
Available £ 172,451.06

30 Jun 2025

01 Jun 2025 - 30 Jun 2025

Date	Description	Paid in	Paid out	Balance
30/06/25	Service Charge		-19.95	172,351.06
30/06/25	Manual Credit - Handling Charge		-8.50	172,371.01
30/06/25	B/P to: SCREWFIX DIRECT LT • REF633164002408703		-301.97	172,379.51
30/06/25	B/P to: HAYPEX HR • 2842INV0528		-1,800.00	172,681.48
30/06/25	Direct Debit (CASTLE WATER LTD) • 550195		-15.53	174,481.48
30/06/25	Direct Debit (MIDLAND SOFTWARE L) • SL0126686		-118.33	174,497.01
27/06/25	B/P to: RWR • 2946INV32311		-474.00	174,615.34
26/06/25	Credit • 85	470.00		175,089.34
26/06/25	Direct Debit (ENGIE POWER) • 10370677001		-158.76	174,619.34
26/06/25	Direct Debit (ENGIE POWER) • 10370676001		-252.98	174,778.10
26/06/25	Direct Debit (ENGIE POWER) • 10370675001		-74.64	175,031.08
26/06/25	Direct Debit (ENGIE POWER) • 10370674001		-304.07	175,105.72
26/06/25	Direct Debit (CASTLE WATER LTD) • PR100111544867		-3.14	175,409.79
26/06/25	[redacted] • V0576	260.00		175,412.93
25/06/25	Direct Debit (BT GROUP PLC) • GP01182861-000005		-194.20	175,152.93
25/06/25	SNR CIT CB 2 A/C • Ref No. V0575	82.50		175,347.13
23/06/25	Direct Debit (AUTORAMA) • 160620-24-30870-1		-30.30	175,264.63

20/06/25	B/P to: Ernest Doe & Sons • 2986INV176162		-100.44	175,294.93
19/06/25	DANIEL ROBINSON & • 849 GRAVE 1893	3,850.00		175,395.37
17/06/25	FURBER A ELFES LI • Grave 6166/6167	600.00		171,545.37
17/06/25	Direct Debit (CASTLE WATER LTD) • 578755		-78.24	170,945.37
16/06/25	FOUNDATION COMMUNI • V0574 deposit	400.00		171,023.61
16/06/25	FOUNDATION COMMUNI • V0574	650.00		170,623.61
16/06/25	B/P to: HMRC PAYE/NIC CUMB • 120PZ00115472		-4,476.72	169,973.61
16/06/25	B/P to: ESSEX PENSION FUND • MAY PENS3590		-2,634.96	174,450.33
16/06/25	Direct Debit (LLOYDS CORP CARD) • 80000029441lll2709		-568.59	177,085.29
16/06/25	HSBC CORNERSTONE • 202506061	1,794.92		177,653.88
13/06/25	B/P to: Mulberry • 3002INV1165		-297.48	175,858.96
13/06/25	B/P to: LEIGH DAY • 2506INV126173		-2,400.00	176,156.44
13/06/25	B/P to: SHARP BROTHERS SKI • 3000INVOUT25365		-1,242.00	178,556.44
13/06/25	B/P to: Hygiene Legionella • 3001INV16683		-237.60	179,798.44
13/06/25	B/P to: TELESHORE UK LIMIT • 2974INV46984		-606.71	180,036.04
13/06/25	B/P to: [redacted] • CHIGWELL PC2973		-35.53	180,642.75
13/06/25	B/P to: RVTV SECURITY GROU • 2998INV104889		-420.00	180,678.28
13/06/25	B/P to: Clinikil Advanced • 2997INVREF0100		-250.00	181,098.28
13/06/25	B/P to: EALC • 3016INV18748		-150.00	181,348.28
13/06/25	B/P to: RCCE • 2977 RENEWAL 25/26		-160.20	181,498.28
13/06/25	B/P to: National Allotment • 2978MEMBER S3988A		-84.00	181,658.48
13/06/25	B/P to: ICCM • 2979INV4139 25/26		-105.00	181,742.48
13/06/25	B/P to: EALC • 2980INV18509 25/26		-1,580.12	181,847.48
13/06/25	B/P to: EWM • 3020INVI/95263		-834.00	183,427.60
13/06/25	B/P to: L&J Hall Digging • 2985INV1394		-2,060.00	184,261.60
13/06/25	B/P to: WorkNest Limited • SINV074498 OPTION2		-4,057.37	186,321.60

13/06/25	B/P to: ICE MEDIA • 3027INV33444		-297.00	190,378.97
13/06/25	B/P to: [redacted] • CLAIM3028/29		-55.51	190,675.97
13/06/25	B/P to: [redacted] • INV2748		-25.00	190,731.48
13/06/25	B/P to: Cemetery Memorials • WRONGPAYCHQ105185		-150.00	190,756.48
13/06/25	B/P to: Daniel Robinson&So • WRONGCHILVERS23425		-95.00	190,906.48
13/06/25	Direct Debit (MOBILIZE LEASE & C) • 2700012373/001/001		-227.81	191,001.48
12/06/25	B/P to: [redacted] • CPC JUNE NET PAY		-1,960.57	191,229.29
12/06/25	B/P to: [redacted] • JUNE SALARY CPC		-2,441.30	193,189.86
12/06/25	B/P to: [redacted] • JUNE SALARY-CPC		-1,623.93	195,631.16
12/06/25	B/P to: [redacted] • JUNE SALARY - CPC		-2,166.51	197,255.09
12/06/25	Direct Debit (CLEARBUSINESS) • 971865		-202.83	199,421.60
11/06/25	B/P to: [redacted] • DEPRFNDV0565 24/5/		-400.00	199,624.43
10/06/25	Direct Debit (EPPING FOREST) • 700246698 NDR		-541.00	200,024.43
10/06/25	Direct Debit (EPPING FOREST) • 700077362 NDR		-884.00	200,565.43
10/06/25	Direct Debit (EPPING FOREST) • 700006650 NDR		-175.00	201,449.43
10/06/25	Direct Debit (BRITISH GAS BUSINE) • 603179619071223000		-106.06	201,624.43
09/06/25	[redacted] • [redacted]	20.00		201,730.49
09/06/25	[redacted] • GL21	40.00		201,710.49
09/06/25	CHIG ROW OP&DR • V0571	930.00		201,670.49
09/06/25	CHIG ROW OP&DR • V0572	805.00		200,740.49
09/06/25	CHIG ROW OP&DR • V03573	240.00		199,935.49
05/06/25	DANIEL ROBINSON & • GWENDOLINE PEACE	95.00		199,695.49
03/06/25	Direct Debit (FRANCOTYP POSTALIA) • 517040		-64.80	199,600.49
03/06/25	Direct Debit (BT GROUP PLC) • WM40719214-000075		-347.30	199,665.29

03/06/25	Direct Debit (FRANCOTYP POSTALIA) • T0136407		**-49.03**	**200,012.59**
02/06/25	J Day & Son Limite • 58202 - BOLTON	**95.00**		**200,061.62**
02/06/25	Direct Debit (O2) • 05430091/001		**-318.78**	**199,966.62**
02/06/25	[redacted] • CPCSD051224/01	**100.00**		**200,285.40**
02/06/25	[redacted] • Plot number LF23	**60.00**		**200,185.40**
02/06/25	[redacted] • GL1B 25/26	**40.00**		**200,125.40**
02/06/25	[redacted] • GL1A 25/26	**40.00**		**200,085.40**

Chigwell Parish Council

Transactions for Unity Current Account T2

Vouch	Date	Chq/	Description	Supplier	Total	Balance	Cashed
			STARTING BALANCE 01 06 2025			200,045.40	
97	02/06/2025	BACS	FY2025-2026		40.00	200,085.40	02/06/2025
98	02/06/2025	BACS	FY2025-2026		40.00	200,125.40	02/06/2025
99	02/06/2025	BACS	FY2025-2026		60.00	200,185.40	02/06/2025
100	02/06/2025	BACS	Grave6168Memorial Tradit Subdequent work	J Day & Son Ltd	95.00	200,280.40	02/06/2025
164	02/06/2025	BACS	PO1651 3rd payback sd	Chigwell Parish (	100.00	200,380.40	02/06/2025
165	02/06/2025	DD	Mobile phone charges monthly	O2	-318.78	200,061.62	02/06/2025
166	03/06/2025	DD	Phone/Broadband monthly	BT	-347.30	199,714.32	03/06/2025
167	03/06/2025	DD	Post Base Mini rent Agreement 516829	Francotyp Posta	-64.80	199,649.52	03/06/2025
172	03/06/2025	Debit Ca	Teleset Postage	Francotyp Posta	-49.03	199,600.49	03/06/2025
101	05/06/2025	BACS	Gwendoline Peace no records	Daniel Robinson	95.00	199,695.49	05/06/2025
102	09/06/2025	BACS	FY25/26 AUG 25	CROADS	240.00	199,935.49	09/06/2025
103	09/06/2025	BACS	FY25/26 SEPT 25	CROADS	930.00	200,865.49	09/06/2025
104	09/06/2025	BACS	FY26/27 V0572	CROADS	805.00	201,670.49	09/06/2025
105	09/06/2025	BACS	FY2025-2026		40.00	201,710.49	09/06/2025
173	09/06/2025	BACS	Overpaid for the November	Chigwell Parish (	20.00	201,730.49	09/06/2025
174	10/06/2025	DD	Charge for property	Epping Forest Di	-175.00	201,555.49	10/06/2025
175	10/06/2025	DD	Charge for property	Epping Forest Di	-884.00	200,671.49	10/06/2025
176	10/06/2025	DD	Charge for property	Epping Forest Di	-541.00	200,130.49	10/06/2025
177	10/06/2025	DD	Gas 751.78 kWh a/c 603179619 01/5-13/05/25	BGB Services	-106.06	200,024.43	10/06/2025
106	11/06/2025	BACS	Refundable deposit V0565	V0565	-400.00	199,624.43	11/06/2025
178	12/06/2025	DD	15/4/25-01/05/25 23.24m3#01/5/25-27/5/25 35	Clear Business	-202.83	199,421.60	12/06/2025
179	12/06/2025	BACS	Net pay June 25	Chigwell Parish (	-8,192.31	191,229.29	12/06/2025
107	13/06/2025	BACS	wrong CHILVERS23/4/25	Daniel Robinson	-95.00	191,134.29	13/06/2025
108	13/06/2025	BACS	Wrong pay CHQ105185	Cemetery Memo	-150.00	190,984.29	13/06/2025
180	13/06/2025	DD	RENAULT KANGOO ML19 lease	Vanarama	-227.81	190,756.48	13/06/2025
181	13/06/2025	BACS	Job Advert	Everything Eppir	-25.00	190,731.48	13/06/2025
182	13/06/2025	BACS	Course away 23.04.25	Chigwell Parish (	-28.00	190,703.48	13/06/2025
183	13/06/2025	BACS	VEDAY80 Flags	Chigwell Parish (	-27.51	190,675.97	13/06/2025
184	13/06/2025	BACS	IT service under new contract	Ice Media Londo	-297.00	190,378.97	13/06/2025
185	13/06/2025	BACS	A/C PAYABLE 24/25	WorkNest Limite	-4,057.37	186,321.60	13/06/2025
186	13/06/2025	BACS	Grave digging 20 05 2025 and 22 05 2025	L&J Hall Digging	-2,060.00	184,261.60	13/06/2025
187	13/06/2025	BACS	FC187.25 Disposal of Gully Waste 17/3/25	Environmental W	-834.00	183,427.60	13/06/2025
188	13/06/2025	BACS	EALC/NALC FEES	Essex Assoc. of	-1,580.12	181,847.48	13/06/2025
189	13/06/2025	BACS	ICCM Cemetery Membership	ICCM	-105.00	181,742.48	13/06/2025
190	13/06/2025	BACS	Allotments Society membership 25/26	The National Allc	-84.00	181,658.48	13/06/2025
191	13/06/2025	BACS	Rural ANNUAL MEMBERSHIP 25/26	Rural Communit	-160.20	181,498.28	13/06/2025
192	13/06/2025	BACS	Law & Procedure Course delegate O L	Essex Assoc. of	-150.00	181,348.28	13/06/2025
193	13/06/2025	BACS	Pest Control	CLINIKIL ADVAI	-250.00	181,098.28	13/06/2025
194	13/06/2025	BACS	CCTV Annual Service	RVTV Security	-420.00	180,678.28	13/06/2025
195	13/06/2025	BACS	Cllr LM course travel expenses	Chigwell Parish (	-35.53	180,642.75	13/06/2025
196	13/06/2025	BACS	Shoring equipment annual inspection and serv	Teleshore UK Lt	-606.71	180,036.04	13/06/2025
197	13/06/2025	BACS	Legionella test	HYGIENE CONT	-237.60	179,798.44	13/06/2025
198	13/06/2025	BACS	GL Shed demolition skps (construction)	SHARP Brothers	-1,242.00	178,556.44	13/06/2025
199	13/06/2025	BACS	A/C PAYABLE 24/25	Leigh Day	-2,400.00	176,156.44	13/06/2025
200	13/06/2025	BACS	CPC Internal audit 2024/25	Mulbery Local Au	-297.48	175,858.96	13/06/2025
109	16/06/2025	BACS	Telecomms Mast income	Cluttons	1,794.92	177,653.88	16/06/2025
112	16/06/2025	BACS	VH 08/07/25 V0574	Foundation Com	650.00	178,303.88	16/06/2025

113	16/06/2025	BACS	DEPOSIT VH 08/07/2025 V0574	Foundation Com	400.00	178,703.88	16/06/2025
201	16/06/2025	BACS	Superannuation Payments	Essex Pension F	-2,634.96	176,068.92	16/06/2025
202	16/06/2025	BACS	HMRC PAYE/NIC	HMRC	-3,062.65	173,006.27	16/06/2025
203	16/06/2025	BACS	A/C PAYABLE 24/25	HMRC	-187.06	172,819.21	16/06/2025
204	16/06/2025	BACS	A/C PAYABLE 24/25	HMRC	-1,227.01	171,592.20	16/06/2025
###	16/06/2025		Transfer to Unity T Bank-LLoyds Debit Card Cc		-568.59	171,023.61	16/06/2025
114	17/06/2025	BACS	Grave 6166/6167 awaiting invoice	A Elfes Ltd	600.00	171,623.61	17/06/2025
224	17/06/2025	DD	28m3 May a/c 2504633 GL	Castle Water	-78.24	171,545.37	17/06/2025
119	19/06/2025	BACS	New Lawn Grave	Daniel Robinson	3,850.00	175,395.37	19/06/2025
225	20/06/2025	BACS	Mower-Blade 21	Ernest Doe & So	-100.44	175,294.93	20/06/2025
226	23/06/2025	DD	EV SERVICE PLAN YG73 ALR	Vanarama	-30.30	175,264.63	23/06/2025
###	23/06/2025		Transfer from CHQ / Cash Control Account		470.00	175,734.63	26/06/2025
127	25/06/2025	BACS	VH 07/07/2025	Snr Citizens Clul	82.50	175,817.13	25/06/2025
227	25/06/2025	DD	Telephone Service	BT	-194.20	175,622.93	25/06/2025
128	26/06/2025	BACS	V0576VH08/08/2025		260.00	175,882.93	26/06/2025
228	26/06/2025	DD	1m3 May a/c 2363028	Castle Water	-3.14	175,879.79	26/06/2025
229	26/06/2025	DD	636.0kWh May a/c 10370674	ENGIE	-304.07	175,575.72	26/06/2025
230	26/06/2025	DD	3.8kWh a_c 10370675	ENGIE	-74.64	175,501.08	26/06/2025
231	26/06/2025	DD	394.6kWh a/c 10370676	ENGIE	-252.98	175,248.10	26/06/2025
232	26/06/2025	DD	242.8 kWh a/c 10370677	ENGIE	-158.76	175,089.34	26/06/2025
233	27/06/2025	BACS	WASTE COLLECTION 18 05 2025	RWR (Commerc	-474.00	174,615.34	27/06/2025
234	30/06/2025	DD	Pension reporting charge	MHR Internation	-31.14	174,584.20	30/06/2025
235	30/06/2025	DD	Payroll Service	MHR Internation	-87.19	174,497.01	30/06/2025
236	30/06/2025	DD	LF Water 25/26 Apr-March 26	Castle Water	-15.53	174,481.48	30/06/2025
237	30/06/2025	BACS	Accruals A/C AGAR 24/25	Haypex HR Serv	-1,800.00	172,681.48	30/06/2025
238	30/06/2025	DD	Main supplies	TRADE UK / SCI	-29.75	172,651.73	30/06/2025
239	30/06/2025	DD	security cameras Cem	TRADE UK / SC	-159.99	172,491.74	30/06/2025
240	30/06/2025	DD	Black bags Litterpicking	TRADE UK / SCI	-21.00	172,470.74	30/06/2025
241	30/06/2025	DD	Main supplies	TRADE UK / SCI	-24.00	172,446.74	30/06/2025
242	30/06/2025	DD	Additional equipm for GL Sheds demolition	TRADE UK / SC	-67.23	172,379.51	30/06/2025
243	30/06/2025	DD	Bank charges	UNITY TRUS BA	-8.50	172,371.01	30/06/2025
244	30/06/2025	DD	Bank charges	UNITY TRUS BA	-19.95	172,351.06	30/06/2025
			CLOSING BALANCE 30 06 2025			**172,351.06**	
				Bank statement should show		**£172,351.06**	

Created by Scribe

Chigwell Parish Council

RECONCILIATION - HSBC - 40-30-25 Account Number 01464574 30-06-2025

From Accounts . . . .

Payments not cashed . . . . . Add . . . .
Receipts not entered . . . . . Subtract . . . . .

Statement should be . . . .