Chigwell Parish Council

Prepared by: ______________________ Date: __________

Name and Role (Clerk/RFO etc)

Approved by: ______________________ Date: __________

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/08/2025			
	Cash in Hand 01/04/2025			397,402.76
	ADD Receipts 01/04/2025 - 31/08/2025			247,013.76
				644,416.52
	SUBTRACT Payments 01/04/2025 - 31/08/2025			240,423.91
A	**Cash in Hand 31/08/2025** (per Cash Book)			**403,992.61**
	Cash in hand per Bank Statements			
	Petty Cash	31/08/2025	0.00	
	HSBC - 40-30-25 Account Numbe	31/08/2025	0.00	
	Barclays - Current - Account Numb	31/08/2025	0.00	
	Cambridge Counties Bank - 60-95-	31/08/2025	87,464.90	
	Barclays - Account Number 70471	31/08/2025	0.00	
	United Trust - Investment	31/08/2025	0.00	
	A Cash paid Control a/c	31/08/2025	0.00	
	CHQ / Cash Control Account	31/08/2025	140.00	
	Control account for Credit Note	31/08/2025	0.00	
	Unity Current Account T2	31/08/2025	142,701.72	
	Unity T Bank-LLoyds Debit Card C	31/08/2025	0.00	
	Adjustments Control Account	31/08/2025	0.00	
	Charity Bank 40 Day Notice Accou	31/08/2025	88,315.99	
	Charity Bank 1 Year Fixed Rate Ac	31/08/2025	85,000.00	
	Stripe account	31/08/2025	0.00	
				403,622.61
	Less unpresented payments			100.00
				403,522.61
	Plus unpresented receipts			470.00
B	**Adjusted Bank Balance**			**403,992.61**

	A = B Checks out OK		

Chigwell Parish Council

RECONCILIATION - Charity Bank 40 Day Notice Account 31-08-2025

From Accounts	£88,315.99
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£88,315.99**

Chigwell Parish Council

RECONCILIATION - Charity Bank 1 Year Fixed Rate Account 31-08-2025

From Accounts	£85,000.00
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£85,000.00**

Chigwell Parish Council

RECONCILIATION - Cambridge Counties Bank - 60-95-86 Account Number 15016749 31-08-2025

From Accounts	£87,464.90
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£87,464.90**

Chigwell Parish Council

RECONCILIATION - Barclays - Current - Account Number 80895709 31-08-2025

From Accounts	£370.00
Payments not cashed . . . . . Add	£100.00
Receipts not entered . . . . . Subtract	£470.00
Statement should be	

Chigwell Parish Council
TRANSFERS

Date	Desc	From	To	Amount
31/03/2025	Bank to Bank Transfer	Barclays - Current - Accour	Adjustments Control Accou	100.00
			Total................	**100.00**

Chigwell Parish Council

Un-cashed Receipts List for Barclays - Current - Account Number 80895709 31-08-2025

Voucher	Date	Minute	Bank	Cheque No	Description	Supplier	Net	VAT	Total
32	05/05/2022		Barclays - Current - Account	100179	Transfer of Exclusive right of Burial	David Lee Northeast	80.00		80.00
242	02/09/2022	Grave1814 Secti	Barclays - Current - Account	000918	Cemetery	GRAVE 1814	60.00		60.00
243	02/09/2022	Grave 1751	Barclays - Current - Account	022541	Cemetery	C. W. Sears	165.00		165.00
244	02/09/2022	Grave 876 D	Barclays - Current - Account	022542	Cemetery	C. W. Sears	165.00		165.00
						Total	**470.00**		**470.00**

Chigwell Parish Council

RECONCILIATION - HSBC - 40-30-25 Account Number 01464574 31-08-2025

From Accounts . . . .

Payments not cashed . . . . . Add . . . .
Receipts not entered . . . . . Subtract . . . . .

Statement should be . . . .

Chigwell Parish Council

RECONCILIATION - CHQ / Cash Control Account 31-08-2025

From Accounts	£140.00
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£140.00**

Chigwell Parish Council
RECONCILIATION - Stripe account 31-08-2025

From Accounts . . . .

Payments not cashed . . . . . Add . . . .
Receipts not entered . . . . . Subtract . . . . .

Statement should be . . . .

Balances £0.00

Recommendation Keep a minimum amount in your balance so that funds are available for refunds, disputes, and fees. Set your minimum balance ×

\+ Top up Manage payouts

Balance summary

Incoming	£0.00
Available	£0.00

Recent activity

Payouts Top-ups All activity

Any balance above your £400.00 minimum balance is paid out automatically.

No recent payouts were found

View more ↗

Reports

Balance summary
Aug 2025

Payout reconciliation
Aug 2025

Chigwell Parish Council
RECONCILIATION - Unity Current Account T2 31-08-2025

From Accounts	£142,701.72
Payments not cashed . . . . . Add	
Receipts not entered . . . . . Subtract	
Statement should be	**£142,701.72**

Chigwell Parish Council

Transactions for Unity Current Account T2

Vouch	Date	Chq/Rec	Description	Supplier	Total	Balance	Cashed
			STARTING BALANCE			162,074.91	31/07/2025
180	01/08/2025	BACS	Digging Fee	co -op chingford	2,350.00	164,424.91	01/08/2025
181	01/08/2025	BACS	VH 04/10/25 V0579		160.00	164,584.91	01/08/2025
324	01/08/2025	DD	PO1651 5th payback	Chigwell Parish (	100.00	164,684.91	01/08/2025
325	04/08/2025	DD	BROADBAND	BT	-347.30	164,337.61	04/08/2025
###	06/08/2025		Transfer from Charity Bank 1 Year Fixed Rate		4,643.06	168,980.67	06/08/2025
326	11/08/2025	DD	Charge for property	Epping Forest Di	-175.00	168,805.67	11/08/2025
327	11/08/2025	DD	Charge for property	Epping Forest Di	-884.00	167,921.67	11/08/2025
328	11/08/2025	DD	Charge for property	Epping Forest Di	-541.00	167,380.67	11/08/2025
329	11/08/2025	BACS	Net pay Aug 2025	Chigwell Parish (	-11,522.76	155,857.91	11/08/2025
182	12/08/2025	BACS	Cremated Remains Renewal		1,265.00	157,122.91	12/08/2025
330	12/08/2025	DD	Teleset Postage	Francotyp Postal	-20.00	157,102.91	12/08/2025
331	13/08/2025	DD	RENAULT KANGOO ML19 lease	Vanarama	-227.81	156,875.10	13/08/2025
332	13/08/2025	DD	Water usage to 01/09/25	Clear Business	-181.38	156,693.72	13/08/2025
183	14/08/2025	BACS	Re-open Lawn Grave	Woodford Green	2,135.00	158,828.72	14/08/2025
184	15/08/2025	BACS	25/26		10.00	158,838.72	15/08/2025
185	15/08/2025	BACS	25/26		26.67	158,865.39	15/08/2025
333	15/08/2025	BACS	Stationery	VIKING RAJA G	-51.62	158,813.77	15/08/2025
334	15/08/2025	BACS	158.3kWh a_c10392030	ENGIE	-70.14	158,743.63	15/08/2025
335	15/08/2025	BACS	56.5kWh a/c 10392030	ENGIE	-27.36	158,716.27	15/08/2025
336	15/08/2025	BACS	Beyond the precept:Exploring alternative incon	National Associa	-42.00	158,674.27	15/08/2025
337	15/08/2025	BACS	Annual Digi Air Monitoring	Essex Security S	-450.00	158,224.27	15/08/2025
338	15/08/2025	BACS	PPE Cem&OS Operative	Direct Boot	-107.18	158,117.09	15/08/2025
339	15/08/2025	BACS	Cemetery Soil and Drainage Management sem	ICCM	-120.00	157,997.09	15/08/2025
340	15/08/2025	BACS	Main supplies	Ernest Doe & So	-129.86	157,867.23	15/08/2025
341	15/08/2025	BACS	J4500/12 1.5m hose&ICM small sweep	Ernest Doe & So	-32.00	157,835.23	15/08/2025
342	15/08/2025	BACS	HR retained Service 25/26	Haypex HR Serv	-1,080.00	156,755.23	15/08/2025
343	15/08/2025	BACS	Bulldog Lawn shears x 2	AM Garden Mac	-91.31	156,663.92	15/08/2025
344	15/08/2025	BACS	stihl strimmer head STIHL AUTOCUT 46-2	AM Garden Mac	-48.20	156,615.72	15/08/2025
345	15/08/2025	BACS	stihl strimmer head STIHL AUTOCUT	AM Garden Mac	-83.91	156,531.81	15/08/2025
346	15/08/2025	BACS	Carry out six monthly maintenance on roller sh	Contact Roller S	-288.00	156,243.81	15/08/2025
347	15/08/2025	BACS	24/25 IT under new contract missed invoice	Ice Media Londo	-285.00	155,958.81	15/08/2025
348	15/08/2025	BACS	PC & Monitor	Ice Media Londo	-1,050.00	154,908.81	15/08/2025
349	15/08/2025	BACS	travel to training 10 07 25	Chigwell Parish (	-33.70	154,875.11	15/08/2025
350	15/08/2025	BACS	Pest Control	CLINIKIL ADVAI	-250.00	154,625.11	15/08/2025
351	15/08/2025	BACS	Grave 1811 - 18 07 2025	L&J Hall Digging	-1,030.00	153,595.11	15/08/2025
352	15/08/2025	BACS	Grave 1350 30/7/25	L&J Hall Digging	-1,030.00	152,565.11	15/08/2025
353	15/08/2025	BACS	Grave 1466 19 08 2025	L&J Hall Digging	-1,030.00	151,535.11	15/08/2025
354	15/08/2025	BACS	Cemetery rent for a piece of Land at Chigwell \	Epping Forest D(	-750.00	150,785.11	15/08/2025
355	15/08/2025	BACS	Superannuation Payments	Essex Pension F	-2,634.96	148,150.15	15/08/2025
356	15/08/2025	BACS	IT service under new contract	Ice Media Londo	-297.00	147,853.15	15/08/2025
357	15/08/2025	BACS	HMRC PAYE/NIC	HMRC	-3,606.40	144,246.75	15/08/2025
383	18/08/2025	DD	Usage Jul 25Estimate 38m3 Visual 14	Castle Water	-140.38	144,106.37	18/08/2025
###	18/08/2025		Transfer to Unity T Bank-LLoyds Debit Card C(		-1,978.04	142,128.33	18/08/2025
187	19/08/2025	BACS	VH 23 01 2026	CROADS	180.00	142,308.33	19/08/2025
188	19/08/2025	BACS	DIGGING FEE 19 08 2025	Daniel Robinson	820.00	143,128.33	19/08/2025
189	19/08/2025	BACS	Cremated Remains Renewal		945.00	144,073.33	19/08/2025
190	19/08/2025	BACS	VH 21 08 2025		120.00	144,193.33	19/08/2025
191	19/08/2025	BACS	Deposit for VH 21 08 2025	V0584	400.00	144,593.33	19/08/2025
192	19/08/2025	BACS	VH 18 10 2025		140.00	144,733.33	19/08/2025
###	19/08/2025		Transfer from CHQ / Cash Control Account		95.00	144,828.33	22/08/2025

###	19/08/2025		Transfer from CHQ / Cash Control Account		384.35	145,212.68	20/08/2025
384	20/08/2025	DD	Usage 2m3 (E) 1m3 (V) Jul 25	Castle Water	-13.50	145,199.18	20/08/2025
385	20/08/2025	BACS	Call out and replace the PIR in Zone 3	Smiths Technica	-233.52	144,965.66	20/08/2025
193	21/08/2025	BACS	Re open Lawn Grave 20 08 2025	Daniel Robinson	1,450.00	146,415.66	21/08/2025
194	21/08/2025	BACS	Lawn Renovation and refix	Bradford Memori	95.00	146,510.66	21/08/2025
195	21/08/2025	BACS	Re Level Memorial	JH & TP Duncan	95.00	146,605.66	21/08/2025
196	21/08/2025	BACS	Memorial Renovation	JH & TP Duncan	95.00	146,700.66	21/08/2025
197	22/08/2025	BACS	Duplicate payment	T Cribb & Sons	2,960.00	149,660.66	22/08/2025
386	22/08/2025	DD	Loan Repayment	PWLB	-3,851.29	145,809.37	22/08/2025
387	22/08/2025	BACS	157.5kWh a_c10392030	ENGIE	-71.85	145,737.52	22/08/2025
388	22/08/2025	DD	EV SERVICE PLAN YG73 ALR	Vanarama	-30.30	145,707.22	22/08/2025
389	22/08/2025	BACS	Print Paper A4	VIKING RAJA G	-54.96	145,652.26	22/08/2025
198	26/08/2025	BACS	Grave 1883 Section H	T Cribb & Sons	2,960.00	148,612.26	26/08/2025
200	26/08/2025	BACS	Deposit refunded V0584 VH21082025	V0584	-400.00	148,212.26	26/08/2025
201	26/08/2025	BACS	Refunded duplicate payment	T Cribb & Sons	-2,960.00	145,252.26	26/08/2025
390	27/08/2025	DD	Telephone Service	BT	-194.20	145,058.06	27/08/2025
391	27/08/2025	DD	Teleset Postage	Francotyp Postal	-20.00	145,038.06	27/08/2025
392	27/08/2025	DD	612.6kWh a_c10370674	ENGIE	-296.78	144,741.28	27/08/2025
393	27/08/2025	DD	3.7kWh a_c 10370675	ENGIE	-74.59	144,666.69	27/08/2025
394	27/08/2025	DD	226.9kWh a_c 10370677	ENGIE	-152.54	144,514.15	27/08/2025
395	27/08/2025	DD	969.4kWh a_c10370749	ENGIE	-589.62	143,924.53	27/08/2025
199	28/08/2025	BACS	V0582 VH01 09 2025	Snr Citizens Clul	137.50	144,062.03	28/08/2025
396	28/08/2025	DD	386.6kWh a_c 10370676	ENGIE	-249.32	143,812.71	28/08/2025
397	28/08/2025	DD	LF Water 25/26 Apr-March 26	Castle Water	-15.53	143,797.18	28/08/2025
398	29/08/2025	Debit Card	Pension reporting charge	MHR Internation:	-32.29	143,764.89	31/08/2025
399	29/08/2025	Debit Card	Payroll Service	MHR Internation:	-90.42	143,674.47	31/08/2025
400	29/08/2025	BACS	petrol brushcutter SERVICE&STIHL FUEL FIL	AM Garden Mac	-106.96	143,567.51	31/08/2025
401	29/08/2025	BACS	Key replacement for mower	Ernest Doe & So	-24.35	143,543.16	31/08/2025
402	29/08/2025	BACS	CPC Chair name plates	R E Essex Ltd	-47.66	143,495.50	31/08/2025
403	29/08/2025	BACS	Main supplies	TRADE UK / SC	-8.20	143,487.30	31/08/2025
404	29/08/2025	BACS	Legionella test	HYGIENE CONT	-237.60	143,249.70	31/08/2025
405	29/08/2025	BACS	Cemetery Management and Compliance RFO8	ICCM	-360.00	142,889.70	31/08/2025
406	29/08/2025	BACS	Contract 1667402 Emergency Lighting System	Chubb Fire & Se	-171.78	142,717.92	31/08/2025
407	31/08/2025	BACS	Bank charges	UNITY TRUS BA	-16.20	142,701.72	31/08/2025
			CLOSING BALANCE			**142,701.72**	
				Bank statement should show		**£142,701.72**	