CHIGWELL PARISH COUNCIL								Appendix	
FINANCE AND GOVERNANCE COMMITTEE 09 12 2025						Approved by:			
						Approved by:			
PROPOSAL PAYMENTS DUE IN DECEMBER FOR APPROVAL									
InvDate	**Ref**	**FY**	**Date due**	**Tender**	**Total due**	**Description**	**Supplier**	**Invoice No**	**Minutes**
27.08.2025	3234	2025-2026	ASAP	ONLINE	**£462.00**	Advertise Clerk vacancy	Essex County Council	1021240932	FR5.15
28.08.2025	3518	2025-2026	ASAP	ONLINE	**£416.40**	Advertise Clerk vacancy	SLCC Enterprises	SD2386-1	FR5.15
02.12.2025		2025-2026	16.12.25	DIRDEBIT	**£877.97**	Transactions by Company Card Nov 2025	Lloyds Bank/Unity Trust Bank	Statement	
03.12.2025	3524	2025-2026	11.12.25	ONLINE	**£11,522.93**	Net Pay December 2025	Chigwell Parish Council staff	Payroll report	FR09/12/25
27.11.2025	3521	2025-2026	ASAP	ONLINE	**£150.00**	Councillor's Allowance 25/26	Chigwell Parish Council Cllr	Claim Form 3521	FC25/26
27.11.2025	3522	2025-2026	ASAP	ONLINE	**£150.00**	Councillor's Allowance 25/26	Chigwell Parish Council Cllr	Claim Form 3522	FC25/26
27.11.2025	3522	2025-2026	ASAP	ONLINE	**£100.00**	Councillor's Allowance 25/26	Chigwell Parish Council Cllr	Claim Form 3523	FC25/26
01.12.2025		2025-2026	ASAP	ONLINE	**£120.00**	Refundable Key&Damage Deposit due to provisional booking cancellation	Senior Citizens Club	Under request 01 12 2025	FG09/12/25
06.11.2025	3428	2025-2026	12.12.25	ONLINE	**£2,400.00**	H&S service Nov25-Nov26	WorkNest Limited	SINV093412	FC213/24
06.11.2025	3441	2025-2026	15.12.25	ONLINE	**£3,308.28**	HMRC PAYE/NIC	HMRC	Payroll report November 25	FG11/11/25
06.11.2025	3442	2025-2026	15.12.25	ONLINE	**£2,718.95**	Superannuation Payments	Essex Pension Fund	Payroll report Nov 25	FG11/11/25
06.11.2025	3443	2025-2026	15.12.25	DIRDEBIT	**£287.24**	Superannuation Payments	NEST PENSION FUND	Payroll report Nov 25	FG11/11/25
01.12.2025		2025-2026	ASAP	ONLINE	**£381.00**	IT Service; MS Licence;	ICE CONNECT	35969	FC16B/25
30.11.2025	3519	2025-2026	31.12.25	DIRDEBIT	**£16.65**	Bank charge	unity trust bank	Statement 041	FC16A/25
04.11.2025	3477	2025-2026	ASAP	ONLINE	**£110.40**	Extingusher routine service	Chubb Fire & Security Ltd	11194207	FG11/11/25
01.12.2025	3496	2025-2026	02.12.25	DIRDEBIT	**£64.80**	Agreement rent Franco 3months	Francotyp Postalia Ltd	11529840	RegPmnt FC16B/25

30.11.2025		2025-2026	31.12.25	ONLINE	**£138.10**	Monthly Statement 30 11 2025	TRADE UK / SCREWFIX DIRECT Lt			
04.11.2025	3478	2025-2026				main supplies, materials £51.82	TRADE UK / SCREWFIX DIRECT Lt	2008367219		FG11/11/25
21.11.2025	3517	2025-2026				main supplies, materials £27.78	TRADE UK / SCREWFIX DIRECT Lt	2008856559		FR5.15
17.11.2025	3486	2025-2026				Grass seeding on the damaged areas £28.50	TRADE UK / SCREWFIX DIRECT Lt	2008703291		FR5.15
06.11.2025	3479	2025-2026				main supplies, materials £30.00	TRADE UK / SCREWFIX DIRECT Lt	2008439832		FG11/11/25
11.11.2025	3480	2025-2026	11.12.25	ONLINE	**£108.00**	Roses bushes Garden of Remem	Henry Street	29155		FC107.25
11.11.2025	3481	2025-2026	11.12.25	ONLINE	**£66.00**	5xTexecom Alarm Fobs&2xPersonal Alarm keys	Essex Security Services	331130		FR5.15
12.11.2025	3482	2025-2026	12.12.25	ONLINE	**£78.53**	Consumables	AM Garden Machinery	392139		FR5.15
14.11.2025	3485	2025-2026	07.12.25	DIRDEBIT	**£141.94**	Payroll People First Service	MHR International UK Limited	SIN248855	RegPmnt	FC16A/25
15.11.2025	3497	2025-2026	13.12.25	DIRDEBIT	**£227.81**	RENAULT KANGOO ML19 lease	Vanarama	81583111	RegPmnt	FC16A/25
25.11.2025	3501	2025-2026	31.12.25	ONLINE	**£1,080.00**	HR retained Service 25/26	Haypex HR Services	0637	RegPmnt	FC25/26(13/10/25)
01.12.2025	3503	2025-2026	03.12.25	DIRDEBIT	**£347.30**	BROADBAND	BT	3503	RegPmnt	FC16A/25
01.12.2025	3504	2025-2026	24.12.25	DIRDEBIT	**£194.20**	Telephone Service	BT	3504	RegPmnt	FC16A/25
30.11.2025	3505	2025-2026	22.12.25	DIRDEBIT	**£30.30**	EV SERVICE PLAN YG73 ALR	Vanarama	Agreement	RegPmnt	FC16A/25
01.12.2025	3506	2025-2026	10.12.25	DIRDEBIT	**£175.00**	Charge for property	Epping Forest District Council	26/0 16.02.25	RegPmnt	FC16B/25
01.12.2025	3507	2025-2026	10.12.25	DIRDEBIT	**£884.00**	Charge for property	Epping Forest District Council	26/0 16/02/25	RegPmnt	FC16B/25
01.12.2025	3508	2025-2026	10.12.25	DIRDEBIT	**£541.00**	Charge for property	Epping Forest District Council	7/0 16.02.25	RegPmnt	FC16B/25
01.12.2025	3511	2025-2026	31.12.25	ONLINE	**£316.68**	3X1100Ltr Bins Emptied weekly/MNTH SERVICE	RWR (Commercial) Ltd	E241552	RegPmnt	FC16B/25
01.12.2025	3512	2025-2026	31.12.25	ONLINE	**£200.70**	2x1100Ltr Bins Emptied Monthly	RWR (Commercial) Ltd	E241553	RegPmnt	FC16B/25
01.12.2025	3513	2025-2026	31.12.25	ONLINE	**£1,080.00**	HR retained Service 25/26	Haypex HR Services	3513	RegPmnt	FC25/26(13/10/25)
01.12.2025	3514	2025-2026	11.12.25	ONLINE	**£250.00**	Pest Control	CLINIKIL ADVANCED Ltd	3515	RegPmnt	FC16B/25
		Total due in December 2025			**£ 28,946.18**					

The money will be put back into the account :

26.11.2025	3502	2025-2026	12.12.2025	DIRDEBIT	**-£236.46**	Mobile phone charges monthly	O2	Credit INV41084940
29.10.2025	3465	2025-2026	Outstandir	CARD	**-£450.00**	Order and refund the wrong item	John Lewis & Partners	002780053432