

CHIGWELL PARISH COUNCIL						Prepared by RFO						
						Signed by Clerk						
Under Chigwell Parish Council Finance Regulations 25/26												
5.15 Individual purchases within an agreed budget for that type of expenditure may be authorised by the Clerk or RFO,												
under delegated authority, for any items below £1,000 excluding VAT												
Individual Purchase Report from 03 11 2025-03 12 2025												
PO Date	RefNo.	FY	Status	Tender	Total £	Description			Date		Supplier	
03.12.2025	3532	2025-2026	£41.52	£0.00	£41.52	Repair the pothole in the vh parking area	CARD	Outstanding	FR5.15	03.12.2025	B & Q Limited	
30.11.2025	3518	2025-2026	£347.00	£69.40	£416.40	Advertise Clerk vacancy	ONLINE	Outstanding	FR5.15	28.08.2025	SLCC Enterprises	
21.11.2025	3517	2025-2026	£23.15	£4.63	£27.78	main supplies, materials	ONLINE	Outstanding	FR5.15	21.11.2025	TRADE UK / SCREWFIX DIRECT Lt	
17.11.2025	3486	2025-2026	£23.75	£4.75	£28.50	Grass seeding on the damaged areas	ONLINE	Outstanding	FR5.15	17.11.2025	TRADE UK / SCREWFIX DIRECT Lt	
14.11.2025	3485	2025-2026	£118.28	£23.66	£141.94	Payroll People First Service	DIRDEBIT	Outstanding	FR5.15	07.11.2025	MHR International UK Limited	
13.11.2025	3499	2025-2026	£68.80	£0.00	£68.80	Otter 3 seats	CARD	Outstanding	FR5.15	13.11.2025	OTTER.AI	
12.11.2025	3482	2025-2026	£65.44	£13.09	£78.53	Consumables	ONLINE	Outstanding	FR5.15	12.11.2025	The Old Forge (AM Garden Machinery)	
11.11.2025	3481	2025-2026	£55.00	£11.00	£66.00	5xTexecom Alarm Fobs&2xPersonal	ONLINE	Outstanding	FR5.15	25.11.2025	Essex Security Services	
03.11.2025	3484	2025-2026	£13.34	£2.66	£16.00	EvoStik Waterproof	CARD	Outstanding	FR5.15	03.11.2025	Wickes	