



MEETING OF THE FULL COUNCIL

To be convened: **Tuesday, 19 March 2024**

Time: 7:00 pm.

Place of meeting: Chigwell Council Parish Offices, Hainault Road, Chigwell, IG7 6QZ

Members are hereby **SUMMONED** to attend the above meeting
to transact the following business.

Members are respectfully reminded that each item of business should be carefully
examined, with any pecuniary and non-pecuniary interests duly declared.

Members to be present:

Cllr Rashni Chahal Holden (Chair)

Cllr Naveed Akhtar

Cllr Elliott Costa (Vice Chair)

Cllr Celina Jefcoate

Cllr Rochelle Hodds

Cllr Renu Phull

Cllr Tes Gaffar

Cllr Lisa Skingsley Morgan

Cllr Sayed Raza

Cllr Faiza Rizvi

Members of the press and public are invited to attend this meeting. Members of the Public and Councillors are asked to note that in accordance with Standing Orders 3 (i) and the Local Government Transparency Code 2015, photographing, recording, broadcasting, transmitting or otherwise reporting the proceeding of a meeting may take place.

Olga Linkeviciene

Acting Proper Officer

Date: 14 March 2024

FULL COUNCIL AGENDA

1. **Apologies for Absence**
To receive and AGREE to accept any apologies for absence.
2. **Declarations of Interest**
Members are asked to declare any Interest or Disclosure Pecuniary Interest that they may have in any of the items under consideration at this meeting. See notes at the end of the agenda.
3. **Minutes of Previous Meeting**
To consider the minutes of the previous meeting held on January 23rd, 2024, for APPROVAL.
4. **Public Participation.**
To receive representations from any member of the public in attendance.
Order Note: Public participation is conducted in accordance with Standing Orders to a maximum allotted time of fifteen minutes. Individual speakers are limited to three minutes under Order 3(g) or at the discretion of the Chair. District and County Councillors may also make representations at this time.
5. **Grants.**
To receive and review details of any Grant Applications submitted and to discuss and AGREE upon any decisions to be made.
6. **Zurich Insurance.**
To receive details of the new Insurance Premiums from Zurich Insurance and to discuss and AGREE their acceptance.
7. **Victory Hall & Safety Matters** 🖐️
Councillors to AGREE the appointment of a project manager/expert.
8. **School Stage**
To receive updates and to discuss and AGREE next steps.
9. **Cemetery & Open Space Matters.** 🖐️
Councillors to receive an update on EV procurement and to discuss and AGREE the next steps.
10. **Mercedes Sprinter 514 Mini Buses**
To receive an update on the partnership matter of the Mini-Buses and to discuss and AGREE next steps.
11. **Meetings Calendar for Democratic year 2024/25.**
To receive a draft Calendar for Democratic Year 2024/25 and to discuss and AGREE.
12. **To NOTE Public Events and Celebrations.**
To NOTE: Rotary Roding - Chigwell May Fayre - Sunday 19th May 2024, 12 pm - 5 pm. (CPC to take part in this event).
To NOTE: A community litter pick event will be held on 24th March 2024 around Parish.
To NOTE: The Play in the Park project Easter on the half term on Friday 5th April-Limes

Farm Playing Ground, Monday 8th April – Station Green, Chigwell, Tuesday 9th April – Chigwell Row Recreation Ground

To NOTE: THE Social Space project run from 01 April to September 2024

13. EXCLUSION OF THE PUBLIC AND THE PRESS

It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960).

In the event that the agenda contains items where the public interest in maintaining confidentiality may outweigh the public interest in the item being made public, to CONSIDER the following motion to be proposed by the Chair: "That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed."

14. RECRUITMENT OF CHIGWELL PARISH COUNCIL CLERK

To receive an update on the ongoing recruitment process and to discuss and AGREE on appropriate courses of action.

15. Cemetery & Open Spaces

Councillors to receive an update on matters relating to the Open Spaces Team and to AGREE on appropriate courses of action.

16. Employment Matters .

Councillors to receive updates and to discuss and AGREE any further course of action for the employment matters.

17. Epping Forest District Council Report

To discuss the recent report from EFDC and to discuss and AGREE on the next steps.

18. Items to be brought forward to the next meeting or items for discussion that do not require a decision to be made.

19. Date of next meeting.

ITEMS TO BE BROUGHT FORWARD TO THE NEXT MEETING OR ITEMS FOR DISCUSSION THAT DO NOT REQUIRE A DECISION TO BE MADE

DATE OF THE NEXT MEETING

Notes on Declarations of Interest

Members with a disclosable pecuniary interest in an item to should withdraw from the room while that item is being considered. Members should also leave the room if their continued presence is not compatible with the Council's Code of Conduct or the Seven Principles of Public Life.

The disclosure must include the nature of the interest. If you become aware during meeting of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard is as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.

 **Indicates Councillors are expected to make a decision (within the remit of the committee)**