



**MEETING OF THE
FINANCE & GOVERNANCE COMMITTEE**

To be convened: Tuesday 7 November 2023

Time: 7:00pm

Place of meeting: Chigwell Council Parish Offices, Hainault Road, Chigwell, IG7 6QZ

Members are hereby **SUMMONED** to attend the above meeting
to transact the following business.

Members are respectfully reminded that each item of business should be carefully
examined, with any pecuniary and non-pecuniary interests duly declared

Members to be present:

Cllr Celina Jefcoate (Chair)

Cllr Rashni Chahal Holden

Cllr Faiza Rizvi

Cllr Tes Gaffar (Vice Chair)

Cllr Elliot Costa

Members of the press and public are invited to attend this meeting. Members of the Public and Councillors are asked to note that in accordance with Standing Orders 3 (i) and the Local Government Transparency Code 2015, photographing, recording, broadcasting, transmitting or otherwise reporting the proceeding of a meeting may take place.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity

Olga Linkeviciene

Acting Proper Officer

Date: 1 November 2023

FINANCE AND GOVERNANCE AGENDA

1. APOLOGIES FOR ABSENCE

9. FINANCE AND GOVERNANCE INCIDENT LOG

Action: To receive an update from staff regarding risk assessments. To receive copies of internal playground weekly inspections from July to date, internal weekly and monthly inspection records of adult fitness equipment from April 2023 to date. To receive July 2023 ARD quarterly inspection and most recent Outdoor Fitness quarterly report. To **AGREE** an appropriate course of action

B. Licensing of Parish Premises

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Monitoring Officer well before the meeting if needed.