



**EXTRAORDINARY MEETING OF THE FULL COUNCIL  
Convened Under Standing Order 6A.**

To be convened: Monday **12 February 2024**

**Time: 6.00 pm**

Place of meeting: Chigwell Council Parish Offices, Hainault Road, Chigwell, IG7 6QZ

Members are hereby **SUMMONED** to attend the above meeting  
to transact the following business.

Members are respectfully reminded that each item of business should be carefully  
examined, with any pecuniary and non-pecuniary interests duly declared

Members to be present:

Cllr Rashni Chahal Holden (Chair)

Cllr Naveed Akhtar

Cllr Elliott Costa (Vice Chair)

Cllr Celina Jefcoate

Cllr Rochelle Hodds

Cllr Renu Phull

Cllr Tes Gaffar

Cllr Lisa Skingsley Morgan

Cllr Sayed Raza

Cllr Faiza Rizvi

**Members of the press and public are invited to attend this meeting.** Members of the Public and Councillors are asked to note that in accordance with Standing Orders 3 (i) and the Local Government Transparency Code 2015, photographing, recording, broadcasting, transmitting or otherwise reporting the proceeding of a meeting may take place.

*Olga Linkeviciene*

Acting Proper Officer

Date: 07 February 2024

# FULL COUNCIL AGENDA

## 1. APOLOGIES FOR ABSENCE

## 2. DECLARATIONS OF INTEREST

Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda

## 3. PUBLIC PARTICIPATION

To receive representations from any member of the public in attendance.  
Order Note: Public Participation is conducted in accordance with Standing Orders to a maximum allotted time of fifteen minutes. Individual speakers are limited to three minutes under Order 3(g) or at the discretion of the presiding Chair. District and County Councillors may also make representations at this time.

## 4. TREE TENDER – Tree Works Spring 2024 for Chigwell Parish Council 🙋

Resolution to proceed with the opening of tenders /or agree and approve the retender action.

## 5. ASSETS MATTERS 🙋

To CONSIDER AN UPDATE PROPOSAL FROM CEMETERY STAFF REGARDING BUY/LEASE OR HIRE THE VEHICLES - Dumper FOR CEMETERY operation and Tipper for Open Space primary operations and AGREE on an appropriate course of action.

## 6. RECRUITMENT OF CHIGWELL PARISH COUNCIL CLERK

To Receive an update on the ongoing recruitment process and AGREE on the appropriate course of action

## 7. ITEMS TO BE BROUGHT FORWARD TO THE NEXT MEETING OR ITEMS FOR DISCUSSION THAT DO NOT REQUIRE A DECISION TO BE MADE

## 8. DATE OF THE NEXT MEETING

## Notes on Declarations of Interest

Members with a disclosable pecuniary interest in an item should withdraw from the room while that item is being considered. Members should also leave the room if their continued presence is not compatible with the Council's Code of Conduct or the Seven Principles of Public Life.

The disclosure must include the nature of the interest. If you become aware during meeting of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.

 **Indicates Councillors are expected to make a decision (within the remit of the committee)**