



**MEETING OF THE
FULL COUNCIL COMMITTEE**

To be convened: Thursday, 16th January 2025

Time: 6 pm

Place of meeting: Chigwell Council Parish Offices, Hainault Road, Chigwell, IG7 6QZ

Members are hereby **SUMMONED** to attend the above meeting
to transact the following business.

Members are respectfully reminded that each item of business should be carefully
examined, with any pecuniary and non-pecuniary interests duly declared.

Members to be present:

Cllr L Morgan (Chair)

Cllr D Rye

Cllr O Ali

Cllr O Amulundun

Cllr C Jefcoate

Cllr A Aredeon

Olga Linkeviciene -IRFO

Cllr E Costa (Vice Chair)

Cllr L Clarke

Cllr R Hodds

Cllr J Braha

Cllr F Rizvi

Toni Slade

District Councillors to be present:

Cllr K Rizvi

Cllr D Sunger

Cllr L Scott

Cllr A Lion

Cllr R Chahal Holden

Cllr C McCann

Members of the press and public are invited to attend this meeting. Members of the Public and Councillors are asked to note that in accordance with Standing Orders 3 (i) and the Local Government Transparency Code 2015, photographing, recording, broadcasting, transmitting or otherwise reporting the proceeding of a meeting may take place.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.

Cllr Lisa Morgan

Cllr Elliott Costa

Acting Proper Officers
(CPC, SO,15. a)


Date:10 January 2025

AGENDA

165.25 APOLOGIES FOR ABSENCE 


166.25 OTHER ABSENCES 

167.25 DECLARATIONS OF INTEREST Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.

168.25 MINUTES  To receive and confirm the minutes of the meeting held in October, November & December 2024

169.25 PUBLIC PARTICIPATION To NOTE any representations made by members of the public there is a time limit of 3 minutes per speaker (unless there is only one speaker when the limit is 5 minutes); no more than 15 minutes shall be allocated to this item except at the discretion of the Chairman of the Meeting.

170.25 COUNCILLORS REPORTS - To RECEIVE reports from District, County and Parish Cllrs

171.25 VICTORY HALL/ COMMUNITY HALL PROJECT  - To RECEIVE EFDC officers' presentation on funding applications 25/26 to complete essential ongoing works, including kitchen facilities in CH & VH and DDA compliance.

To include EMR from VH/CH approved budget 25/26 (ITEM172.25.C)

To **AGREE** an APPROPRIATE course of action.

- To form a working group for the VH/CH project


172.25 FINANCE MATTERS 


- A. Budget for 25/26
- B. Precept for 25/26
- C. EMR 25/26
- D. PROPOSAL NEW CEMETERY FEES for FY 25/26

To **AGREE** on an APPROPRIATE course of action.

173.25 INTERNAL CONTROL FOR Q4 2024/25 

To **APPOINT** the member(s) to verify bank reconciliations. Members are advised that the Council should appoint the member(s) to verify bank reconciliations (for all accounts) produced by IRFO. The member (s) shall sign the reconciliations and the original bank statements as evidence of verification (FR 2.2).

174.25 CIVILITY & RESPECT PLEDGE  – To **RECEIVE** information from staff on the proposal of CPC to adopt the pledge and **AGREE** on an APPROPRIATE course of action.

175.25 CONSULTATION FOR STANDARDS & CONDUCT FRAMEWORK  – To RECEIVE an UPDATE from F&G on CPC's response to the consultation


176.25 LOCAL EVENTS ON STATION GREEN 25/26 

- VAISAKHI
- EID
- MAY FAYRE
- CHRISTMAS
- DIWALI
- MENORAH LIGHTING
- OTHERS

**177.25 ITEMS TO BE BROUGHT FORWARD TO THE NEXT MEETING OR
ITEMS FOR DISCUSSION THAT DO NOT REQUIRE A DECISION TO BE
MADE**

178.25 EXCLUSION OF THE PUBLIC AND THE PRESS 

It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960). In the event that the agenda contains items where the public interest in maintaining confidentiality may outweigh the public interest in the item being made public, to **CONSIDER** the following motion to be proposed by the Chair: "That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed."

179.25 STAFFING MATTERS  - Members are asked to **CONSIDER** the employment matter and **AGREE** on an appropriate course of action.

180.25 DATE OF NEXT MEETING

Notes on Declarations of Interest

Members with a disclosable pecuniary interest in an item should withdraw from the room while that item is being considered. Members should also leave the room if their continued presence is not compatible with the Council's Code of Conduct or the Seven Principles of Public Life.

The disclosure must include the nature of the interest. If you become aware during meeting of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Monitoring Officer well before the meeting if needed.