



MEETING OF THE COMMUNITY SERVICE COMMITTEE

Date: Wednesday, 12 February 2025

Time: 6:30 pm

Location: Chigwell Council Parish Offices, Hainault Road, Chigwell, IG7 6QZ

Members are hereby **SUMMONED** to attend the above meeting
to transact the following business.

Members are respectfully reminded that each item of business should be carefully
examined, with any pecuniary and non-pecuniary interests duly declared.

Members summoned to attend:

Cllr Osman Ali Cllr Debby Rye
Cllr Alana Aradeon Cllr Tosin Amuludun
Cllr Jamie Braha

Representative members:

Cemetery and Open Space Supervisor Sam Warren

Members of the press and public are invited to attend this meeting. Members of the Public and Councillors are asked to note that in accordance with Standing Orders 3 (i) and the Local Government Transparency Code 2015, photographing, recording, broadcasting, transmitting or otherwise reporting the proceeding of a meeting may take place.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.

Cllr/Chair to the Council Lisa Morgan

Cllr/Vice Chair to the Council Elliott Costa

Lisa Morgan

Elliott Costa

Acting Proper Officers (SO,15. a.)

Date: 06 February 2025

COMMUNITY SERVICE COMMITTEE AGENDA

98.25 APOLOGIES FOR ABSENCE 🖐️

To receive and **AGREE** to accept any apologies for the absence

99.25 OTHER ABSENCES

100.25 DECLARATIONS OF INTEREST

Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.

101.25 MINUTES 🖐️

To receive and confirm the minutes of the previous meetings held on 06 November 2024 and 15 January 2025.

102.25 PUBLIC PARTICIPATION

To receive representations from any member of the public in attendance.

Order Note: Public Participation is conducted in accordance with Standing Orders to a maximum allotted time of fifteen minutes. Individual speakers are limited to three minutes under Order 3(g) or at the discretion of the presiding Chair. District and County Councillors may also make representations at this time.

103.25 COUNCILLORS REPORT

To **RECEIVE** the oral report of Members on matters which may be of current interest to Members but do not require to be reported formally.

104.25 Matters for report arising from the minutes - To hear an update on the matters from the previous minutes (fitness equipment and seesaw, WPRG mast).

105.25 CCTV UPDATE 🖐️ – To hear an update report from Cllr J Braha and **AGREE** on an appropriate course of action.

106.25 INPOST UPDATE 🖐️ – To hear an update report from Cllr J Braha and **AGREE** on an appropriate course of action (the proposal agreement/contract is expected to be reviewed by members at the meeting).

107.25 VICTORY HALL MATTERS UPDATE 🖐️

A. The progress on the kitchen replacement – to hear an update from Cllr J Braha and **AGREE** on an appropriate course of action.

B. To hear from Cllr D Rye and Cllr J Braha the updated report on the meeting with Victory Hall regular hirers and **AGREE** on an appropriate course of action.

C. To consider CPC IT's quote on the cost of conducting a survey on the internet (Wi-Fi) for CH and **AGREE** on an appropriate course of action.

108.25 Speed Watch Gun MATTERS

A. To discuss and agree to the buying of one speed watch gun for the use of residents trained under the speed watch scheme.

B. To discuss and review health and safety issues and to consider carrying out a risk assessment.

109.25 CPC SCRIBE SYSTEM - to propose that the chair and vice chair of CSC have access to the SCRIBE system (read-only) to keep updated with bookings and other community services.

110.25 OTHER MATTERS – to consider and agree on an appropriate course of action.

111.25 ITEMS TO BE BROUGHT FORWARD TO THE NEXT MEETING OR ITEMS FOR DISCUSSION THAT DO NOT REQUIRE A DECISION TO BE MADE

112.25 DATE OF NEXT MEETING

Notes on Declarations of Interest

Members with a disclosable pecuniary interest in an item should withdraw from the room while that item is being considered. Members should also leave the room if their continued presence is not compatible with the Council's Code of Conduct or the Seven Principles of Public Life.

The disclosure must include the nature of the interest. If you become aware during meeting of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Monitoring Officer well before the meeting if needed.

 **Indicates Councillors are expected to make a decision (within the remit of the committee)**