



**MEETING OF THE
COMMUNITY ASSETS COMMITTEE**

To be convened: Thursday, 6th March 2025

Time: 12 pm

Place of meeting: Chigwell Council Parish Offices, Hainault Road, Chigwell, IG7 6QZ

Members are hereby **SUMMONED** to attend the above meeting
to transact the following business.

Members are respectfully reminded that each item of business should be carefully
examined, with any pecuniary and non-pecuniary interests duly declared.

Members summoned to attend:

Cllr L Morgan (Chair)

Cllr D Rye

Cllr O Ali

Cllr R Hodds (Vice Chair)

Cllr L Clarke

Representative members:

Sam Warren

Members of the press and public are invited to attend this meeting. Members of the Public and Councillors are asked to **NOTE** that in accordance with Standing Orders 3(i) and the Local Government Transparency Code 2015, photographing, recording, broadcasting or transmitting the proceedings may take place.

Councillors are asked to **NOTE** that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.

Cllr Lisa Morgan

Acting Proper Officers

Cllr Elliott Costa

Date: 28 February 2025

AGENDA

112.24 APOLOGIES FOR ABSENCE

113.24 OTHER ABSENCES

114.24 DECLARATIONS OF INTEREST Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. See notes at the end of the Agenda.

115.24 MINUTES The minutes of the previous meeting held on 21 January 2025 for APPROVAL should be considered (Appendix 1).

116.24 PUBLIC PARTICIPATION To NOTE any representations made by members of the public there is a time limit of 3 minutes per speaker (unless there is only one speaker when the limit is 5 minutes); no more than 15 minutes shall be allocated to this item except at the discretion of the Chairman of the Meeting.

117.24 COUNCILLORS REPORTS - To RECEIVE reports for Cllrs

118.24 ALL SITE CARPARKS - To RECEIVE an update from the Open Spaces Supervisor.

119.24 Chigwell Parish Ward Signs – To receive an update from the Open Spaces supervisor regarding:

- A. Chigwell Row
- B. Community Hub
- c. Froghall Lane

To AGREE an appropriate course of action.

120.24 FINANCIAL TRANSACTIONS – To REVIEW the proposed community asset expenditures report for February and APPROVE if appropriate (Appendix 2).

121.24 GUTTERING/DOWNPipes – To receive an update from the Open Spaces Supervisor

122.24 EXTERNAL WALLS – To receive an update from the Open Spaces Supervisor and AGREE on an appropriate course of action.

123.24 BILLY GOAT – To receive an update from the Open Spaces Supervisor and AGREE on an appropriate course of action.

124.24 CEMETERY NOTICE BOARDS – To receive updates from staff and/or the Open Spaces Supervisor.

125.24 SOIL BOX – To receive an update from the Open Spaces Supervisor and AGREE on an appropriate course of action.

126.24 CHRISTMAS LIGHT – To receive an update from the Open Spaces Supervisor and AGREE on an appropriate course of action.

A. Christmas Tree Lights on Station Green

B. ECC PERMITS FOR STREET LIGHTS IN Chigwell Row and Grange Hill.

127.24 ITEMS TO BE BROUGHT FORWARD TO THE NEXT MEETING OR ITEMS

FOR DISCUSSION THAT DO NOT REQUIRE A DECISION TO BE MADE

128.24 DATE OF NEXT MEETING

Notes on Declarations of Interest

Members with a disclosable pecuniary interest in an item should withdraw from the room while that item is being considered. Members should also leave the room if their continued presence is not compatible with the Council's Code of Conduct or the Seven Principles of Public Life.

The disclosure must include the nature of the interest. If you become aware during meeting of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Monitoring Officer well before the meeting if needed.