

# Chigwell Climate Action Working Group

Tuesday January 9th 2024, 9.00-10:00am

Parish Offices

## Minutes (FINAL)

### 1. Welcomes

- a. Present: Chris Lord, Richard Coates, Sam Warren
- b. Apologies: Lorraine Smart, Celina Jefcoate

### 2. Biodiversity

- a. Update on schedule of works (Richard) and supporting paperwork and checking budget (Celina)  
*Schedule of works on the meadow behind the offices: needs the EECOS audit to determine future use; then we can start work. Richard has investigated mixed hedge-planting options between £720-£1000 inc. VAT, + delivery. He will send details.*
  - i. Quotation from EECOS for an audit of their management plans: Review of management progress at three sites (Grove Lane Meadow, Barnaby Way Wood and Courtland Drive Meadow), including site visits and reporting – £1,700 plus VAT.  
*Agreed that we should proceed with this. To ask full council.*

### 3. Emissions

- a. Carbon audit 2022-2023
  - i. Pending Olga's response to Chris's questions about the information provided  
*Olga is too busy; Chris to visit council offices and address the questions.*
  - ii. Alan Lion has sent round a link to a [decarbonisation conference](#) on 7th March
- b. Council Offices
  - i. Peter Ranken's possible lunchtimes:

1. Thursday 11, Friday 12, Tuesday 16, Thursday 18 or Friday 19 January (the only caveat is that he recently tested positive for Covid and expects to be clear by 11 January.)

*Undecided: Chris to contact Celina.*

4. Community garden - is there an update (Naveed)?

*Nothing to report in Naveed's absence.*

5. Green check for planning applications - what is now happening with this?

*Nothing to report in Celina's absence.*

6. Next meeting

*Chris to set up a doodle poll.*