## Chigwell Parish Council – F&G meeting 04 07 2023 APPENDIX

	31.05.2023	Bank Stmt	30.06.2023	Bank Stmt
Unity Trust Bank – Current A/c	£136,610.29	YES	£104,590.74	YES
BARCLAYS Saving A/c	£457,576.47	YES	£458,530.48	YES
CAMBRIDGE BANK	£86,164.77	NO	£86,164.77	NO
HSBC BANK	£18,170.89	NO	£18,162.89	NO
Barclays Current-Unpresented CHQ under investigation	£470.00		£470.00	
Credit balance By Credit Notes	£2,119.10		£3,402.97	
Unpresented CHQ/Key Damage Deposits	£1,140.00		£1,065.00	
Total Banks and Cash	£702,251.52		<u>£672,386.85</u>	

## APPENDIX

RECEIPTS	May 2023	June 2023
Receipts	£6,770.00	£10,314.01
Precept		
VAT Claim	£8,299.78	
Total	£15,069.78	£10,314.01

Amount of VAT will claim for Q1 2023 is £7,897.10

PAYMENTS	May 2023	June 2023
Payments	£46,391.07	£36,267.68
Grants approved & paid	£4,920.00	£3,911.00
Total	£51,311.07	£40,178.68

Cemetery outstanding invoices in total £1,015.00

Allotments outstanding invoices in total £200.00

Epping District Council fund for Social Space £200

# APPENDIX

A list of payments <u>due in July</u> 2023 in total <u>£57,021.94</u> A list of payments made in June 2023 in total <u>£ 7,645.69.</u>

### APPENDIX

The Payroll Cost for June 2023 £19,140.79

## APPENDIX

Income	Budget	Actual	Variance
Cemetery Income	75,250.00	10,135.00	-65,115
Booking Hall Income	17,000	4,207	-12,793
Allotments Income	1,580.00	1,300	-280.00
Expenditure	Budget	Actual & committed	Variances
C. Admin-Premises	28,052	4,943.48	23,108.52
D. Admin Office IT	14,330	2,882.61	11,447.39
E. Admin	8,250	400	7,850
Communication			
F. Finance Costs	7,400	2,464.00	4,936
G. Admin Other	28,500	10,499.05	18,000.95
H. Planning	500		500
I. Village Plan	2,000		2,000
J. Envir-Allotments	5,950	139.52	5,810.48
K Envir-Highways	41,000	14,169	26,831.00
L Victory Hall Costs	23,992	9,262.74	14,729.26
M. Grants Donation	25,000	8,831.00	16,169.00
N Borrowing costs	7,702		7,702
O Community Services	16,500		16,500
R Cemetery premises	12,700	8,064.70	4,635.30
S Cemetery Office IT	3,681.20	818.32	2,862.88
T Cemetery Utilities	5,700	4,181.75	1,518.25
U Cemetery Equipment	29,880	9,591.68	20,288.32
VA Cemetery Site	28,200	4,195.00	24,005.00
VB Open Space	69,300	1,552.16	67,747.84
W Climate Change Action	14,500		14,500
X Personnel Costs	363,040.46	80,083.90	282,956.56
Z Projects	7,270		7,270
ZB Projects	1500	2,275.10	(775.10)
Creditors a/c	43,221.40	31,402.40	11,819
Allotments key deposit a/c	456.51		456.51
VH Key deposit a/c	3600		3600

Cash	
Total in Banks	672,386.85
Unity T Bank-LLoyds Debit Card Co	
Unity Current Account T2	£104,590.74
Control account for Credit Note	£3,402.97
VH/Allotments rent/deposit Cash Cc	£1,065.00
A Cash paid Control a/c	
United Trust - Investment	
Barclays - Account Number 70471	£458,530.48
Cambridge Counties Bank - 60-95-8	£86,164.77
Barclays - Current - Account Numbe	£470.00
HSBC - 40-30-25 Account Number	£18,162.89

GRAND TOTAL (Banks and Cash)

£672,386.85

# Chigwell Parish Council Uncashed receipts\transfers in (All banks) (Upto 30/06/2023)

			(0010 30/06/2023)		
Voucher	Date	Cheque No.	Description	Total	Bank
32	05/05/2022	100179	Transfer of Exclusive right of Burial	80.00	Barclays - Current - Acco
242	02/09/2022	000918	Cemetery	60.00	Barclays - Current - Acco
243	02/09/2022	022541	Cemetery	165.00	Barclays - Current - Acco
244	02/09/2022	022542	Cemetery	165.00	Barclays - Current - Acco
			Total	470.00	

				RECEIPTS LIST 01 0	EIPTS LIST 01 06 2023- 30-06-2023					
Voucher	Code	Date	Minute	Bank Receipt No	Description	Supplier V/	VAT Type	Net	VA	Total
107	CPC Gravel Lane Allotme	01/06/2023	GL18A	VH/Allotments rent/d 045986	23/24 Allotment Fee		×	20.00		20.00
103	CPC Limes Farm Rent	02/06/2023	LF23	Unity Current Accour BACS	23/24 Allotment Fee		×	40.00		40.00
110	C Cremated remains Ext	02/06/2023	INV378	Unity Current Accour BACS	Cemetery Income		×	150.00		150.00
110	C Cremated remains Ext	02/06/2023	INV378	Unity Current Accour BACS	Cemetery Income		×	150.00		150.00
105	CPC Gravel Lane Allotme	05/06/2023	GL1A	Unity Current Accour BACS	23/24 Allotment Fee		×	20.00		20.00
106	CPC Gravel Lane Allotme	05/06/2023	GL1B	Unity Current Accour BACS	23/24 Allotment Fee		×	20.00		20.00
104	CPC Gravel Lane Allotme	05/06/2023	GL20	Unity Current Accour BACS	23/24 Allotment Fee		×	20.00		20.00
108	Burial Fees	05/06/2023	CHQ028933	VH/Allotments rent/d 045987	Cemetery Income	T Cribb & Sons	×	1,180.00		1,180.00
109	CPC Limes Farm Rent	05/06/2023	LF25	VH/Allotments rent/d 045982	23/24 Allotment Fee		×	40.00		40.00
111	CPC Gravel Lane Allotme	05/06/2023	GL3	Unity Current Accour BACS	23/24 Allotment Fee		×	20.00		20.00
112	Receipt in advance	05/06/2023		Unity Current Accour BACS	VH Booking Fee in advanc		×	780.00		780.00
152	Bank Interest	05/06/2023		Barclays - Account NSO	Bank interest 6March/4Ju	Barclays Bank	×	954.01		954.01
115	VH Income - casual	06/06/2023	V0383	Unity Current Accour BACS	VH Book Fee Sep 23	V0383	×	180.00		180.00
114	Burial Fees	07/06/2023	INV380	Unity Current Accour BACS	Cemetery Income		×	550.00		550.00
113	C Cremated remains Ext	07/06/2023	6/EVNI	Unity Current Accour BACS	Cemetery Income		×	235.00		235.00
116	VH Deposit	08/06/2023	V0352	Unity Current Accour BACS	Refunded VH Key and dar	V0352	×	-250.00		-250.00
117	Memorial Fees	09/06/2023		Unity Current Accour BACS	Cemetery Income	Daniel Robinson & Sons	×	150.00		150.00
120	Burial Fees	10/06/2023	CHQ001586	VH/Allotments rent/d 045988	Cemetery Income	H. L. Hawes & Son Ltd	×	590.00		590.00
119	Receipt in advance	12/06/2023		Unity Current Accour BACS	Refunded pay in advance		×	-780.00		-780.00
118	VH Deposit	12/06/2023	V0359	Unity Current Accour BACS	Refunded VH Key and dar	V0359	×	-250.00		-250.00
121	Memorial Fees	12/06/2023	CHQ116766	VH/Allotments rent/d 045983	Cemetery Income	Duncan Memorials Ltd	×	65.00		65.00
134	Unallocated CHEQUE -Cr	12/06/2023		Unity Current Accour BACS	Waiting response from Ce	GRAVE 5	×	60.00		60.00
129	Burial Fees	13/06/2023		Unity Current Accour BACS	Cemetery Income	Woodford Green Funeral	al X	1,540.00		1,540.00
130	Burial Fees	13/06/2023		Unity Current Accour BACS	Cemetery Income	Woodford Green Funeral	al X	1,300.00		1,300.00
122	VH Income - casual	13/06/2023	V0380	Unity Current Accour BACS	Booking VH Jul 2023	V0380	×	180.00		180.00
125	Memorial Fees	14/06/2023		VH/Allotments rent/d #78 (10 05 23)	() Cemetery Income	Gary Green Memorials	×	100.00		100.00
124	Unallocated CHEQUE -Cr	14/06/2023		VH/Allotments rent/d Adjustment	Closed unallocated CHQ #	Gary Green Memorials	×	-100.00		-100.00
128	VH Deposit	14/06/2023		VH/Allotments rent/deposit Cash Control	ntrol /V0369 Refunded Deposit	V0369	×	-250.00		-250.00
123	VH Income - casual	14/06/2023	V0384	VH/Allotments rent/d 045984	Booking VH Jul 2023	V0384	×	210.00		210.00
126	VH Deposit	16/06/2023	V0351	VH/Allotments rent/d 045990	Refunded VH Key and dar	V0351	×	250.00		250.00
127	VH Deposit	16/06/2023	V0376	VH/Allotments rent/d 045991	Refunded VH Key and dar	V0376	×	250.00		250.00
133	Telecomms Mast income	19/06/2023		Unity Current Accour DD	Cemetery	Cluttons	×	1,500,00		1,500.00
135	CPC Gravel Lane Allotme	20/06/2023		Unity Current Accour BACS	23/24 Allotment Fee		×	20.00		20.00
140	VH Income - regular	20/06/2023	XXXX	Unity Current Accour BACS	Booking VH June/July		×	180.00		180.00
139	Unallocated CHEQUE -Cr	20/06/2023		Unity Current Accour BACS Pa	Page 1 Awaiting Form to approve	Leverton Brothers	×	65.00		65.00

**Chigwell Parish Council** 

-250.00	10.00	40.00	310.00	40.00	10.00	60.00	5.00	150.00	-250.00	-150.00	-250.00	-120.00	-5.00	250.00	210.00	250.00	-250.00	250.00	250.00	250.00	65.00	250.00	10,314.01
-250.00	10.00	40.00	310.00	40.00	10.00	60.00	5.00	150.00	-250.00	-150.00	-250.00	-120.00	-5.00	250.00	210.00	250.00	-250.00	250.00	250.00	250.00	65.00	250.00	10,314.01
×	×	×	×	×	×	×	×	Daniel Robinson & Sons X	×	×	×	×	×	×	×	×	×	×	×	×	×	×	Total
V0376			V0385					Daniel Ro	V0357	V0342	V0377	V0359		V0333	V0387	V0356	V0351	V0388	V0374	V0384		V0392	
Refunded VH Key and dar	LF3 Allotment	LF3 Allotment	Booking VH	LF27	LF27	Cemetery Income	Cemetery Income	Cemetery Income	Refunded VH Key and dar	Cancelled Booking refund	Refundable key deposit	Cancelled Booking refund	REFUNDED OVERPAY	VH Key and damage depo	Booking VH Jul 2023	VH Key and damage depo	Refunded VH Key and dar	VH Book Jan 24	VH Key and damage depo	VH Key and damage depc	Cemetery Income	Book Fee Oct 23	
VH/Allotments rent/d Voucher	VH/Allotments rent/d 045993	VH/Allotments rent/d 045993	Unity Current Accour BACS	VH/Allotments rent/d 045995	VH/Allotments rent/d 045995	Unity Current Accour BACS	Unity Current Accour BACS	Unity Current Accour BACS	Unity Current Accour BACS	Unity Current Account T2	VH/Allotments rent/d Voucher	Unity Current Accour BACS	Bank stmt 21/0 Unity Current Accour BACS	Unity Current Accour BACS	Unity Current Accour BACS	VH/Allotments rent/d 045996	VH/Allotments rent/d Voucher	Unity Current Accour BACS	Unity Current Accour BACS	VH/Allotments rent/d 045997	VH/Allotments rent/d 045998	VH/Allotments rent/d 045999	
V0376	E3	LF3	V0385						V0357		V0377	V0359	Bank stmt 21/(	V0333	V0387	V0356	V0351	V0388	V0374	V0384	CHQ000730	V0392	
20/06/2023	20/06/2023	20/06/2023	20/06/2023	21/06/2023	21/06/2023	21/06/2023	21/06/2023	22/06/2023	23/06/2023	23/06/2023	23/06/2023	23/06/2023	23/06/2023	26/06/2023	26/06/2023	26/06/2023	27/06/2023	27/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	
132 VH Deposit	1 Key Deposit	<ol> <li>CPC Limes Farm Rent</li> </ol>	1 VH Income - regular	6 CPC Limes Farm Rent	6 Key Deposit	8 Transfer - Exclusive Righ	8 Unallocated CHEQUE -Cr	7 Memorial Fees	8 VH Deposit	7 VH Income - casual	2 VH Deposit	6 VH Income - casual	5 Unallocated CHEQUE -Cr	3 VH Deposit	4 VH Income - casual	9 VH Deposit	0 VH Deposit	1 VH Income - casual	3 VH Deposit	4 VH Deposit	5 Unallocated CHEQUE -Cr	156 VH Income - casual	
13	131	131	141	136	136	138	138	137	148	147	142	146	145	143	144	149	150	151	153	154	155	15	

Grand by []]] Scribe

				Chi PAYMEN	igwell F TS LIST (	Chigwell Parish Council MENTS LIST 01 06 2023-30 06 2023	3			x	·
oucher	Code	Date	Minute	Bank	Cheque	Description	Supplier V	VAT Type	Net	VAT	Total
159	Mobile comms	01/06/2023		Unity Current Accour DD	00.	Mobile phone charges mo	02	S	25.45	5.09	30.54
159	C&OS Mobiles Comms	01/06/2023		Unity Current Accour DD	00.	Mobile phone charges mo	02	S	25.45	5.09	30.54
162	Postage	01/06/2023		Unity Current Accour DD	00.	Cemetery Teleset postage	Francotyp Postalia Ltd	ა	61.50	12.30	73.80
159	C&OS Mobiles Comms	01/06/2023		Unity Current Accour DD	00.	Mobile phone charges mo	02	S	44.90	8.98	53.88
159	C&OS Mobiles Comms	01/06/2023		Unity Current Accour DD	aa.	Mobile phone charges mo	02	S	25.45	5,09	30,54
160	Telephone & Broadband	05/06/2023		Unity Current Accour DD	QQ.	Telephone & Broadband	BT	S	212.96	42.59	255.55
161	Postage	05/06/2023		Unity Current Accour DD	aa.	Cemetery Teleset postage	Francotyp Postalia Ltd	Ζ	10.00		10.00
166	Postage	08/06/2023		Unity Current Accour DD	a a	Cemetery Teleset postage	Francotyp Postalia Ltd	Z	10.00		10.00
168	Other grants/Community	08/06/2023	FC 23 05 23 /	FC 23 05 23 Ap Unity Current Accour BACS	BACS	Grant Limes FC	LIMES FARM	×	3,911.00		3,911.00
164	Rent and Rates	12/06/2023		Unity Current Accour DD	00-	The charge for Main Office	Epping Forest DC	×	884.00		884.00
163	VH Rent & Rates	12/06/2023		Unity Current Accour DD	00.	The charge for Victory Ha	Epping Forest DC	×	541.00		541.00
165	C&OS Rent & Rates	12/06/2023		Unity Current Accour DD	00-	The charge for Cemetery	Epping Forest DC	×	175.00		175.00
167	Postage	12/06/2023		Unity Current Accour DD	aa.	Cemetery Teleset postage	Francotyp Postalia Ltd	2	10.00		10.00
169	VH waste disposal	12/06/2023	CAC 22.(15/0	CAC 22.(15/06/ Unity Current Accour BACS	BACS	Rented Used Trailer	Ernest Doe & Sons Ltd	S	300.00	60.00	360.00
170	C&OS Property Maint.	12/06/2023	CAC 22.(15/0	CAC 22.(15/06/ Unity Current Accour BACS	BACS	Repaired leak on both toil	Paul Maran & Son	×	90.00		90.06
171	VH Maintenance	12/06/2023	CAC 22.(15/0	CAC 22.(15/06/ Unity Current Accour BACS	BACS	Repaired emersion heater	Paul Maran & Son	×	75.00		75.00
172	Property Maintenance	12/06/2023	CAC 22.(15/0	CAC 22.(15/06/ Unity Current Accour BACS	· BACS	Lighting Replacement CPC	SLG Systems Ltd	S	253.00	50.60	303.60
173	Equipment Maintenance	12/06/2023	CAC 22.(15/0	CAC 22.(15/06/ Unity Current Accour BACS	BACS	Defibrillator Install The Lir	SLG Systems Ltd	S	360,00	72.00	432.00
175	Salaries, PAYE & NI - Ad	12/06/2023	F&G 060623	Unity Current Accour BACS	- BACS	Payroli Net Pay June 23	Chigwell Parish Council s	lls X	5,026.53		5,026.53
175	VH Salaries, PAYE & NI	12/06/2023	F&G 060623	Unity Current Accour BACS	BACS	Payroll Net Pay June 23	Chigwell Parish Council s	lls X	603.05		603.05
175	C&OS Salaries, PAYE&NI	12/06/2023	F&G 060623	Unity Current Accour BACS	- BACS	Payroll Net Pay June 23	Chigwell Parish Council s	Is X	5,124.95		5,124.95
174	Advertising/recruitment	12/06/2023		Unity Current Accour BACS	- BACS	Employment of Permanen	Guardian News and Med	ed S	975.00	195.00	1,170.00
178	Waste Disposal	13/06/2023	F&G 060623	Unity Current Accour BACS	BACS	2x1100Ltr Bins Emptied N	RWR (Commercial) Ltd	l S	149.92	29.98	179.90
177	C&OS Waste Disposal	13/06/2023	F&G 060623	Unity Current Accour BACS	- BACS	3X1100Ltr Bins Emptied w	RWR (Commercial) Ltd	I S	237.90	47.58	285.48
181	General Expenses	13/06/2023	CAC Item 89.	CAC Item 89.25 Unity Current Accour BACS	- BACS	Badges design	R E Essex Ltd	S	7.28	1.46	8.74
181	Generai Expenses	13/06/2023	CAC Item 89.	CAC Item 89.25 Unity Current Accour BACS	- BACS	Badges design	R E Essex Ltd	S	7.28	1.46	8.74
181	General Expenses	13/06/2023	CAC Item 89.	CAC Item 89.23 Unity Current Accour BACS	- BACS	Badges design	R E Essex Ltd	S	3.50	0.69	4.19
179	General Expenses	13/06/2023	F&G 6/623//(	F&G 6/623//CA Unity Current Accour BACS	-BACS	Business cardsx4 Names	CITY COPY CENTRE	S	140.00	28.00	168.00
176	Professional Fees	13/06/2023	F&G 060623	Unity Current Accour BACS	- BACS	Professionals Lawyer Fees	<b>3PB Barristers</b>	S	750.00	150.00	00'006
180	VH Maintenance	13/06/2023	CAC 22.(15/0	CAC 22.(15/06/ Unity Current Accour BACS	· BACS	White Yellow Road line pa	Road and traffic manage	ge X	1,190.00		1,190.00
184	Telephone & Broadband	13/06/2023		Unity Current Accour BACS	- BACS	Cloud Voice monthly	ВТ	S	121.22	24.24	145.46
182	General Expenses	13/06/2023	CAC Item 89.	CAC Item 89.25 Unity Current Accour BACS	BACS	Badges design	R E Essex Ltd	S	14.56	2.91	17.47
182	General Expenses	13/06/2023	CAC Item 89.		- BACS	Badges design	R E Essex Ltd	S	21.84	4.37	26.21
182	General Expenses	13/06/2023	CAC Item 89.		BACS	Badges design	R E Essex Ltd	S	6.50	1.30	7.80
183	Suspense Account	13/06/2023		Unity Current Accour BACS	- BACS	The overpay 2022_23 do:	R E Essex Ltd	×	-6.00		-6.00

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77.46	1,506.75	238.40	1,910.75	2,196.86	63.90	1,692.25	265.62	30.92	10.00	10.00	33.84	81.00	7.92	72.72	8.50	19.97	7.70	149.29	61,16	38,99	124.00	-18.60	3.00	3.00	16.98	39,99	427.20	57.43	68.51	73.98	8.00	199.33	888,21	1,505.77	-24.22	160.80	199.33	95.84	48.06	10.00	10.00
12.91							44.27	1,47			5.64	13.50	1.32	12.12		3.33	1.28	24.88	10.19	6.50	20.67	-3.10			2.83	6.67	71.20	9.57	3.26	3.52		33.22	148.04	250.96	4.04	26.80		4.56	8.01		
64.55	1,506.75	238.40	1,910.75	2,196.86	63,90	1,692.25	221.35	29.45	10,00	10.00	28.20	67.50	6.60	60.60	8.50	16.64	6,42	124.41	50.97	32.49	103.33	-15.50	3.00	3.00	14.15	33.32	356.00	47,86	65.25	70.46	8.00	166.11	740.17	1,254.81	-20,18	134.00	199.33	91.28	40.05	10.00	10.00
S	×	×	×	×	×	×	S	I	Ч	Ζ	S	S	S	S	×	S	s	S	S	S	S	<u>ہ</u>	×	×	S	S	S	S	<b>.</b>		×	S	S	S	ა	S	×	1	S	И	7
VIKING RAJA GROUP/OF	HMRC	HMRC	HMRC	Essex Pension Fund	Essex Pension Fund	Essex Pension Fund	Shire Leasing	Crown Gas & Power	Francotyp Postalia Ltd	Francotyp Postalia Ltd	MS Ireland Ops Ltd	MS Ireland Ops Ltd	MS Ireland Ops Ltd	MS Ireland Ops Ltd	L J Mead & Son	Adobe Ireland	Wickes	Shell Chigwell	Shell Chigwell	Amazon Services Europe	TRADE UK / SCREWFIX I	TRADE UK / SCREWFIX	UNITY TRUST-LLOYds De	UNITY TRUST-LLoyds De	Hintoff Ironmongers Lim	Digitronic Essex Ltd	Smiths Technical System	VIKING RAJA GROUP/OF	<b>BGB</b> Services	<b>BGB</b> Services	HSBC	Ernest Doe & Sons Ltd	JT FLOORING	SSE Southern Electric	SSE Southern Electric	Wirehouse Employment	Ernest Doe & Sons Ltd	<b>BGB Services</b>	Castle Water	Francotyp Postalia Ltd	Francotyp Postalia Ltd
Stationery	PAYE/NIC Month 1	PAYE/NIC Month 1	PAYE/NIC Month 1	Superannuation May 23	Superannuation May 23	Superannuation May 23	Telephone equipment leas	May 23 Gas628kWh*2.22	Cemetery Teleset postage	Cemetery Teleset postage	Microsoft Services	Microsoft Services	Microsoft Services	Microsoft Services	Supplies to establish the c	Adobe subs Apr 23	Main supplies	FS Unleaded 99.591	FS Unleaded 40.801	64GB Digital Voice Record	Fences for C Club Garden	Fences for C Club Garden	Monthly Fee	Monthly Fee	Cleaning Tool Sweeping K	Bathroom Hallway Wood (	Annual Alarm System Insp	VH DOMESTIC SUPPLIES	VH Gas-9619-May 23 101	VH Elect-9618- May 23 44	Bank charges	Equipment maintenance V	Flooring for Cemetery Offi	2128kWh April;May23	2128kWh April;May23	Risk Management Service:	Dublicate payment by Sup	VH Elect-9693-134kWh*5	LF 2534237 Allot Water A	Cemetery Teleset postage	Cemetery Teleset postage
CAC Item 22(1; Unity Current Accour BACS	F/G 07 06 2022 Unity Current Accour DD	Unity Current Accour DD	Unity Current Accour DD	Unity Current Accour DD	Unity T Bank-LLoyds Debit Car	Unity T Bank-LLoyds Debit Car	Unity T Bank-Lloyds Debit Car	Unity T Bank-LLoyds Debit Cai	Unity T Bank-LLoyds Debit Cal	Unity T Bank-LLoyds DEBIT C	Unity T Bank-LLoyds Debit Ca	CAC 89.23 (11/ Unity T Bank-LLoyds Debit Car	CAC 89.23 (11/ Unity T Bank-LLoyds Debit Car	CAC Item 22(1! Unity T Bank-LLoyds Debit Ca	Unity T Bank-LLoyds Debit Cal	Unity T Bank-LLoyds Debit Cal	Unity T Bank-LLoyds DD	Unity T Bank-LLoyds Debit Card	Unity T Bank-LLoyds Debit Cai	Unity T Bank-LLoyds Debit Ca	CAC 22.(15/06/ Unity Current Accour BACS	CAC Item 22(1! Unity Current Accour BACS	Unity Current Accour DD	Unity Current Accour DD	HSBC - 40-30-25 Ac SO	CAC 22.(15/06/ Unity Current Accour BACS	CAC 20 (15 06 Unity Current Accour BACS	Unity Current Accour DD	Unity Current Accour DD	F&G 05 07 22 F Unity Current Accour DD Regu	Unity Current Accour DD	Unity Current Accour DD	Unity Current Accour DD	Unity Current Accour DD	Unity Current Accour DD						
13/06/2023	15/06/2023	15/06/2023	15/06/2023	15/06/2023	15/06/2023	15/06/2023	15/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	16/06/2023	20/06/2023	21/06/2023	22/06/2023	23/06/2023	23/06/2023	26/06/2023	26/06/2023	26/06/2023	26/06/2023	27/06/2023	28/06/2023	30/06/2023	30/06/2023
35 Printing & Stationery				188 C&OS Superannuation		188 A-Superannuation	186 Telephone & Broadband	206 Gas	204 Postage	205 Postage	193 Licences	194 Licences	195 Licences	196 Licences	197 OS Construction Materia	191 Licences	200 OS Construction Materia	198 C&OS Gas Oil	199 C&OS Gas Oil	201 General Expenses	192 VH Maintenance	192 VH Maintenance	189 Bank charges	190 Bank charges	202 VH Maintenance	203 Property Maintenance	207 Property Maintenance	208 VH/Club Cleaning materi	211 VH-Heating	210 VH - Electricity charges	215 Bank charges	209 C&OS Equip. Maintenan:	212 C&OS Property Maint.	217 C&OS Electricity	217 C&OS Electricity	214 Legal & Professional Fee	213 Suspense Account	216 VH - Electricity charges	224 Allotments Water	225 Postage	226 Postage
185	187	187	187	18	188	15	16	20	20	20	5	51		15	51	51	21	끸	51	2(	15	끸	31		Z	З	2(	2(	2.	2	2	5	2	2	7	2	2	2	2	2	2

43.42	41.92	1.176.00	30.00	84,00	-1,329,83	64.66	-62.12	-00.00	3.160.00	58.35	7.90	2,476.80	40,178.68
		196.00	5.00	14.00					526.67			412.80	2,622.78
43.42	41.92	980.00	25.00	70.00	-1,329.83	64.66	-62.12	00.06-	2,633.33	58,35	2.90	2,064.00	37,555.90
Castle Water Z	Thames Water X	Office furniture online S	MHR International UK Lir S	MHR International UK Lir S	Clear Business Z	Clear Business Z	Clear Business Z	Southern Security Syster X	Southern Security Syster S	UNITY TRUS BANK X	UNITY TRUS BANK X	Starboard Systems Limite S	Total
GL Water up to Jul 23	Water 6m3 for 03-05/23	Vinyl Visitor Chair for VH/i Office furniture online	May 23 Pension Reporting	Payroll Service charge Apr MHR International UK Lir	VH 2019-23 Recalculated	VH 10.25(m3) Water 18/4	VH 10.25(m3) Water 18/2	To supply&Install repairs 1 Southern Security Syster	To supply&Install repairs t	Bank service charge	CASH&CHEQUE CHARGES	Accounting Scribe softwar Starboard Systems Limit:	
Control account for C Credit ba GL Water up to Jul 23	Unity Current Accour DD	CAC76.23-M11/ Unity Current Accour BACS	Unity Current Accour DD	Unity Current Accour DD	Credit Note Control account for C Credit Nr VH 2019-23 Recalculated	Control account for C Credit bs VH 10.25(m3) Water 18/2 Clear Business	Control account for C Credit ba VH 10.25(m3) Water 18/4	FC 14.(26/06/2 Unity Current Accour BACS	FC 14.(26/06/2 Unity Current Accour BACS	Unity Current Accour SO	Unity Current Accour SO	Unity Current Accour BACS	
30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	30/06/2023	
229 Allotments Water	Water	219 C&OS Equip. Purchase	223 Accounting Software fee 30/06/2023	222 Accounting Software fee	227 VH-Water	228 VH-Water	228 VH-Water	218 Suspense Account	218 C&OS Security	Bank charges	230 Bank charges	220 Accounting Software fee	
229	221	219	223	222	227	228	228	218	218	231	230	220	

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CHIGWELL F A list of paym	CHIGWELL PARISH COUNCIL A list of payments made in June		Reviewed and signed by:	ned by:		Reviewed and signed by:	signed by:			
	INV/PO No	Discription	Minutes		Supplier	Paid date		Net Amount VAT		Total
08/06/23	ORD- 2194554P0914	at service of Cler/RFO	Signed Authority X/58 to spend- Authorisation Slip	X/58	GUARDIAN NEWS and MEDIA Ltd	12/06/23 BACS	BACS	975.00	195.00	1,170.00
15/06/23	P0919	Flooring for Cemety Office	CAC 20.(15/06/23)	R/97	JT FLOORING	23/06/23 BACS	BACS	740.17	148.04	888.21
23/06/2023	INV389	Refunded overpay		X/191	CEMETERY	23/06/2023	BACS	5.00	0.00	5.00
23/06/2023	V0359	Booking Cancellation		A.E/61	Victory Hall	23/06/2023	BACS	120.00	0.00	120.00
23/06/2023	V0342			A.E/61	Victory Hall	23/06/2023	BACS	150.00	0.001	150.00
23/03/2023	V0357	Key&Damage deposit	V0357	Y/128	Victory Hall	23/06/2023	BACS	250.00	0.00	250.00
30/06/2023	INV1754P0946	INV1754P0946 Emergency-Cemetery Black Gate repair work	FC 14.(26/6/23)	R/98	SOUTHERN SECURITY SYSTER 30/06/2023	30/06/2023	BACS	2,543.33	526.67	3,070.00
01/06/2023	307072/PO913	Cemetery teleset postage monthly		D/19	FRANCOTYP POSTALIA LTD	01/06/2023	DD	61.50	12.30	73.80
30/05/2023	24489182/ PO912	Cemetery teleset postage monthiv		D/19	FRANCOTYP POSTALIA LTD	05/06/2023	DD	10.00	0.00	10.00
02/06/2023	24490962/ PO915	Cemetery teleset postage monthly		D/19	FRANCOTYP POSTALIA LTD	08/06/2023	DD	10.00	0.00	10.00
06/06/2023	24492503/ PO916	Cemetery teleset postage monthiv		D/19	FRANCOTYP POSTALIA LTD	12/06/2023	DD	10.00	0.00	10.00
12/06/2023	24495639/ PO928	Cemetery teleset postage monthly		D/19	FRANCOTYP POSTALIA LTD	16/06/2023	DD	10.00	0.00	10.00
12/06/2023	24495645/ PO929	Cemetery teleset postage monthiv		D/19	FRANCOTYP POSTALIA LTD	16/06/2023	ממ	10.00	0.00	10.00
06/06/2023	1389849/PO927			C/12	CROWN GAS&POWER	16/06/2023	DD	29.45	1.47	30.92
06/06/2023	881614550/ PO932	VH Gas May 23- 1014kWh*3.986		L/173	BGB Services	20/06/2023	DD	65.25	3.26	68.51
07/06/2023	825626189/ PO931	VH Electricity May 23- 441kWh*13.990p		L/190	BGB Services	21/06/2023	DD	70.46	3.52	73.98
13/06/2023	875218156/ PO934	VH Electricity May 23- 134kWh*58.899p		L/190	BGB Services	27/06/2023	DD	91.28	4.56	95.84
09/06/2023	111879511 0011/PO950	Cemetery Electricity 2128kWh April:May 23		T/102	SSE Southern Electric	26/06/2023	DD	1,234.63	246.92	1,481.55
12/06/2023				C/14	Thames Water	30/06/2023	DD	41.92	0.00	41.92
28/06/2023	8435965 PO955	LF Allotments water (Annual Bill £211.78)		J/49	CASTLE WATER	28/06/2023	DD	40.05	8.01	48.06
26/06/2023	24502264/ PO956	Cemetery teleset postage monthly		D/19	FRANCOTYP POSTALIA LTD	30/06/2023	DD	10.00	0.00	10.00
26/06/2023	24502287/ P0957	Cemetery teleset postage monthly		D/19	FRANCOTYP POSTALIA LTD	30/06/2023	DD	10.00	0.00	10.00
22/06/2023	P0942	Bank service charge		G/38	UNITY TRUST BANK	30/06/2023	DD	7.90	0.00	7.90
							In total	In total 6,495.94 1	1,149.75	7,645.69

	Total	1,170.00	888.21	5.00	120.00	150.00	250.00	3,070.00	73.80	10.00	10.00	10.00	10.00	10.00	30.92	68.51	73.98	95.84	1,481.55	41.92	48.06	10.00	10.00	7.90	7,645.69
		195.00	148.04	0.00	00.0	0.00	0.00	526.67	12.30	00.00	00.0	00.0	0.00	00.0	1.47	3.26	3.52	4.56	246.92	000	8.01	00.0	00.0	0.00	
	Net Amount VAT	975.00	740.17	5.00	120.00	150.00	250.00	2,543.33	61.50	10.00	10.00	10.00	10.00	10.00	29.45	65.25	70.46	91.28	1,234.63	41.92	40.05	10.00	10.00	7.90	
signed by:		BACS	BACS	BACS	BACS	BACS	BACS	BACS	DD	DD	DD	aa	QQ	DD	DD	DD	DD	DD	QQ	DD	DD	DD	DD	DD	In total
Reviewed and signed by:	Paid date	12/06/23 BACS	23/06/23 BACS	23/06/2023	23/06/2023	23/06/2023	23/06/2023		01/06/2023	05/06/2023	08/06/2023	12/06/2023	16/06/2023	16/06/2023	16/06/2023	20/06/2023	21/06/2023	27/06/2023	26/06/2023	30/06/2023	28/06/2023	30/06/2023	30/06/2023	30/06/2023	
	Supplier	GUARDIAN NEWS and MEDIA Ltd	JT FLOORING	CEMETERY	Victory Hall	Victory Hall	Victory Hall	SOUTHERN SECURITY SYSTER	FRANCOTYP POSTALIA LTD	CROWN GAS&POWER	BGB Services	BGB Services	BGB Services	SSE Southern Electric	Thames Water	CASTLE WATER	FRANCOTYP POSTALIA LTD	FRANCOTYP POSTALIA LTD	UNITY TRUST BANK						
med by:		X/58	R/97	X/191	A.E/61	A.E/61	Y/128	R/98	D/19	D/19	D/19	D/19	D/19	D/19	C/12	L/173	L/190	L/190	T/102	C/14	J/49	D/19	D/19	G/38	
Reviewed and signed by:	Minutes	Signed Authority to spend- Authorisation Slip	CAC 20.(15/06/23)		V0359	V0342	V0357	FC 14.(26/6/23)																	
	Discription	Employment service of Permanent Cler/RFO	Flooring for Cemety Office	Refunded overpay	Booking Cancellation		Key&Damage deposit	Emergency-Cemetery Black Gate repair work	Cemetery teleset postage monthly	Main office Gas 628kWh*2.222p	VH Gas May 23- 1014kWh*3.986	VH Electricity May 23- 44.lkWh*13.990p	VH Electricity May 23- 134kWh*58.899b	Cemetery Electricity 2128kWh April:May 23		LF Allotments water (Annual Bill £211.78)	Cemetery teleset postage monthly	Cemetery teleset postage monthly	Bank service charge						
CHIGWELL PARISH COUNCIL A list of payments made in June	INV/PO No	ORD- 2194554P0914	6160d	INV389	V0359	V0342		INV1754P0946	307072/PO913	24489182/ PO912	24490962/ PO915	24492503/ PO916	24495639/ PO928	24495645/ PO929	9/PO927	881614550/ PO932	825626189/ PO931	875218156/ PO934	111879511 0011/PO950		8435965 PO955	24502264/ PO956	24502287/ PO957	PO942	
CHIGWELL P. A list of payme		08/06/23	15/06/23	23/06/2023	23/06/2023	23/06/2023	23/03/2023	30/06/2023	01/06/2023	30/05/2023	02/06/2023	06/06/2023	12/06/2023	12/06/2023	06/06/2023	06/06/2023		13/06/2023	09/06/2023	12/06/2023	28/06/2023	26/06/2023	26/06/2023	22/06/2023	

APPENDIX

Approved by

CHIGWELL PARISH COUNCIL A list of payments due in JULY 2023

Approved by

	INV/PO No		Minutes			Due date		Net Amount VAT	AT	Total
16/06/23	Claim Form	Cllr Allowance 2023/24			CPC CIIr	ASAP	ASAP BAC	450.00		£450.00
23/06/23	Claim Form	Cllr Allowance 2023/24			CPC Clir	ASAF	ASAP BAC	150.00		£150.00
	Claim Form	Cilr Allowance 2023/24			CPC CIIr	ASAP	ASAP BAC	100.00		£100.00
19/06/23	M069GHPO966	PHONE/Broadband		D/21	BT	ASAP	ASAP BAC	198.88	39.78	
30/06/23	P0962Q5785A	CEMETERY BURLAL REGISTER	CAC 32.(15/6/23)	R/10 0	R/10 SHAW&SONS LIMITED 0	ASAF	ASAP BAC S	710.00	142.00	£852.00
17/05/23	INV1PO873	Treatment service for VH/Cclub	CAC 89.23	L/63	CLINIK ADVANCED Ltd	ASAP	ASAP BAC	550.00		£550.00
30/06/23	3627P0961		CAC 31.(15/6/23	L/63	BISHOP CARPENTRY	ASAF	ASAP BAC	3542.31		£3,542.31
26/05/23	1375119435PO895	Maintenance supplies by Cemetery staff		L/63	TRADE UK/Screwfix Direct	ASAF	ASAP BAC S	76.55	15.33	£91.88
10/06/23	2023-095PO918	REPRINTED 1 NAME OF cpc STAFF CARD	CAC22.(15/6 G/39 /23)			ASAF	ASAP BAC S	40.00	8.00	£48.00
	2-03326830PO954	VH Elect monthly	FC	L/19	ENGIE	ASAP	ASAP BAC	12.28	0.61	£12.89
13/06/23	2-03326828PO953	VH Elect monthly	FC	T/16	ENGIE	ASAP	ASAP BAC	35.64	1.78	
12/06/23	2-03313262PO952	Main Office Elect monthly	FC	C/13	ENGIE	ASAP	ASAP BAC	23.83	1.19	£25.02
13/06/23	2-03326829	Cemetery Office Elect monthly	FC	T/10	ENGIE	ASAP	ASAP BAC	72.96	3.65	£76.61
24/06/23	M0001373446	QTR Rent for a piece of Land at Chigwell Village		R/10 1	Epping Forest DC	04/07/23 BAC	BAC S	750.00		£750.00
06/06/23	Payroll Report	Superannuation June 23	F&G		Essex Pension Fund	15/07/23 BAC	BAC	3,895.44		£3,895.44
06/06/23	Payroll Report	PAYE/NIC June 23	F&G		HMRC	15/07/23 BAC	BAC	4,228.86		£4,228.86
30/06/23	Payroll Report	Staff Net payment July 23			CPC staff	11/07/23 BAC	BAC	10,326.86		£10,326.86
26/06/23	E230051/PO937	Waste Disposal Main Office monthly		C/15	RWR	ASAP	ASAP BAC	149.92	29.98	£179.90
26/06/23	E230050/PO936	WASte Disposal Manor Road monthly		T/10 4	RWR	ASAP	BAC	237.90	47.58	£285.48

2564031PO939	Cleaning Domestic materials for VH/Cclub		L/17 9	VIKING RAJA GROUP OFFICE Deport International UK Ltd	07/07/23 BAC	BAC	318.12	63.62	£381.74
HL.9363PO930	Final Internal Audit report 2022/23	FC	F/31	HEELIS&LODGE	11/07/23	BAC S	255.00		£255.00
355486/PO941	Supplies for Open space works		VB/1 10	AM GARDEN MACHINERY	15/07/23 BAC	BAC	69.58	13.92	£83.50
1962PO923	TREE WORKS CEMETERY	CAC 34.(15/6/23)	VA/1 40		26/07/23 BAC S	BAC	795.00	159.00	£954.00
1960PO921	Tree Works Tomswood Hill	CAC 29.(15/6/23)	VA/1 40	CEDAR TREE CARE	26/07/23 BAC	BAC	395.00	79.00	£474.00
1961PO922	Removal Elaeagnus	CAC 28.(15/6/23)	VA/1 40	CEDAR TREE CARE	27/07/23	BAC	695.00	139.00	£834.00
QPO970	NEW BUS SHELTER	FC 26/6/23	K/13 8	LITTLETHORPE LT		BAC S	14,169.00	2,833.80	£17,002.80
ORDER/PO908	Phoenix Fire Commander	CAC 22.(15/6/23)	U/10 9	SAFE.CO.UK		BAC S	1,364.35	272.87	£1,637.22
3613791PO920	5 Tables with 6 seats (vh/Club&Cemetery)	CAC 17.(15/6/23)		NBB Recycled Furniture	20/07/23	BAC S	2,025.00	405.00	£2,430.00
P0947	Repair Black Gate for Cemetery	FC 14.(26/6/23)	R/98	Southern Security Systems		BAC S	1,316.67	263.33	£1,580.00
1382278446P0945	New key box for VH		L/65	TRADE, UK/Screwfix Direct	31/07/23	BAC S	39.41	7.88	£47.29
1382278454PO944	Battery for smoke alarm		R/97	TRADE UK/Screwfix Direct	31/07/23	BAC S	13.33	2.66	£15.99
1381858147PO943	Battery for smoke alarm		L/63	TRADE UK/Screwfix Direct	31/07/23	BAC S	13.33	2.66	£15.99
311498PO964	Annual Digital Communicator inspection-Cemetery		£6/S	Essex Security Services	31/07/23	BAC S	285.00	57.00	£342.00
	VH/Club charge for property			Epping Forest District Council	10/07/23	DD	541.00		£541.00
	Cemetery charge for property			Epping Forest District Council	10/07/23 DD	g	175.00		£175.00
3301PO	Cemetery MUCK AWAY			GRABTec	ASAP	BAC S	2,310.00	462.00	£2,772.00

10/07/23		Office charge for property		<u> </u>	Epping Forest District Council	10/07/23 DD	Q	884.00		£884.00
21/06/23	21/06/23 M023 WE	Cloud voice		D/21 BT	BT	ASAP DD	Q	122.55	24.51	£147 06
29/06/23	29/06/23 1394517PO963	Main Office Gas		C/12 (	CROWN GAS & POWER	09/07/23 DD		11.03	0.55	£11 58
27/06/23	27/06/23 875218155	VH Elect monthly	<u> </u>	L/19	┢		DD	15.66	0.78	£16 44
26/06/23	SL0126686PO940	26/06/23 SL0126686PO940 June23 pension report		F/34 ]	MHR International Uk	26/07/23 DD	D	25.00	5.00	£30.00
04/05/23	04/05/23 INV1/PO873	Treatments for mice	F&G	L/63 (	L/63 CLINIKIL ADVANCED Ltd 30/06/23 C	30/06/23	BAC	550.00		£550.00
					Total due in Tuly 2023	01x 2073	4	51 030 46	07 600 23	10 100 233
					TOTAL ARC III O	6707 fm	ні 	04.202,102	04.700,CT	£5.170,1CT

# **Committed Spend**

А. В ·	Other Income		Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
2	Bank Interest	500.00	954,01	454.01						454.01 (90%)
3	Photocopy/fax income									(N/A)
4	Miscellaneous		45.00	45.00						45.00 (N/A)
87	Telecomms Mast income	3,000.00	1,500.00	-1,500.00						-1,500.00 (-50%)
164	VAT refunded									(N/A)
	SUB TOTAL	3,500,00	2,499.01	-1,000.99	r von	71A				-1,000.99 (-28%)

A. C -	Cemetery Income		Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
80	Memorial Fees	3,000.00	730.00	-2,270.00						-2,270.00 (-75%)
81	Burial Fees	46,000.00	6,640.00	-39,360.00						39,360.00 (-85%)
82	Burial Plot Fees	20,000.00	1,770.00	-18,230.00						18,230.00 (-91%)
83	Dedications	500.00		-500.00						-500.00 (-100%)
84	Memorial Bench Fees	3,000.00		-3,000.00						-3,000.00 (-100%)
85	Transfer - Exclusive Rights	750.00	300.00	-450.00						-450.00 (-60%)
86	C&OS Misc. Income	2,000.00		-2,000.00						-2,000.00 (-100%)
165	Garden of Remembrance - De									(N/A)
167	C Cremated remains Extende		695,00	695.00						695.00 (N/A)
	SUB TOTAL	75,250.00	10,135.00	-65,115.00				W AND / A. / A.		-65,115.00 (-86%)

A. D -	Allotments Incom		Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
46	Allotments income									(N/A)
168	CPC Limes Farm Rent	1,000.00	720.00	-280.00						-280.00 (-28%)
183	CPC Gravel Lane Allotments	580.00	580.00							(0%)
	SUB TOTAL	1,580.00	1,300.00	-280.00						-280.00 (-17%)

ι, E -	Hire of Parish Hall		Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
60	VH Income - regular	5,000.00	2,050.00	-2,950,00						-2,950.00 (~59%)
61	VH Income - casual	10,000.00	1,840.00	-8,160.00						-8,160.00 (-81%)
163	Community Hall - INCOME	2,000.00	192.00	-1,808.00						-1,808.00 (-90%)
166	VH Income - Recovery damaç		125.00	125.00						125.00 (N/A)

# **Committed Spend**

A. Ge	neral Income		Receipts				Payments			Net Position
Code 1	Title Precept	Budget 298,000.00	Actual 149,000.00	Variance  49,000.00	Budget	Actual	Committed	Total	Variance	Net Position 49,000.00 (-50%)
	SUB TOTAL	298,000.00	149,000.00	149,000.00						49,000.00 (-50%)

C. Ad	min - Premises	I	Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
11	Rent and Rates				9,852.00	2,647.75		2,647.75	7,204.25	7,204.25 (73%)
12	Gas				400.00	76.87	11.03	87.90	312.10	323.13 (80%)
13	Electricity				3,500.00	-173.65	23.83	-149.82	3,649.82	3,673.65 (104%)
14	Water				250.00	41.92		41.92	208.08	208.08 (83%)
15	Waste Disposal				750.00	299.84	149.92	449.76	300.24	450.16 (60%)
16	Property Maintenance				2,000.00	1,515.97		1,515.97	484.03	484.03 (24%)
17	Cleaning materials/services				10,000.00				10,000.00	10,000.00 (100%)
26	Security				1,300.00	350.00		350,00	950,00	950.00 (73%)
	_						1A-0-0-A1			,
	SUB TOTAL				28,052.00	4,758,70	184.78	4,943.48	23,108.52	23,293.30 (83%)

b.	Admin	- Office	& IT
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). Ad	min - Office & IT	I	Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
18	Printing & Stationery				1,000.00	136,56		136.56	863.44	863.44 (86%)
19	Postage				400.00	328.85		328.85	71.15	71.15 (17%)
20	Photocopying costs				2,000.00	502.82		502.82	1,497.18	1,497.18 (74%)
21	Telephone & Broadband				3,500.00	903.82	321.43	1,225.25	2,274.75	2,596.18 (74%)
22	Mobile comms				330.00	50.90	25.45	76.35	253.65	279.10 (84%)
23	IT				2,400.00				2,400.00	2,400.00 (100%)
24	Equipment Maintenance				1,200.00	360.00		360.00	840.00	840.00 (70%)
25	Equipment Purchases				2,000.00				2,000.00	2,000.00 (100%)
41	Licences				1,500.00	252.78		252,78	1,247.22	1,247.22 (83%)
	SUB TOTAL				14,330.00	2,535.73	346.88	2,882.61	11,447.39	11,794.27 (82%)

. Admin - Communicati	Receipts				Net Position				
Code Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
27 Website Costs				2,500.00	400,00		400,00	2,100.00	2,100.00 (84%)
28 Social Media				2,500.00				2,500.00	2,500.00 (100%)
29 Parish Magazine				2,500.00				2,500.00	2,500.00 (100%)
30 Leaflets				750.00				750.00	750.00 (100%)

# **Committed Spend**

SUB TOTAL				8,250.00	400.00		400.00	7,850.00	7,850.00 (95%)
F. Finance and Govern	1ai	Receipts				Payments			Net Position
Code Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
31 Internal Audit				1,500.00		255.00	255.00	1,245.00	1,500.00 (100%)
32 External Audit				1,900.00				1,900.00	1,900.00 (100%)
33 Internal Control									(N/A)
34 Accounting Software fee	s			4,000.00	2,184.00	25.00	2,209.00	1,791.00	1,816.00 (45%)
35 Accounting Services									(N/A)
SUB TOTAL				7,400.00	2,184.00	280.00	2,464.00	4,936.00	5,216.00 (70%)
G. Admin - Other		Receipts				Payments			Net Position
		11000.010				Гаушенкэ			Net Fostion
Code Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
	Budget	•	Variance	Budget 8,000.00	Actual 8,038,40		Total 8,038,40	Variance -38,40	
Code Title	_	•	Variance	_					Net Position
Code Title 36 Insurance	_	•	Variance	8,000.00	8,038.40		8,038.40	-38.40	Net Position -38.40 (-0%)
Code Title 36 Insurance 37 Legal & Professional Fee	_	•	Variance	8,000.00 1,500.00	8,038.40 402.00		8,038,40 402.00	-38.40 1,098.00	Net Position -38.40 (-0%) 1,098.00 (73%)
CodeTitle36Insurance37Legal & Professional Fee38Bank charges	_	•	Variance	8,000,00 1,500,00 500,00	8,038,40 402.00 92.25	Committed	8,038.40 402.00 92.25	-38,40 1,098.00 407.75	Net Position -38.40 (-0%) 1,098.00 (73%) 407.75 (81%)
CodeTitle36Insurance37Legal & Professional Fee38Bank charges39General Expenses	_	•	Variance	8,000,00 1,500,00 500,00	8,038,40 402.00 92.25	Committed	8,038.40 402.00 92.25	-38,40 1,098.00 407.75	Net Position -38.40 (-0%) 1,098.00 (73%) 407.75 (81%) 678.31 (67%)
CodeTitle36Insurance37Legal & Professional Fee38Bank charges39General Expenses40Sundry Expenses	_	•	Variance	8,000.00 1,500.00 500.00 1,000.00	8,038,40 402.00 92.25 321.69	Committed	8,038.40 402.00 92.25 361.69	-38,40 1,098.00 407.75 638,31	Net Position -38.40 (-0%) 1,098.00 (73%) 407.75 (81%) 678.31 (67%) (N/A)
CodeTitle36Insurance37Legal & Professional Fee38Bank charges39General Expenses40Sundry Expenses42Annual Subscriptions	_	•	Variance	8,000.00 1,500.00 500.00 1,000.00 2,500.00	8,038,40 402.00 92.25 321.69	Committed	8,038.40 402.00 92.25 361.69	-38,40 1,098,00 407.75 638,31 895,29	Net Position -38.40 (-0%) 1,098.00 (73%) 407.75 (81%) 678.31 (67%) (N/A) 2,350.00 (94%)

l. Pla	inning	R	leceipts		_		Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
43	Professional Fees									(N/A)
44	Other Planning Costs				500.00				500.00	500.00 (100%)
159	Sub-contractor									(N/A)
	SUB TOTAL				500.00				500,00	500.00 (100%)

. Village Plan	I	Receipts	,		Net Position				
Code Title 45 General costs	Budget	Actual	Variance	Budget 2,000.00	Actual	Committed	Total	Variance 2,000.00	Net Position 2,000.00 (100%)
SUB TOTAL	<b>u</b>			2,000.00				2,000.00	2,000.00 (100%)

# **Committed Spend**

J. En	vir - Allotments	Receipts				Net Position				
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
47	Allotments Property Maintena				4,000.00				4,000.00	4,000.00 (100%)
48	Allotments security				100.00	16.00		16.00	84.00	84.00 (84%)
49	Allotments Water				100.00	123.52		123.52	-23.52	-23.52 (-23%)
50	Allotments Waste Disposal				500.00				500.00	500.00 (100%)
51	Allotments - Other Expenditur				250.00				250.00	250.00 (100%)
52	Allotments - Tree Maintenanc				1,000.00				1,000.00	1,000.00 (100%)
53	Allotments - Misc. Expenditur									(N/A)
	_									
	SUB TOTAL				5,950.00	139.52		139,52	5,810.48	5,810.48 (97%)

K. En	vir - Highways	F	leceipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
54	HW Equipment purchase				2,500.00				2,500.00	2,500.00 (100%)
55	CCTV				7,000.00				7,000.00	7,000.00 (100%)
56	Street Lighting									(N/A)
57	Street Furniture				3,000.00				3,000.00	3,000.00 (100%)
79	HW Community Bus (consult/									(N/A)
131	Waste Disposal				500,00				500.00	500.00 (100%)
135	HW Vehicle activated signs				3,000.00				3,000.00	3,000.00 (100%)
136	HW Cycle parking-VH				10,000.00				10,000.00	10,000.00 (100%)
138	HW Bus stop maintenance				15,000.00		14,169.00	14,169.00	831,00	15,000.00 (100%)
	SUB TOTAL				41,000.00		14,169.00	14,169.00	26,831.00	41,000.00 (100%)

Vic	tory Hall Costs	R	eceipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
63	VH Maintenance				5,000.00	2,260,89	4,182.29	6,443.18	-1,443.18	2,739.11 (54%)
64	VH Consumables									(N/A)
65	VH Security				1,000.00	225.00	39.41	264.41	735,59	775.00 (77%)
66	VH Misc. Expenses				500.00				500.00	500.00 (100%)
67	VH Rent & Rates				6,492.00	1,618.00		1,618.00	4,874.00	4,874.00 (75%)
68	VH Utilities				5,000.00				5,000.00	5,000.00 (100%)
69	VH waste disposal				1,000.00	665.00		665.00	335.00	335.00 (33%)
70	VH Legal/Professional Fees				5,000.00				5,000.00	5,000.00 (100%)
172	VH-Water					-1,299.74		-1,299.74	1,299.74	1,299.74 (N/A)
173	VH-Heating					300.82		300.82	-300.82	-300.82 (N/A)
179	VH/Club Cleaning materials/s					167.43	318,12	485.55	-485.55	-167.43 (N/A)

# **Committed Spend**

	SUB TOTAL				23,992.00	4,659.34	4,603.40	9,262.74	14,729.26	
M. G	rants & Donations		Receipts				Payments			Net Position
Code	e Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
71	s137 - 1972 LGA	U			2					(N/A)
72	s106 Expenditure									(N/A)
73	Other grants/Community gran				25,000.00	8,831.00		8,831,00	16,169.00	16,169.00 (64%)
74	CIL Grant Expenditure									(N/A)
75	s19(3) MPA 1976									(N/A)
76	Donations									(N/A)
	SUB TOTAL				25,000.00	8,831.00		8,831.00	16,169.00	16,169.00 (64%)
								K Ne	e <sup>to</sup> se	
l. Bo	errowing costs		Receipts				Payments	Gore	1	Net Position
Code	- Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
77	Capital Repayments				4,293.00			49. <sup>1</sup>	4,293.00	4,293.00 (100%)
78	Interest Payments				3,409.00			2 <sup>(1</sup>	. 3,409.00	3,409.00 (100%)
	SUB TOTAL			~~~	7,702.00				7,702.00	7,702.00 (100%)
	mmunity Services								• <u>.</u>	
	-		Receipts		<u> </u>		Payments	· ·:.		Net Position
Code	Title Specials Constables	Budget	Actual	Variance	Budget 9,000.00	Actual	Committed	Total	Variance	Net Position
	Speedwatch				9,000,00				9,000.00	9,000.00 (100%)
	·				7 500 00					(N/A)
134	Sustrans consult		<b>.</b>		7,500.00				7,500.00	7,500.00 (100%)
	SUB TOTAL				16,500.00			t, MK	16,500.00	16,500.00 (100%)
. Ce	met. & OS - Premis		Receipts				Payments	C.797		Net Position
Code	 Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
	C&OS Cleaning Materials	J			300.00			10(4)	300.00	300.00 (100%)
97	C&OS Property Maint.				5,000.00	1,355.17	13.33	1,368.50	3,631.50	3,644.83 (72%)
98	C&OS Security				2,000.00	2,633.33	1,316.67	3,950.00	-1,950.00	-633.33 (-31%)
100	C&OS General Expenses				300.00	15.40	710.00	725.40	-425.40	284.60 (94%)
	C&OS Rent & Rates				5,100.00	1,270.80	750.00	2,020.80	3,079.20	3,829.20 (75%)
	SUB TOTAL				12,700.00	5,274.70	2,790.00	8,064.70	4,635.30	7,425.30 (58%)

# **Committed Spend**

									_
92	C&OS Printing/Stationery		100.00	47.15		47.15	52,85	52.85 (52%)	_
93	C&OS Telephones		600.00	53,96	285.00	338.96	261.04	546.04 (91%)	
94	C&OS Mobiles Comms		781.20	191.60	95.80	287.40	493.80	589.60 (75%)	
99	C&OS Sundry Expenses		500.00	144.81		144.81	355.19	355.19 (71%)	
105	C&OS Professional Fees		1,000.00				1,000.00	1,000.00 (100%)	
106	C&OS Insurance-Vehicle		700.00				700,00	700.00 (100%)	
		10 AURIN (14) AVA (							
	SUB TOTAL		3,681,20	437.52	380.80	818.32	2,862.88	3,243.68 (88%)	

. Cemet. & OS - Utilities	I	Receipts				Payments			Net Position
Code Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
102 C&OS Electricity				2,000.00	3,064.11	72.96	3,137.07	-1,137.07	-1,064.11 (-53%)
103 C&OS Water				500.00				500.00	500.00 (100%)
104 C&OS Waste Disposal				3,200.00	806.78	237.90	1,044.68	2,155.32	2,393.22 (74%)
SUB TOTAL				5,700.00	3,870.89	310.86	4,181.75	1,518.25	1,829.11 (32%)

I. Ce	met. & OS - Equipn	I	Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
95	C&OS Protective Equip.				1,000.00				1,000.00	1,000.00 (100%)
107	C&OS Equip, Rental				4,380.00	4,380.00		4,380.00		(0%)
108	C&OS Equip. Maintenance				2,000.00	166.11		166.11	1,833.89	1,833.89 (91%)
109	C&OS Equip. Purchase				20,000.00	1,323,32	3,438.52	4,761.84	15,238.16	18,676.68 (93%)
118	C&OS Gas Oil				2,500.00	283.73		283,73	2,216,27	2,216.27 (88%)
	SUB TOTAL				29,880.00	6,153.16	3,438.52	9,591.68	20,288.32	23,726.84 (79%)

A - Cemetery Costs		Receipts				Payments			Net Position
Code Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
139 C Grounds Maintenance				3,000.00		2,310.00	2,310.00	690.00	3,000.00 (100%)
140 C Tree Maintenance				3,000.00		1,885.00	1,885.00	1,115.00	3,000.00 (100%)
141 C Tree Purchase				2,000.00				2,000.00	2,000.00 (100%)
142 C Bench purchase				3,000.00				3,000.00	3,000.00 (100%)
143 C-Grave inspection				200.00				200.00	200.00 (100%)
144 C-Grave maintenance				3,000.00				3,000.00	3,000.00 (100%)
146 C-Construction material				2,000.00				2,000.00	2,000.00 (100%)
147 C-Planting				2,000.00				2,000.00	2,000.00 (100%)
148 C-Sub contractors				5,000.00				5,000.00	5,000.00 (100%)
149 C-Cycle/footpath maintenand	ж			5,000.00				5,000.00	5,000.00 (100%)
SUB TOTAL				28,200.00		4.195.00	4.195.00	24.005.00	28.200.00 (100%)

# **Committed Spend**

V.В -	Open Space (OS) C	F	eceipts				Payments			Net Position
Cod	e Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
110	OS Grounds Maintenance				2,000.00		69,58	69.58	1,930.42	2,000.00 (100%)
111	OS Sub-Contractors				15,000,00				15,000.00	15,000.00 (100%)
112	OS Bench/Tree purchase				2,000.00	988.00		988.00	1,012.00	1,012.00 (50%)
113	OS Playground Inspections				600.00		221.00	221.00	379.00	600.00 (100%)
114	OS Playground Equipment				25,000.00				25,000.00	25,000.00 (100%)
115	OS Fitness equip maintenanc				1,500.00				1,500.00	1,500.00 (100%)
116	OS Tree Maintenance				2,000.00				2,000.00	2,000.00 (100%)
117	OS Festive Lighting				2,000.00				2,000,00	2,000.00 (100%)
119	OS Memorial Purchases				200.00				200.00	200.00 (100%)
122	OS Construction Materials				2,000.00	273.58		273.58	1,726.42	1,726.42 (86%)
137	OS Planting				5,000.00				5,000.00	5,000.00 (100%)
180	Active programme - Play in th									(N/A)
181	OS QE Meadows				6,000.00				6,000.00	6,000.00 (100%)
184	OS Grove Meadows				6,000.00				6,000.00	6,000.00 (100%)
	SUB TOTAL				69,300.00	1,261.58	290.58	1,552.16	67,747.84	68,038.42 (98%)

V. Cli	imate Change Actic	i	Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
155	CCA - Consultancy				3,000.00				3,000.00	3,000.00 (100%)
156	CCA - Remediation budget				5,000.00				5,000.00	5,000.00 (100%)
157	CCA - Air quality assessment									(N/A)
158	CCA - Re-wilding				6,500.00				6,500.00	6,500.00 (100%)
	_									
	SUB TOTAL				14,500.00				14,500.00	14,500.00 (100%)

(. Pe	rsonnel Costs	ſ	Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
5	Salaries, PAYE & NI - Admin				125,414.46	20,077.29	9,429.80	29,507.09	95,907.37	05,337.17 (83%)
6	A-Superannuation				26,326.00	4,557.36	3,843.07	8,400.43	17,925.57	21,768.64 (82%)
7	Clirs Training/Courses				1,500.00				1,500.00	1,500.00 (100%)
8	A-Travel expenses				200.00				200.00	200.00 (100%)
9	Chair's Allowance				550,00				550.00	550.00 (100%)
10	Member's Allowance				1,100.00				1,100.00	1,100.00 (100%)
58	Advertising/recruitment				1,000.00	975.00		975.00	25.00	25.00 (2%)
62	VH Salaries, PAYE & NI				11,100.00	2,406.63	433.22	2,839.85	8,260.15	8,693.37 (78%)
88	C&OS Salaries, PAYE&NI				132,500.00	19,114.04	9,161.55	28,275.59	104,224.41	13,385.96 (85%)

# **Committed Spend**

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

	SUB TOTAL	363,040.46	52,818.81	27,265.09	80,083.90	282,956.56	10,221.65 (85%)
178	Pension Admin Charge		145.36	133.27	278,63	-278.63	-145.36 (N/A)
177	HMRC Charges/Fee						(N/A)
162	Councilior training						(N/A)
161	Staff Welfare	1,000.00				1,000.00	1,000.00 (100%)
160	Professional Fees	35,000.00	750.00		750.00	34,250.00	34,250.00 (97%)
130	A-Training/Courses	1,500.00				1,500.00	1,500.00 (100%)
120	Locum/Temp Fees	5,000.00	558,25		558.25	4,441.75	4,441.75 (88%)
91	C&OS Travel Expenses	50.00				50,00	50.00 (100%)
90	C&OS Training	1,500.00				1,500.00	1,500.00 (100%)

Y. Ye	ar-End Adjustment: _		Receipts				Payments			Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
121	Suspense Account		-20.00	-20.00		210.68		210.68	-210.68	-230.68 (N/A)
125	Creditors					31,402.40		31,402.40	-31,402.40	31,402.40 (N/A)
126	Accruals									(N/A)
127	Prepayments									(N/A)
128	Key Deposit		-25.00	-25.00						-25.00 (N/A)
129	VH Deposit		500.00	500.00						500.00 (N/A)
185	Receipt in advance									(N/A)
191	Unallocated CHEQUE -Ceme		320.00	320.00						320.00 (N/A)
							W - mir H - mir - t - W - r - t - t - mir			<b></b>
	SUB TOTAL		775.00	775.00		31,613,08		31,613.08	-31,613.08	-30,838.08 (N/A)

2. Cemet. & OS Projects		Receipts				Payments			Net Position
Code Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
132 VH Victory Hall Project									(N/A)
150 COVID memorial - bulb planti				7,270.00				7,270.00	7,270.00 (100%)
151 OS-Remembrance Day decor									(N/A)
152 OS-Festive Lighting Grange F									(N/A)
153 OS-Festive Lighting Chigwell									(N/A)
154 OS-Tree Purchase									(N/A)
SUB TOTAL				7,270.00				7,270.00	7,270.00 (100%)
.B - Cost/Fund FOR PR	1	Receipts				Payments			Net Position
Code Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position

Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	1
145	C-Fence maintenance									
169	WARM SPACE PROJECT 20				1,000.00				1,000,00	1,0

0.00 1,000.00 (100%)

(N/A)

# **Committed Spend**

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

171	C-Sliding Gates						(N/A)
175	Warm Space 22/23 EFDC						(N/A)
176	Warm Space 22/23 EALC						(N/A)
182	Social Spaces - Apr-Sep 23 E						(N/A)
186	Social Spaces - Apr-Sep 23 C		344.63	33,15	377,78	-377,78	-344,63 (N/A)
187	Youth Unity -Play in the park s		1,800.00		1,800.00	-1,800.00	-1,800.00 (N/A)
188	Rotary Chigwell Fete						(N/A)
189	King Charles Coronation		97.32		97,32	-97.32	-97.32 (N/A)
	n						
	SUB TOTAL	1,500.00	2,241.95	33.15	2,275.10	-775.10	-741.95 (-49%)

## Summarv

NET TOTAL

395,330.00

167,916.01 227,413.99 744,947.66 136,184.32 59,782.77 195,967.09

195,967.09 548,980.57 81,349.35 (33%)

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# Listing of Payments in each Code for All Cost Centres (Between 01-04-2023 and 03-07-2023) **Chigwell Parish Council**

Cost Centre C. Admin - Premises

<b>Code Number</b>	11 Rent and Rates							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toi
14 11/04/2023	Regular Payme	Unity Current Acco DD	The charge for Main Office property	Epping Forest DC	×	879.75		87:
84 10/05/2023		Unity Current Acco DD	The charge for Main Office property	Epping Forest DC	×	884.00		88
164 12/06/2023		Unity Current Acco DD	The charge for Main Office property	Epping Forest DC	×	884.00		88
			Subtot	Subtotal for Code: Rent and Rates		£2,647.75		£2,64
Code Number	12 Gas							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tol
97 15/05/2023	2023-2024/855	Unity Current Acco DD	Gas-April 23 132@2.222p	Crown Gas & Power	_	47.42	2.37	4
206 16/06/2023	2023-2024/927	Unity Current Acco DD	May 23 Gas628kWh*2.222p	Crown Gas & Power		29,45	1.47	ë
			Subtot	Subtotal for Code: Gas		£76.87	£3.84	£81
Code Number	13 Electricity							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
156 31/05/2023	Statement of A	Unity Current Acco BACS	Miscellaneous credits and charges	SSE Southern Electric	×	-173.65		-17:
			Subtot	Subtotal for Code: Electricity		£-173.65		£-17:
Code Number	14 Water							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toi
221 30/06/2023	2023-2024/938	Unity Current Acco DD	Water 6m3 for 03-05/23	Thames Water	×	41.92		4
			Subtot	Subtotal for Code: Water		£41.92		£4
Code Number	15 Waste Disposal							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toi
96 15/05/2023	2023-2024/816 F&G 11 05	2023-2024/816 F&G 11 05 2 Unity Current Acco BACS	2x1100Ltr Bins Emptied Monthly	RWR (Commercial) Ltd	S	149.92	29.98	17:
178 13/06/2023	2023-2024/869 F&G 06062	2023-2024/869 F&G 060625 Unity Current Acco BACS	2x1100Ltr Bins Emptied Monthly	RWR (Commercial) Ltd	S	149.92	29.98	17:
			Subtot	Subtotal for Code: Waste Disposal		£299.84	£59,96	£35:
Code Number	16 Property Maintenance	enance						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toj
133 19/05/2023	2023-2024/805 F&G 11 05	2023-2024/805 F&G 11 05 2 Unity Current Acco BACS	Annual Maintenance	Chubb Fire & Security Ltd	S	873.65	174.73	1,04:
172 12/06/2023	2023-2024/893 CAC 22.(15	CAC 22.(15/ Unity Current Acco BACS	Lighting Replacement CPC basement	SLG Systems Ltd	S	253.00	50.60	30:
203 16/06/2023	2023-2024/926	Unity T Bank-LLoy( Debit Card	Bathroom Hallway Wood Organiser	Digitronic Essex Ltd	S	33.32	6.67	ĕ
207 16/06/2023	2023-2024/870 CAC 22.(15	2023-2024/87C CAC 22.(15/ Unity Current Acco BACS	Annual Alarm System Inspection	Smiths Technical Systems	S	356.00	71.20	42
			Subtot	Subtotal for Code: Property Maintenance	Se	£1,515.97	£303.20	£1,81:
lumbe	Ë			;				
	INVOICE NO MINUTE	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toi
40 12/04/2023	2023-2024/738	Unity Current Acco BACS	CCTV systems Annual service	RVTV Security	S	350.00	70.00	421
			Subtot	Subtotal for Code: Security		£350.00	£70.00	£42(
			Subtotal for Cost Centre-	t Centre: C. Admin - Premises		4,758.70	437.00	5,19:
Cost Centre D. Adr	D. Admin - Office & IT							

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		Chigwell Parish Council	ii			3 July 2023 (2023-2024)	-2024)
	Listing of Pa	Listing of Payments in each Code for All Cost Centres	All Cost Centres				
		(Between 01-04-2023 and 03-07-2023)	-2023)				
Ē,							
	e Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
	CAC 89.23 ( Unity T Bank-LLoy Debit Card	Laminator for A3;A4;A5;A6	Amazon Services Europe	S	41.66	8.33	4
2023-2024/812	Unity Current Acco BACS	Print Paper A4	VIKING RAJA GROUP/Office Deport I	Deport I S	30.35	6.07	õ
2023-2024/904 CAC It	2023-2024/904 CAC Item 2' Unity Current Acco BACS	Stationery	VIKING RAJA GROUP/Office Deport I	Deport I S	64.55	12.91	7
		Subt	Subtotal for Code: Printing & Stationery	Jery	£136.56	£27.31	£10
19 Postage							
Invoice No Minute	e Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
2023-2024/741	Unity T Bank-LLoyc Debit Card	First aid kit	XAL	w	42.83	8.57	ου
2023-2024/792	Control account for DD	Credit Note Teleset postage	Francotyp Postalia Ltd	2	-106.98		10
2023-2024/790	Control account for DD	Teleset Postage	Francotyp Postalia Ltd	Z	100.00		ē
2023-2024/791	Control account for DD	Teleset Postage	Francotyp Postalia Ltd	Z	6.98		_
2023-2024/791	Unity Current Acco DD	Teleset Postage	Francotyp Postalia Ltd	Я	93.02		ත්
2023-2024/794	Unity Current Acco DD	FP lease 3 months	Francotyp Postalia Ltd	S	61.50	12.30	ĸ
2023-2024/912	Unity Current Acco DD	Cemetery Teleset postage month	Francotyp Postalia Ltd	Z	10.00		7
2023-2024/913	Unity Current Acco DD	Cemetery Teleset postage month	Francotyp Postalia Ltd	s	61.50	12.30	7:
2023-2024/915	Unity Current Acco DD	Cemetery Teleset postage month	Francotyp Postalia Ltd	Z	10.00		4
2023-2024/916	Unity Current Acco DD	Cemetery Teleset postage month	Francotyp Postalia Ltd	2	10.00		Ţ
2023-2024/926	Unity Current Acco DD	Cemetery Teleset postage month	Francotyp Postalia Ltd	7	10.00		₽
2023-2024/925	Unity Current Acco DD	Cemetery Teleset postage month	Francotyp Postalia Ltd	Z	10.00		<del></del>
2023-2024/956	Unity Current Acco DD	Cemetery Teleset postage month	Francotyp Postalia Ltd	2	10.00		
2023-2024/957	Unity Current Acco DD	Cemetery Teleset postage month	Francotyp Postalia Ltd	7	10.00		7
		Subt	Subtotal for Code: Postage		£328.85	£33.17	£36:
20 Photocopying costs	g costs						
Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
2023-2024/814 F&G 11	2023-2024/814 F&G 11 05 2 Unity Current Acco BACS	Quarterly Rental Copy Machine	Copy Clik Copiers	S	298.00	59.60	35
2023-2024/814 F&G 11	F&G 11 05 2 Unity Current Acco BACS	Quarterly Rental Copy Machine	Copy Clik Copiers	S	152.80	30.56	18
2023-2024/814 F&G 11	2023-2024/814 F&G 11 05 2 Unity Current Acco BACS	Quarterly Rental Copy Machine	Copy Clik Copiers	S	52.02	10.40	ö
		Subt	Subtotal for Code: Photocopying costs	sts	£502.82	£100.56	£60;
21 Telephone & Broadband	Broadband						
Invoice No Minute	e Bank Cheq. No.	Description	Supplier	Vat Tvpe	Net	Vat	Tot
2023-2024/824	Unity Current Acco DD	Telephone & Broadband	BT	×	223.92		22
2023-2024/823	Unity Current Acco BACS	Cloud Voice monthly	BT	S	124.37	24.87	145
2023-2024/883	Unity Current Acco DD	Telephone & Broadband	BT	ა	212.96	42.59	25:
2023-2024/906	Unity Current Acco BACS	Claud Voice monthly	BT	S	121.22	24.24	14:
F/G 07 06 21	06 21 Unity Current Acco DD	Telephone equipment lease	Shire Leasing	S	221.35	44,27	26
			tel fre Ceder - Tolonhone 8 Bros				

166 08/06/2023 167 12/06/2023 204 16/06/2023 205 16/06/2023

30/06/2023 30/06/2023

225 226

Code Number

20 13/04/2023 26 17/04/2023 161 05/06/2023 162 01/06/2023

Date

Vchr.

**Code Number** 

4 16/05/2023 141 26/05/2023 185 13/06/2023 Date

Vchr.

Code Number

6 20/04/2023 17 13/04/2023 18 13/04/2023 19 13/04/2023

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier		Vat
94	15/05/2023	2023-2024/814	F&G 11 05	2023-2024/814 F&G 11 05 2 Unity Current Acco BACS	BACS	Quarterly Rental Copy Machine		topiers	
94	94 15/05/2023	2023-2024/814	F&G 11 05 ;	2023-2024/814 F&G 11 05 2 Unity Current Acco BACS	BACS	Quarterly Rental Copy Machine		copiers	
94	94 15/05/2023	2023-2024/814	F&G 11 05 :	2023-2024/814 F&G 11 05 2 Unity Current Acco BACS	BACS	Quarterly Rental Copy Machine		topiers	
							Subtotal for Code:	Photocopying costs	
Code Number	umber	21 Teleph	Telephone & Broadband	adband					
Vchr.	Date	Invoice No Minute	Minute	Bank	Cheq. No.	Description	Supplier		Var
11	77 04/05/2023	2023-2024/824		Unity Current Acco DD	aa	Telephone & Broadband	BT		
90	15/05/2023	2023-2024/823		Unity Current Acco BACS	BACS	Cloud Voice monthly	BT		
160	05/06/2023	2023-2024/883		Unity Current Acco DD	00	Telephone & Broadband	BT		
184	184 13/06/2023	2023-2024/906		Unity Current Acco BACS	BACS	Cloud Voice monthly	BT		
186	186 15/06/2023		F/G 07 06 2	F/G 07 06 2( Unity Current Acco DD	DD	Telephone equipment lease	Shire Leasing	ŐĽ	
							Subtotal for Code:	Subtotal for Code: Telephone & Broadband	pu
Code Number	umber	22 Mobile	<b>Mobile comms</b>						
Vchr.	Date	Invoice No Minute	Minute	Bank	Cheq. No.	Description	Supplier		Vat
78	78 04/05/2023	2023-2024/745		Unity Current Acco DD	DD	Mobile phone charges monthly	02		

Page 2

£1,03!

24.24 44.27 £135.97

221.35 £903.82

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**Vat** 5.09

**Net** 25.45

Vat Type თ

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		-	igwell Pari	ncil				
		Listing of Paymer (Betwe	nts in each en 01-04-2023	Code for All Cost Centres 3 and 03-07-2023)				
159 01/06/2023	2023-2024/860	Unity Current Acco DD	Mobile phone charges monthly	02	S	25.45	5.09	ñ
			<u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u></u>	Subtotal for Code: Mobile comms		£50.90	£10.18	£6
Code Number	24 Equipment Maintenance	intenance						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
173 12/06/2023	2023-2024/894 CAC 22.(1	2023-2024/894 CAC 22.(15/ Unity Current Acco BACS	Defibrillator Install The Limes Center	tter SLG Systems Ltd	S	360.00	72.00	43:
			ភា	Subtotal for Code: Equipment Maintenance	ance	£360.00	£72.00	£43:
Code Number	41 Licences							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
71 17/04/2023	2023-2024/828	Unity T Bank-LLoyc Debit Card	Microsoft April 23	MS Ireland Ops Ltd	S	10.82	2.16	÷
71 17/04/2023	2023-2024/828	Unity T Bank-LLoyc Debit Card	Microsoft April 23	MS Ireland Ops Ltd	S	20.45	4.09	<i>5</i>
71 17/04/2023	2023-2024/828	Unity T Bank-LLoyc Debit Card	Microsoft April 23	MS Ireland Ops Ltd	S	2.33	0.47	•••
71 17/04/2023	2023-2024/828	Unity T Bank-LLoyc Debit Card	Microsoft April 23	MS Ireland Ops Ltd	S	27.00	5,40	3
98 23/04/2023	2023-2024/832	Unity T Bank-LLoyc Debit Card	Adobe subs Apr 23	Adobe Ireland	S	12.64	2.53	<del>~``</del>
191 16/06/2023	2023-2024/903	Unity T Bank-LLoyc DEBIT CARD	Adobe subs Apr 23	Adobe ireland	S	16.64	3.33	<del>,</del>
193 16/06/2023	2023-2024/866	Unity T Bank-LLoyr Debit Card	Microsoft Services	MS Ireland Ops Ltd	S	28.20	5.64	ë
194 16/06/2023	2023-2024/867	Unity T Bank-LLoyr Debit Card	Microsoft Services	MS Ireland Ops Ltd	ა	67.50	13.50	ω
195 16/06/2023	2023-2024/865	Unity T Bank-LLoyc Debit Card	Microsoft Services	MS Ireland Ops Ltd	S	6.60	1.32	•
196 16/06/2023	2023-2024/864	Unity T Bank-LLoyc Debit Card	Microsoft Services	MS Ireland Ops Ltd	ა	60.60	12.12	
			<u>ਯ</u>	Subtotal for Code: Licences		£252.78	£50.56	£30:
			Subtotal for	Subtotal for Cost Centre: D. Admin - Office & IT	Ŀu	2,535.73	429.75	2,96
Cost Centre E. Ad	E. Admin - Communications	Įn						
Code Number	27 Website Costs							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toi
132 18/05/2023	2023-2024/795 F&G 11 05 2 Unity Current Acco	35 2 Unity Current Acco BACS	Website regeneration Emergency work Vision ICT	work Vision ICT	ა	125.00	25.00	15
132 18/05/2023	2023-2024/795 F&G 11 05 2 Unity Current Acco	35.2 Unity Current Acco BACS	Website regeneration Emergency work Vision ICT	work Vision ICT	ა	75.00	15.00	ត
132 18/05/2023	2023-2024/795 F&G 11 05 2 Unity Current Acco	35 2 Unity Current Acco BACS	Website regeneration Emergency work Vision ICT	work Vision ICT	თ	200.00	40.00	241
			<u>10</u>	Subtotal for Code: Website Costs		£400.00	£80.00	£481
			Subtotal for	Subtotal for Cost Centre: E. Admin - Communications	cations	400.00	80.00	48
Cost Centre F. Fin	F. Finance and Governance							
Code Number	34 Accounting Software fees	oftware fees						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
148 31/05/2023	2023-2024/781	Unity Current Acco DD	MHR Payroll service charge	MHR International UK Limited	S	25.00	5.00	ň
220 30/06/2023	2023-2024/871	Unity Current Acco BACS	Accounting Scribe software Annus	Accounting Scribe software Annual Sub Starboard Systems Limited	ა	2,064.00	412.80	2,471
222 30/06/2023	2023-2024/872	Unity Current Acco DD	Payroll Service charge Apr 23	MHR International UK Limited	თ	70.00	14.00	ò
223 30/06/2023	2023-2024/905	Unity Current Acco DD	May 23 Pension Reporting	MHR International UK Limited	S	25.00	5.00	ň
			<u>រ</u>	Subtotal for Code: Accounting Software fees	e fees	£2,184.00	£436.80	£2,62(
				1 				

Cost Centre G. Admin - Other

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£2,62( 2,62(

436.80

2,184.00

F, Finance and Governance

Subtotal for Cost Centre:

3 July 2023 (2023-2024)

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# Listing of Payments in each Code for All Cost Centres (Between 01-04-2023 and 03-07-2023) **Chigwell Parish Council**

Code Number Vchr. Date	36 Insurance Invoice No Minute	Bank Chea. No.	Description	Supplier	Vat Tvpe	Net	Vat	To
33 12/C	ų	Surrent Acco	CPC INSURANCE 2023/24	ZURICH Municipal	×	6.233.43		6.23
	2023-2024/747	Unity Current Acco BACS	CPC Motor Insurance	ZURICH Municipal	×	1,804.97		1,80
			Sut	Subtotal for Code: Insurance		£8,038.40		£8,03
Code Number Vchr. Date	37 Legal & Professional Fees Invoice No Minute Bank	sional Fees Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	To
21 24/04/2023		Current Acco	/r Risk Management Services	Wirehouse Employment Services		134.00	26.80	16
136 24/05/2023	F&G 05 07	F&G 05 07 2 Unity Current Acco DD Regular payr Risk Management Services	/r Risk Management Services	Wirehouse Employment Services	S	134.00	26.80	161
214 26/06/2023	F&G 05 07	F&G 05 07 2 Unity Current Acco DD Regular payr Risk Management Services	r Risk Management Services	Wirehouse Employment Services	ა	134.00	26.80	16
				Subtotal for Code: Legal & Professional Fees	ıj Fees	£402.00	£80.40	£48;
Code Number	38 Bank charges							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
72 17/04/2023	2023-2024/825	Unity T Bank-LLoyc Debit Card	Debir Card service mnthly charge	UNITY TRUST-LLoyds Debit Card a/c	da/c X	3.00		
76 03/04/2023	statement	Unity T Bank-LLoyc Debit Card	debit card service charge	UNITY TRUST-LLoyds Debit Card a/c		3.00		
101 16/05/2023	2023-2024/833	Unity T Bank-LLoy c Debit Card	debit card service charge	UNITY TRUST-LLoyds Debit Card a/c	da/c X	3.00		
122 16/05/2023	2023-2024/835	Unity T Bank-LLoyc Debit Card	debit card service charge	UNITY TRUST-LLoyds Debit Card a/c	da/c X	3.00		
189 16/06/2023	DCard stateme	Unity T Bank-LLoyc DD	Monthly Fee	UNITY TRUST-LLoyds Debit Card a/c		3.00		
190 16/06/2023	DCard stateme	Unity T Bank-LLoyc	Monthly Fee	UNITY TRUST-LLoyds Debit Card a/c		3.00		
215 22/06/2023	2023-2024/917	HSBC - 40-30-25 / SO	Bank charges	HSBC	×	8.00		
230 30/06/2023	2023-2024/942	Unity Current Acco SO	CASH&CHEQUE CHARGES	UNITY TRUS BANK	×	7.90		-
231 30/06/2023	Bank statemen	Unity Current Acco SO	Bank service charge	UNITY TRUS BANK	×	58.35		õ
			Sut	Subtotal for Code: Bank charges		£92.25		£9.
Code Number	39 General Expenses	ses						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
119 16/05/2023	2023-2024/841 CAC 89.23	2023-2024/841 CAC 89.23 ( Unity T Bank-LLoyr Debit Card	Case for digital camera	Amazon EU UK Branch	S	8.26	1.65	
120 16/05/2023	2023-2024/842 CAC 89.23	2023-2024/842 CAC 89.23 ( Unity T Bank-LLoyr Debit Card	DIGITAL CAMERA	Amazon Services Europe	S	74.99	15.00	õ
121 16/05/2023	2023-2024/843 CAC 89.25	CAC 89.23 ( Unity T Bank-LLoyr Debit Card	MEMORY CARD for camera	Amazon EU UK Branch	S	4.99	1.00	
179 13/06/2023	2023-2024/89C F&G 6/623// Unity Current Acco	3// Unity Current Acco BACS	Business cardsx4 Names	CITY COPY CENTRE	ა	140.00	28.00	16
181 13/06/2023	2023-2024/877 CAC Item	CAC Item 85 Unity Current Acco BACS	Badges design	R E Essex Ltd	S	7.28	1.46	
181 13/06/2023	2023-2024/877 CAC Item	CAC Item 85 Unity Current Acco BACS	Badges design	R E Essex Ltd	S	7.28	1.46	
181 13/06/2023	2023-2024/877 CAC Item	CAC Item 85 Unity Current Acco BACS	Badges design	R E Essex Ltd	ი	3.50	0.69	•
182 13/06/2023	2023-2024/855 CAC Item	CAC Item 85 Unity Current Acco BACS	Badges design	R E Essex Ltd	S	14.56	2.91	÷
182 13/06/2023	2023-2024/855 CAC Item	CAC Item 85 Unity Current Acco BACS	Badges design	R E Essex Ltd	თ	21.84	4.37	۵
182 13/06/2023	2023-2024/855 CAC Item	2023-2024/855 CAC Item 85 Unity Current Acco BACS	Badges design	R E Essex Ltd	S	6.50	1.30	
201 16/06/2023	2023-2024/889 CAC Item	2023-2024/885 CAC Item 25 Unity T Bank-LLoyr Debit Card	64GB Digital Voice Recorder	Amazon Services Europe	S	32.49	6.50	õ
			<u>Su</u>	Subtotal for Code: General Expenses		£321.69	£64.34	£38I
Code Number	42 Annual Subscriptions	iptions						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toi
87 11/05/2023	2023-2024/782 Annual FC	2023-2024/782 Annual FC 2 Unity Current Acco BACS	Membership 23/24 Cemetery & Cremat ICCM	emat ICCM	Z	95.00		ຄົ
			Created by [] Scribe	)e			Page 4	

		Chi <u>Listing of Payment</u> (Betweel	Chigwell Parish Council <u>ayments in each Code for All Cost Centres</u> (Between 01-04-2023 and 03-07-2023)	l <u>All Cost Centres</u> 2023)			3 July 2023 (2023-2024)	2024)
88 11/05/2023	2023-2024/783	Unity Current Acco BACS	Membership 23/24 Allotment Society Subto	ociety The National Allotment Society Subtotal for Code: Annual Subscriptions	S	55.00 £150.00	11.00 £11.00	ନ ମୁନ
	Envir - Allotmente		Subtotal for Cost Centre:	ist Centre: G. Admin - Other		9,004.34	155.74	9,16
Code Nimher	a - Allounenus 48 Allotments security	uritv						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
91 15/05/2023	2023-2024/787	Unity Current Acco BACS	Keys cutting for Limes Farm Allotments Reimbursement 5	ats Reimbursement 5	×	16.00 C16.00		÷ 2
			SUDIO	Subtotal for Code: Allounerus security		£ 10.00		
Code Number	49 Allotments Water	ter Bank Cher No	Description	Supplier	Vat Tyne	Not	Viat	č F
5 28/0	Σ.	Surrent Acco	Water Limes Farm 23/24	Castle Water	survye S	40.05	8.01	<u>7</u> 4
224 28/06/2023	2023-2024/955	Unity Current Acco DD	LF 2534237 Allot Water April23-March2 Castle Water	h2 Castle Water	S	40.05	8.01	4
229 30/06/2023	2023-2024/960	Control account for Credit balance	GL Water up to Jul 23	Castle Water	И	43.42		4
				Subtotal for Code: Allotments Water		£123.52	£16.02	£13
			Subtotal for Cost Centre:	sst Centre: J. Envir - Allotments		139.52	16.02	15:
Cost Centre L. Vict	L. Victory Hall Costs							
<b>Code Number</b>	63 VH Maintenance							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description		Vat Type	Net	Vat	Tol
5 19/04/2023	2023-2024/742	Unity T Bank-LLoyc Debit Card	VH/CClub TV Licence valid 31 03 24	I TV LICENSING	×	159.00		15
30 12/04/2023	2023-2024/740	Unity Current Acco BACS	VHall 3 Fire extinguisher Annual Servic: Chubb Fire & Security Ltd	vici Chubb Fire & Security Ltd	S	169.20	33.84	20:
34 12/04/2023	2023-2024/735	Unity Current Acco BACS	CClub 5 Fire extinguisher Annual Servic Chubb Fire & Security Ltd	rvic Chubb Fire & Security Ltd	ა	276.00	55.20	33
51 25/04/2023	2023-2024/743	Unity Current Acco BACS	VH/Club Replace lock cylinder	Open 24/7 LOCKSMITHS	თ	195.80	39.16	23,
133 19/05/2023	2023-2024/805 F&G 11 05 2 Unity Current Acco	5.2 Unity Current Acco BACS	Annual Maintenance	Chubb Fire & Security Ltd	S	93.91	18.78	11:
171 12/06/2023	2023-2024/875 CAC 22.(*	CAC 22.(15/ Unity Current Acco BACS	Repaired emersion heater by replacing	ng Paul Maran & Son	×	75.00		7:
180 13/06/2023	2023-2024/892 CAC 22.('	CAC 22.(15/ Unity Current Acco BACS	White Yellow Road line painting	Road and traffic management		1,190.00		1,19
192 16/06/2023	2023-2024/785	Unity T Bank-LLoy: Debit Card	Fences for C Club Garden	TRADE UK / SCREWFIX DIRECT LT	ر د م	103.33	20.67	12,
192 16/06/2023	2023-2024/785	Unity T Bank-LLoyc Debit Card	Fences for C Club Garden	TRADE UK / SCREWFIX DIRECT Lt	Lt S	-15.50	-3.10	17
202 16/06/2023	2023-2024/925	Unity T Bank-LLoyr Debit Card	Cleaning Tool Sweeping Kitchen Floor	Flintoff Ironm	ა	14.15	2.83	≓ ; ;
			Subt	Subtotal for Code: Vri Maintenance		52,260.89	£167.38	12,42
Code Number Vchr Date	bo VH Security Invoice No Minute	Bank Cheg. No.	Description	Supplier	Vat Tvne	Net	Vat	Tot
24 18/C	2023-2024/804 CAC 89.2	urrent Acco	VH Replace cam lock	Oben 24/7 LOCKSMITHS	S	225.00	45.00	271
			;	Subtotal for Code: VH Security		£225.00	£45.00	£27i
Code Number	67 VH Rent & Rates	es						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
13 11/04/2023	Regular Payme	Unity Current Acco DD	The charge for Victory Hall/Club proper Epping Forest DC	beri Epping Forest DC	×	536.00		53(
83 10/05/2023		Unity Current Acco DD	The charge for Victory Hall/Club proper Epping Forest DC	ber Epping Forest DC	×	541.00		54
163 12/06/2023		Unity Current Acco DD	The charge for Victory Hall/Club proper Epping Forest DC	berl Epping Forest DC	×	541.00		54
			Subtr	Subtotal for Code: VH Rent & Rates		£1,618.00		£1,61

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3 Jul

# Listing of Payments in each Code for All Cost Centres (Between 01-04-2023 and 03-07-2023) **Chigwell Parish Council**

(4)         (4) <th>Code Number Vchr. Date</th> <th>69 VH waste disposal Invoice No Minute I</th> <th>sal Bank Cheq. No.</th> <th>Description</th> <th>Supplier</th> <th>Vat Type</th> <th>Net</th> <th>Vat</th> <th>Tol</th>	Code Number Vchr. Date	69 VH waste disposal Invoice No Minute I	sal Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tol
Matrix         Emand beak is that it         Same beak is that it </td <td></td> <td>2023-2024/817 CAC 89.23</td> <td>1 ( Unity Current Acco BACS</td> <td>VH Skip</td> <td>SHARP Brothers (Skips) Ltd</td> <td>S</td> <td>365.00</td> <td>73.00</td> <td>43</td>		2023-2024/817 CAC 89.23	1 ( Unity Current Acco BACS	VH Skip	SHARP Brothers (Skips) Ltd	S	365.00	73.00	43
Balandial List         Sampling Conder. Wirtungs display         East (13, 0, 0)         East (13, 0) <theast (13,="" 0)<="" th=""> <theast (13,="" 0)<="" th=""></theast></theast>		2023-2024/880 CAC 22.(15	5/ Unity Current Acco BACS	Rented Used Trailer	Ernest Doe & Sons Ltd	ა	300,00	60.00	36
State         172         VH/Mater         No				Subtot		1	£665.00	£133.00	£79(
Date         Number No         Mutte         Each Join         Outpole         Number No         Num No         Numer No <td>Code Number</td> <td>172 VH-Water</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Code Number	172 VH-Water							
Not with the construction of the Distribution of the Distribut				Description	Supplier	Vat Type	Net	Vat	Toí
Conditional and the control metal for the	1 05/04/2023	2023-2024/744	Control account for DD	VH Water 5.5m3 Apr 23	Clear Business	Z	7.85		•
Displacing Displacing		2023-2024/744	Unity Current Acco DD	VH Water 5.5m3 Apr 23	Clear Business	Z	19.70		1:
Displacing Displacit Displaci Displaci Displacit Displacit Displacit Displacit Displacit Disp		2023-2024/958 Credit Note		VH 2019-23 Recalculated water charg	je Clear Business	Z	-1,329.83		-1,32!
Display         Control accuration         Childray         Childray <th< td=""><td></td><td>2023-2024/955</td><td>Control account for Credit balance</td><td>VH 10.25(m3) Water 18/4/23-01/6/23</td><td>Clear Business</td><td>Z</td><td>64.66</td><td></td><td>Ó</td></th<>		2023-2024/955	Control account for Credit balance	VH 10.25(m3) Water 18/4/23-01/6/23	Clear Business	Z	64.66		Ó
But         T/3 Vi-Heating         Subtrait for Cools         Vi-Minter         Early         Cheq. No.         Distribution         Supplier         F-138/74         State         Check         No.           0502222         2023-2024/801         Unity Current Acco         DD         Vi-Cleas Apr. 254/05619. 4,41/026851068         Supplier         Vi-Hilding         Not         Vi-Liability         Vi-Liability         Not         Vi-Liability         Not         Vi-Liability         Not         Vi-Liability         Not         Vi-Liability         Not         Vi-Liability         Not		2023-2024/955	Control account for Credit balance	VH 10.25(m3) Water 18/4/23-01/6/23		А	-62.12		မု
FT3         TT3         WHHething         Supplier         Vat Type         Net           Date         Invig.ce. No.         Minute         Early         Vat Type         Net         Vat Type         Net           D060         Invig.ce. No.         Minute         Early         Unity Current Acco. Do         Vid. Scalar         Vat Type         Net         Vat           D0602032         2023-2024/932         Unity Current Acco. Do         Vid. Scalar         Scalar         Vat         Scalar         Vat           D0602032         2023-2024/932         Unity Current Acco. Do         Vid. Scalar         L         Scalar         Vat         Scalar         Vat           B0602032         2023-2024/932         Unity Current Acco. Do         Net Curre				Subtot			£-1,299.74		£-1,29!
Date         Invoice No         Minute         Bank         Chect. No.         Description         Supplier         Val Type         Net         Yat           0652202         2023-2024682         Unity Current Acco         DO         Vri Ceas ApJ 23 (1410h)         Supplier         Val Type         Net         Yat           065202         2023-2024682         Unity Current Acco         DO         Vri Ceas ApJ 23 (1410h)         Supplier         Val Type         Net         Yat           0632023         2023-202468         Unity Current Acco         DO         Vri Ceas ApJ 23 (1410h)         Supplier         Val Type         Net         Yat           0632023         2023-202489         Care Type         Net         Val Type         Net         Yat           0632023         2023-202489         Unity Current Acco         DO         Vri Electricity Care Type         Net         Yat           0632023         2023-202489         Unity Current Acco         DO         Vri Electricity Care Type         Net         Yat           0632023         2023-202488         Unity Current Acco         DO         Vri Electricity Care Type         Net         Yat           0632023         2023-202488         Unity Current Acco         DO         Vri Electricity Care Ty	Code Number	173 VH-Heating							
06/52/02         2023-2024/86         Unity Current Acco         DD         Ved Gas Apr/23-VCB619-4, 4/4.12/02/01. BGB Services         S         233.57 $4.71$ DB4 <b>179</b> VH/Club Cleaning materials/services         Unity Current Acco         Description         Supplier         E06.22         23.3           DB4 <b>179</b> VH/Club Cleaning materials/services         Description         Numbles         Vet         E06.20         50.03         50.03         50.04           DB4         Invoice No         Minute         Bank         Crieq, NO.         Description         Vicking RAAA, GROUPORTing Depenti         50.65.2         50.3         50.7         50.4           DB4         Invoice No         Minute         Bank         Crieq, NO.         Description         Vicking RAAA, GROUPORTing Depenti         50.7         50.7         50.7           DB4         100         VH Electricity Cranter Acco         Diversite Inters for VH/Club         Vicking RAAA, GROUPORTing Depenti         50.7         50.7         50.7         50.7           DB4         Invoice No         Minute         Bank         Creek         VH/Club Cleaning materials/Services         1.0         77.86         50.7         50.7         50.7         50.7         50.7         5				Description	Supplier	Vat Type	Net	Vat	Tol
0005/2023D005/2023 <td></td> <td>2023-2024/882</td> <td>Unity Current Acco DD</td> <td>VH Gas Apr 23-A/C9619- 4,541.62@3</td> <td>3.( BGB Services</td> <td>S</td> <td>235.57</td> <td>47.11</td> <td>28:</td>		2023-2024/882	Unity Current Acco DD	VH Gas Apr 23-A/C9619- 4,541.62@3	3.( BGB Services	S	235.57	47.11	28:
Ber         17         VII.Club Cleaning materials/services         Establish invoice No         With Services         Establish invoice         With Services         Establish invoice         Establis		2023-2024/932	Unity Current Acco DD	VH Gas-9619-May 23 1014kWh*3.986	6r BGB Services	_	65.25	3.26	õ
br         170         VH/Club Cleaning material/services         Bank         Chec, No.         Bescription         Supplier         Vari Type         Net         Vari           Date         Invoice No         Minute         Bank         Chec, No.         Description         Supplier         Vari         <				Subtot			£300.82	£50.37	£35
Date         Invoice No         Minute         Bank         Check No.         Description         Supplier         Vat Type         Net         Vat           0650202         2023-2024/74         Unity Current Acco         BAck         Unity Current Acco         BAck         Victore RAA GROUP/Office Deport I         23.91           0602022         2023-2024/87         Unity Current Acco         BAck         Victore RAA GROUP/Office Deport I         145.57         23.91           061         190         VH - Electricity charges         Edst Rev Cesc         Victore Random Back         Victore Code:	Code Number	179 VH/Club Cleanir	ng materials/services						
6065/0232023-2024/74Unity Current AccoBCSDomestic item of VH/ClubVKING RAJA GROUP/Office Deport I2119:57233916065/0232023-2024/897CAC Item 2: Unity Current AccoBACSDescriptionVKING RAJA GROUP/Office Deport I347.869.57 <b>DateNoice NoMinuteBankCiteq, No.DescriptionSubplierVHClub Cleaning meterialistic<math>47.86</math>9.57005/0232023-2024/887Unity Current AccoDDVH Elect 9623-a6C Standing changeBGB ServicesLL7.22.092.90005/02032023-2024/887Unity Current AccoDDVH Elect 74/9205BGB ServicesLL7.22.092.91005/02032023-2024/887Unity Current AccoDDVH Elect Ac 9683 Apr 23 Est 98W/Mg BGB ServicesL7.22.092.902.90106/020232023-2024/887Unity Current AccoDDVH Elect Ac 9683 Apr 23 Est 98W/Mg BGB ServicesL7.73.692.80106/020232023-2024/887Unity Current AccoDDVH Elect Ac 9683 Apr 23 Est 98W/Mg BGB ServicesL7.73.692.60106/020232023-2024/887Unity Current AccoDDVH Elect Ac 9683 Apr 23 Est 98W/Mg BGB ServicesL7.73.652.91106/020232023-2024/887Unity Current AccoDDVH Elect Ac 9683 Apr 23 Est 98W/Mg BGB ServicesL7.73.652.91106/020232023-2024/887Unity Current AccoDDVH Elect Ac 9683 Apr 23 Est 98W/Mg BGB ServicesL</b>	Vchr. Date	Invoice No Minute	Bank Cheg. No.	Description	Supplier	Vat Type	Net	Vat	Tot
60:62:023     2023-2024/897     CAC Tem Z     Unity Current Acco     BACS     VM DOMESTIC SUPPLIES     VM NOR RAJA GROUP/Office Deport I     S. 47.86     9.57       ber     100     VH - Electricity Charges     Eulorating materials/s     £167.43     £33.46     53.46       80.62:23     100     VH - Electricity Charges     Bank     Net     Net     Vat		2023-2024/748	Unity Current Acco BACS	Domestic Items for VH/Club	VIKING RAJA GROUP/Office De	port I S	119.57	23.91	4
Der         10         VH-Electricity charges         Euclotal for Code:         VHClub Cleaning materials/s         E167.43         E33.48           Date         Invoice No         Minute         Bank         Cheq. No.         Subplier         VH         Electricity charges         Electrity charges         Electricity charges <t< td=""><td></td><td>2023-2024/887 CAC Item :</td><td>22 Unity Current Acco BACS</td><td>VH DOMESTIC SUPPLIES</td><td>VIKING RAJA GROUP/Office De</td><td>port I S</td><td>47.86</td><td>9.57</td><td>οi</td></t<>		2023-2024/887 CAC Item :	22 Unity Current Acco BACS	VH DOMESTIC SUPPLIES	VIKING RAJA GROUP/Office De	port I S	47.86	9.57	οi
ber         190         VH-Electricity charges           Date         Invoice No         Minute         Bark         Cher, No.         Description         Supplier         Var         Type         Net         Var           305/2023         2023-2024/801         Unity Current Acco         DD         VH Elect 9631-a/c Standing charge         BGB Services         L         22.70         113           305/2023         2023-2024/801         Unity Current Acco         DD         VH Elect Acc 9618 Apr 23 ES 88/Wing 138 FS 88/Wing 138 FS 88/Wing 138 FS 88/Wing 138 FS 88/Wing				Subtot		naterials/s	£167.43	£33,48	£20i
DateInvoice NoMinuteBankCheq. No.DescriptionSupplierVat TypeNetVatVatVatVat $3065/023$ $2023-2024/802$ Unity Current AccoDVi Elect 9621-al: Standing chargeBCB ServicesL $2.270$ 1.13 $3055/023$ $2023-2024/802$ Unity Current AccoDVi Elect 46: 9633 188/Wh 49.2829BCB ServicesL $2.270$ 1.13 $3055/023$ $2023-2024/882$ Unity Current AccoDVi Elect 47: 23 Est 68/Wn@ BCB ServicesL1 $2.60$ 2.60 $3055/023$ $2023-2024/882$ Unity Current AccoDVi Elect Acc 9693 Apr 23 Est 98/Wh@ BCB ServicesL $1.65.024$ $8.01$ $3055/023$ $2023-2024/882$ Unity Current AccoDVi Elect Acc 9693 Apr 23 Est 98/Wh@ BCB ServicesL $7.66.29$ $2.60$ $3055/023$ $2023-2024/882$ Unity Current AccoDVi Elect Acc 9693 Apr 23 Est 98/Wh@ BCB ServicesL $7.76.2$ $7.66.29.26$ $1065/023$ $2023-2024/882$ Unity Current AccoDVi Elect Acc 9693 Apr 23 Est 98/Wh@ BCB ServicesL $7.76.2$ $7.66.29.26$ $1065/023$ $2023-2024/882$ Unity Current AccoDVi Elect Acc 9893 Apr 23 Est 98/Wh@ BCB ServicesL $7.76.26.26.26.26.26.26.26.26.26.26.26.26.26$	Code Number	190 VH - Electricity	charges						
3/05/2023         2023-2024/807         Unity Current Acco         D         VH Elect 9621-a/c Standing charge         BGB Services         L         22.70         113           3/05/2023         2023-2024/801         Unity Current Acco         D         VH Elect 3/c 9633 189kWh*49.292         BGB Services         L         160.24         8.01           3/05/2023         2023-2024/864         Unity Current Acco         D         VH Elect Ac 9633 189kWh*49.292         BGB Services         L         160.24         8.01           3/05/2023         2023-2024/864         Unity Current Acco         D         VH Elect Ac 9633 Apr.23 ESt 88kWh@ BGB Services         L         70.46         8.01           1/05/2023         2023-2024/864         Unity Current Acco         D         VH Elect Ac 9633 Apr.23 ESt 88kWh@ BGB Services         L         70.46         3.50           1/06/2023         2023-2024/864         Unity Current Acco         D         VH Elect Ac 9633 Apr.23 Est 288kWh@ BGB Services         L         70.46         3.50           1/06/2023         2023-2024/894         Unity Current Acco         D         VH Elect Ac 9633 Apr.23 Est 88kWh@ BGB Services         L         70.46         3.50           1/06/2023         2023-2024/894         Unity Current Acco         D         VH Elect Ac 9633 Apr.23 Est 88kWh@ BGB	Vchr. Date	Invoice No Minute			Supplier	Vat Type	Net	Vat	Tol
3/05/2023 $2023-2024/801$ Unity Current AccoDVH Elec alc 9603 189Wh 49.292BGB ServicesL160.248.01 $3/05/2023$ $2023-2024/864$ Unity Current AccoDVH Elect Alc 9618 Apr 23 929Wh@13 BGB ServicesL $160.24$ 8.01 $3/05/2023$ $2023-2024/866$ Unity Current AccoDVH Elect Alc 9631 Apr 23 E48 ServicesL $175.65$ $2.03$ $3/05/2023$ $2023-2024/866$ Unity Current AccoDVH Elect Alc 9633 Apr 23 E43 ServicesL $179.56$ $8.97$ $3/05/2023$ $2023-2024/834$ Unity Current AccoDVH Elect Alc 9633 Apr 23 E43 ServicesL $770.46$ $3.52$ $3/05/2023$ $2023-2024/834$ Unity Current AccoDVH Elect Alc 9633 Apr 23 E43 ServicesL $770.46$ $3.52$ $3/05/2023$ $2023-2024/834$ Unity Current AccoDVH Elect Alc 9638 Apr 23 E43 ServicesL $70.46$ $3.52$ $3/05/2023$ $2023-2024/834$ Unity Current AccoDVH Elect Alc 9638 Apr 23 E43 ServicesL $70.46$ $3.52$ $3/05/2023$ $2023-2024/834$ Unity Current AccoDVH Elect Alc 9638 Apr 23 E43 ServicesL $70.46$ $3.52$ $3/06/2023$ $2023-2024/834$ Unity Current AccoDVH Elect Alc 9638 Apr 23 E43 ServicesL $70.46$ $3.52$ $3/06/2023$ $2023-2024/834$ Unity Current AccoDVH Elect Alc 9638 Apr 23 E43 ServicesL $70.46$ $3.574.94$ $4.56$ $3/06/2023$ $73$ Other grants/Com		2023-2024/802	Unity Current Acco DD	VH Elect 9621-a/c Standing charge	BGB Services	_	22.70	1.13	0
3/05/2023         2023-2024/884         Unity Current Acco         D         VH Elect Ac 6618 Apr 23 929kWh@ 13 BGB Services         S         145.62         29.12           1/05/2023         2023-2024/88E         Unity Current Acco         D         VH Elect Ac 6631 Apr 23 E48 8kWh@ BGB Services         L         52.09         2.60           1/05/2023         2023-2024/88E         Unity Current Acco         D         VH Elect Ac 6693 Apr 23 E48 8kWh@ BGB Services         L         77.46         2.60           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect 4c 6693 Apr 23 E48 8kWh@ BGB Services         L         77.46         3.52           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect 4c 6693 Apr 23 E48 8kWh@ BGB Services         L         77.46         3.52           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect 4c 6683 Apr 23 E48 8kWh@ BGB Services         L         77.46         3.52           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect 4c 6683 Apr 23 E48 8kWh@ BGB Services         L         70.46         3.52           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect 4c 6683 Apr 28 86 8kWh@ BGB Services         L         70.46		2023-2024/801		VH Elec a/c 9693 189kWh*49.292p	<b>BGB Services</b>	ب	160.24	8.01	16:
1/05/2023         2023-2024/88E         Unity Current Acco         D         VH Elect A/c 9621 Apr 23 Ets B8W/h@ BGB Services         L         52.09         2.60           1/05/2023         2023-2024/88E         Unity Current Acco         D         VH Elect A/c 9633 Apr 23 Est 293KW/h@ BGB Services         L         179.55         8.97           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect A/c 9633 Apr 23 Est 293KW/h EGB Services         L         179.55         8.97           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect A/c 9633 Apr 23 ESB Services         L         179.55         8.97           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect A/c 9633 Apr 23 ESB Services         L         179.55         8.97           1/06/2023         2023-2024/934         Unity Current Acco         D         VH Elect A/c 9633-134KW/h 13.964 BGB Services         L         70.46         3.52           1/06/2024         1/06/202         2023-2024/934         Unity Current Acco         D         VH Elect A/c 9633-134KW/h 13.964 BGB Services         L         70.46         3.52           1/06/2024         1/06/202         1/06/202         1/06/202         VH - Electricity charges         2.67         4.67.14		2023-2024/884		VH Elect A/c 9618 Apr 23 929kWh@1	13 BGB Services	S	145.62	29.12	17.
105/2023         2023-2024/88F         Unity Current Acco         Dity Current Acco         Dity Current Acco         Dity Current Acco         Dity Current Acco         B.97         179.55         8.97           106/2023         2023-2024/83F         Unity Current Acco         D         VH Elect-9618- May 23 441KWh*13.961 EGB Services         L         70.46         3.52           106/2023         2023-2024/83F         Unity Current Acco         D         VH Elect-9618- May 23 441KWh*163.961 EGB Services         L         70.46         3.52           106/2023         2023-2024/83F         Unity Current Acco         D         VH Elect-9618- May 23 441KWh*163.961 EGB Services         L         70.46         3.52           106/2023         2023-2024/83F         Unity Current Acco         D         VH Elect-9618- May 23 441KWh*168.899 May 23 BG Services         L         70.46         3.52           106/2023         2023-2024/83F         Unity Current Acco         D         VH Elect-9618- Kontes         L         91.28         4.56         4.56           106/2023         Grant Apolicati         FC Meeting         Unity Current Acco         Description         Kurt Unity ClC         Yut Type         Net         4.650.34           106/2023         Grant Apolicati         FC Meeting         Unity ClC         Yut		2023-2024/885		VH Elect A/c 9621 Apr 23 Est 68kW/h	@ BGB Services	,ł	52.09	2.60	â
1/06/2023         2023-2024/931         Unity Current Acco         DD         VH Elect-9618- May 23 441kWh*13.961 BG Services         L         70.46         3.52           7/06/2023         2023-2024/934         Unity Current Acco         DD         VH Elect-9693-134kWh*58.899 May 23 BG Services         L         91.28         4.56           7/06/2023         2023-2024/934         Unity Current Acco         DD         VH Elect-9693-134kWh*58.899 May 23 BG Services         L         91.28         4.56           7/06/2023         2023-2024/934         Unity Current Acco         DD         VH Elect-9693-134kWh*58.899 May 23 BG Services         L         91.28         4.56           7/06/2023         2023-2024/93         L         VH Elect-9693-134kWh*58.899 May 23 BG Services         L         VIIII Costs         4.659.34         487.14           M. Grants & Donations         7         Anternations         20000         VIIII Costs         L/Nicoty Hail Costs         4.659.34         487.14           M. Grants & Donations         Monte         Bank         Cheq. No         Description         Subtotal For Cost Centre: L. Victory Hail Costs         A.659.34         487.14           M. Grant Apolicati         F Monte         Bank         Cheq. No         Description         Ant Type         Net         Vat <td></td> <td>2023-2024/886</td> <td></td> <td>VH Elect A/c 9693 Apr 23 Est 293kWh</td> <td>hé BGB Services</td> <td></td> <td>179.55</td> <td>8.97</td> <td>18:</td>		2023-2024/886		VH Elect A/c 9693 Apr 23 Est 293kWh	hé BGB Services		179.55	8.97	18:
7/06/2023     2023-2024/934     Unity Current Acco     Divide Code:     VH Electricity charges     1.28     4.56       8ubtotal for Code:     VH - Electricity charges     £721.94     £57.91       N. Grants & Donations     Subtotal for Code:     L. Victory Hall Costs     4.659.34     487.14       N. Grants & Donations     73     Other grants/Community grants     4.659.34     487.14     787.14       Avoice No     Minute     Bank     Cheq. No.     Description     Supplier     Vat Type     Net     Vat       4/05/2023     Grant Apolicati F C Meeting     Unity Current Acco     Grant Youth Unity CIC     Youth Unity CIC     Xat Type     Net     Vat       8/06/2023     Grants applicati F C 23 05 23     Unity Current Acco     Grant Lines FC     LIMES FARM     X     4,920.00		2023-2024/931		VH Elect-9618- May 23 441kWh*13.9	90 BGB Services	_	70.46	3.52	7:
Subtotal for Code:       VH - Electricity charges       £721.94       £57.91         M. Grants & Donations       Subtotal for Cost Centre:       L. Victory Hall Costs       4,659.34       487.14         ber       73       Other grants/Community grants       4,659.34       687.04       487.14         4/05/2023       Grant Applicati F C Meeting       Unity Current Acco       Bank       Net       Vat         8/06/2023       Grants applicati F C Meeting       Unity Current Acco       Grant Youth Unity CIC       Youth Unity CIC       X       4,920.00         8/06/2023       Grants applicati F C 23 05 23       Unity Current Acco       Grant Lines FC       LIMES FARM       X       4,920.00		2023-2024/934		VH Elect-9693-134kWh*58.899 May2:	3 BGB Services	_	91.28	4.56	ភ
M. Grants & Donations       Subtotal for Cost Centre:       L. Victory Hall Costs       4.659.34       487.14         ber       73 Other grants/Community grants       And to be cription       Supplier       Vat Type       Net       Vat         4/05/2023       Grant Applicati F C Meeting       Unity Current Acco       Grant Youth Unity CIC       Youth Unity CIC       X       4,920.00         8/06/2023       Grants applicati F C 23 05 23 Unity Current Acco       Bant Lines FC       LIMES FARM       X       3,911.00				Subtot		rges	£721.94	£57.91	£77:
M. Grants & Donations       M. Grants & Donations         ber       73 Other grants/Community grants       Supplier       Vat Type       Net       Vat Vat         4/05/2023       Grant Applicati: FC Meeting       Unity Current Acco       Grant Youth Unity CIC       Youth Unity CIC       X       4,920:00         8/06/2023       Grants applicati FC 23 05 23 Unity Current Acco       Bank Lines FC       LIMES FARM       X       3,911.00				Subtotal for Cos			4,659.34	487.14	5,14
73 Other grants/Community grants         Supplier         Vat Type         Vat           ate         Invoice No         Minute         Bank         Cheq. No.         Description         Supplier         Vat Type         Net         Vat           2023         Grant Applicatily FC Meeting         Unity Current Acco         Grant Youth Unity CIC         Youth Unity CIC         X         4,920.00           2023         Grants applicati FC 23 05 23 Unity Current Acco         BACS         Grant Limes FC         LIMES FARM         X         3,911.00		ants & Donations							
Date         Invoice No         Minute         Bank         Cheq, No.         Description         Supplier         Vat Type         Net         Vat           8         24/05/2023         Grant Applicativ FC Meeting         Unity Current Acco         Grant Youth Unity CIC         X         4,920.00           8         08/06/2023         Grants applicativ FC Meeting         Unity Current Acco         Grant Limes FC         LIMES FARM         X         3,911.00	Code Number	73 Other grants/Co	ommunity grants						
24/05/2023 Grant Applicati <sup>®</sup> FC Meeting Unity Current Acco Grant Youth Unity CIC Youth Unity CIC X 4,920.00 08/06/2023 Grants applicat FC 23 05 23 Unity Current Acco BACS Grant Limes FC LIMES FARM X 3,911.00			-	Description	Supplier	Vat Type	Net	Vat	Tot
08/06/2023 Grants applical FC 23 05 23 Unity Current Acco BACS Grant Limes FC LIMES FARM X 3,911.00		Grant Applicativ FC Meetin	Inity Current Acco	Grant Youth Unity CIC	Youth Unity CIC	×	4,920.00		4,92(
		Grants applical FC 23 05 2	23 Unity Current Acco BACS	Grant Limes FC	LIMES FARM	×	3,911.00		3,91

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				Subtotal for	Subtotal for Code:	Other grants/Community gran	unity gran	£8,831.00		£8,83
				Subtotal	Subtotal for Cost Centre:	M. Grants & Donations	S	8,831.00		8,83
Cost Centre R. Cer	R. Cemet. & OS - Premises Costs	Costs								
Code Number	97 C&OS Property Maint.	y Maint. Bank	Chee No	Decrintion	Supplier		Vist Tune	Not	Vat	Ę
		Dally		nescription	aupplica		vatiyhe	IACI	AGL	2
125 18/05/2023	2023-2024/81E CAC 89.23 ( Unity Current Acco	23 ( Unity Current		Replaced lighting circuit	SLG Systems Ltd	ns Ltd	ა	525,00	105.00	631
170 12/06/2023	2023-2024/874 CAC 22.(15/ Unity Current Acco	(15/ Unity Current	t Acco BACS	Repaired leak on both tollets	Paul Maran & Son	& Son	×	90.00		ຫັ
212 23/06/2023	2023-2024/918 CAC 20 (15 Unity Current Acco BACS	(15 Unity Current	t Acco BACS	Flooring for Cemetery Office	JT FLOORING	NG C&OS Property Maint	st S	740.17 51 355 17	148.04 £253.04	88: 51 60:
Code Number	98 C&OS Security	>		ž				1.000,11	H0.00444	
Vchr. Date	Invoice No Minute	Bank	Cheq. No.	Description	Supplier		Vat Type	Net	Vat	Tol
218 30/06/2023	2023-2024/946 FC 14.(26/0) Unity Current Acco BACS	6/0( Unity Current	t Acco BACS	To supply&instali repairs to BLACK Mai Southern Security Systems	ACK Mai Southern S	ecurity Systems	S	2,633.33	526.67	3,16
					Subtotal for Code:	C&OS Security		£2,633.33	£526.67	£3,16
Code Number	100 C&OS General Expenses	l Expenses								
Vchr. Date	Invoice No Minute	Bank	Cheq. No.	Description	Supplier		Vat Type	Net	Vat	Tot
104 16/05/2023	2023-2024/835	Unity T Bank	Unity T Bank-LLoyc Debit Card	Supplies for customer service	Heritage in Stroud	Stroud	S	17.45	3.49	พิ
114 16/05/2023	2023-2024/834	Unity T Bank	Unity T Bank-LLoyr Debit Card	Supplies for customer service	Amazon El	Amazon EU UK Branch	S	15.40	3.09	<del></del>
115 16/05/2023	2023-2024/854	Unity T Bank	Unity T Bank-LLoyr Debit Card	Supplies for customer service	Heritage in Stroud	Stroud	ა	-17.45	-3.49	<b></b>
					Subtotal for Code:	C&OS General Expenses	enses	£15.40	£3.09	٤1:
Code Number	101 C&OS Rent & Rates	Rates								
Vchr. Date	Invoice No Minute	Bank	Cheq. No.	Description	Supplier		Vat Type	Net	Vat	Tot
15 11/04/2023	Regular Payme	Unity Current Acco DD	t Acco DD	The charge for Cemetery property	erty Epping Forest DC	est DC	×	170.80		171
82 09/05/2023		Unity Current Acco	t Acco BACS	QTR Rent for a piece of Land at Chigw Epping Forest DC	at Chigw Epping For	est DC	×	750.00		75
85 10/05/2023		Unity Current Acco DD	t Acco DD	The charge for Cemetery property	erty Epping Forest DC	est DC	×	175.00		17
165 12/06/2023	Regular Paym∈	Unity Current Acco DD	t Acco DD	The charge for Cemetery property	erty Epping Forest DC	est DC	×	175.00		17:
					Subtotal for Code:	C&OS Rent & Rates	s	£1,270.80		£1,27
				Subtota	Subtotal for Cost Centre:	R. Cemet. & OS - Premises Co:	emises Co:	5,274.70	782.80	6,05
Cost Centre S. Cer	S. Cemet. & OS - Office/IT Costs	Costs								
Code Number	92 C&OS Printing/Stationery	g/Stationery								
Vchr. Date	Invoice No Minute		Cheq. No.	Description	Supplier		Vat Type	Net	Vat	Tot
107 16/05/2023	2023-2024/846	Unity T Bank	Unity T Bank-LLoyc Debit Card	Stationary	Wxclusive Deals Ltd	Deals Ltd	S	30.83	6.17	ю
111 16/05/2023	2023-2024/850	Unity T Bank	Unity T Bank-LLoyc Debit Card	AYSUM 3 Pack Metal Mesh Waste Pap Amazon Services Europe	/aste Pap Amazon Se	ervices Europe	S	16.32	3.27	÷
					Subtotal for Code:	C&OS Printing/Stationery	ionery	£47.15	£9.44	£5I
Code Number	93 C&OS Telephones	ones								
Vchr. Date	Invoice No Minute	Bank	Cheq. No.	Description	Supplier		Vat Type	Net	Vat	Tot
105 16/05/2023	2023-2024/844	Unity T Bank	Unity T Bank-LLoyc Debit Card	YEALINK T41 IP PHONE	Clarion Co	Clarion Communication Systems Ltd	Ltd S	53.96	10.79	ò
					Subtotal for Code:	C&OS Telephones		£53.96	£10.79	£6
Code Number Vchr Date	94 C&OS Mobiles Comms Invoice No Minute Bank	s Comms Bank	Chea. No.	Description	Supplier		Vat Tvoe	Net	Vat	Tol
			r 1						1	
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**Chigwell Parish Council** 

			Chigwell Parish Council	cil			(2002-2020) (2020-2020)	(+90)
		LISTING OF PAYMENT (Betwee)	ayments in each Code for All Cost Centres (Between 01-04-2023 and 03-07-2023)	<u>All Cost Centres</u> 7-2023)				[
78 04/05/2023	2023-2024/746	Unity Current Acco DD	Mobile phone charges monthly	02	S	25.45	5.09	ñ
78 04/05/2023	2023-2024/745	Unity Current Acco DD	Mobile phone charges monthly	02	S	44.90	8.98	ŝó
78 04/05/2023	2023-2024/745	Unity Current Acco DD	Mobile phone charges monthly	02	S	25.45	5.09	ñ
159 01/06/2023	2023-2024/860	Unity Current Acco DD	Mobile phone charges monthly	02	S	25.45	5.09	ň
159 01/06/2023	2023-2024/860	Unity Current Acco DD	Mobile phone charges monthly	02	S	44.90	8.98	Ċi
	2023-2024/860	Unity Current Acco DD	Mobile phone charges monthly	02	S	25.45	5.09	ñ
				Subtotal for Code: C&OS Mobiles Comms	mms	£191.60	£38.32	£22!
Code Number	99 C&OS Sundry Expenses	xpenses						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	To
106 16/05/2023	2023-2024/845	Unity T Bank-LLoyc Debit Card	Fellowes Paper Shredder	Amazon EU UK Branch	S	74.60	14.93	ö
108 16/05/2023	2023-2024/847	Unity T Bank-LLoyc Debit Card	Main supplies	NOAHS BOX LTD	S	23.33	4.67	5
109 16/05/2023	2023-2024/848	Unity T Bank-LLoyc Debit Card	Main supplies	YES ONLINE LIMITED	S	18.29	3.66	0
110 16/05/2023	2023-2024/845	Unity T Bank-LLoy، Debit Card	Main supplies	Amazon EU UK Branch	S	4.99	1.00	
112 16/05/2023	2023-2024/851	Unity T Bank-LLoy Debit Card	Main supplies	Amazon EU UK Branch	S	6.11	1.23	
113 16/05/2023	2023-2024/852	Unity T Bank-LLoyc Debit Card	Main supplies	BEN & BELT LTD	S	17.49	3.50	2
				Subtotal for Code: C&OS Sundry Expenses	benses	£144.81	£28.99	£17:
			Subtotal for	Subtotal for Cost Centre: S. Cernet. & OS - Office/IT Cosi	ffice/IT Cost	437.52	87.54	52!
Cost Centre T. Cer	T. Cemet. & OS - Utilities Costs	sts						
Code Number	102 C&OS Electricity	~						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
62 02/05/2023	2022-2023/788 FY22/23	Unity Current Acco DD	ACCRUALS A/C	SSE Southern Electric	S	1,829.48	365.89	2,19:
217 26/06/2023	2023-2024/950	Unity Current Acco DD	2128kWh April;May23	SSE Southern Electric	S	1,254.81	250.96	1,50!
217 26/06/2023	2023-2024/950	Unity Current Acco DD	2128kWh April;May23	SSE Southern Electric	S	-20.18	-4.04	4
			Su	Subtotal for Code: C&OS Electricity		£3,064.11	£612.81	£3,671
Code Number	104 C&OS Waste Disposal	sposal						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
81 09/05/2023	2023-2024/786	Unity Current Acco BACS	Waste Collections 1100Recycling Bin al Epping Forest DC	Bin al Epping Forest DC	×	174.98		17.
81 09/05/2023	2023-2024/786	Unity Current Acco BACS	Waste Collections 1100Recycling Bin al Epping Forest DC	Bin al Epping Forest DC	×	156.00		15
	2023-2024/815 F&G 11 05 2 Unity Current Acco	2 Unity Current Acco BACS	3X1100Ltr Bins Emptied weekly/MNTH RWR (Commercial) Ltd	NTH RWR (Commercial) Ltd	S	237.90	47.58	28
177 13/06/2023	2023-2024/868 F&G 060625 Unity Current Acco	25 Unity Current Acco BACS	3X1100Ltr Bins Emptied weekly/MNTH RWR (Commercial) Ltd	NTH RWR (Commercial) Ltd	S	237.90	47.58	28:
			S	Subtotal for Code: C&OS Waste Disposal	oosal	£806.78	£95.16	£90
			Subtotal for	Subtotal for Cost Centre: T. Cemet. & OS - Utilities Costs	Itilities Costs	3,870.89	707.97	4,57;
Cost Centre U. Ce	U. Cemet. & OS - Equipment Costs	Costs						
Code Number	107 C&OS Equip. Rental	ental						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toi
79 04/05/2023	2023-2024/853	Unity Current Acco DD	Cemetery Equipment under lease agret Novuna Business Finance	agree Novuna Business Finance	S	4,380.00	876.00	5,251
			N.	Subtotal for Code: C&OS Equip. Rental	ıtal	£4,380.00	£876.00	£5,25I
Code Number Vchr. Date	108 C&OS Equip. Maintenance Invoice No Minute Bank	aintenance Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tol
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		Listing of Pav	Chigwell Parish Council Listing of Payments in each Code for All Cost Centres	dl Cost Centres				
		(E	(Between 01-04-2023 and 03-07-2023)	(023)				
209 23/06/2023	2023-2024/888 CAC 22.(11	2023-2024/888 CAC 22.(15/ Unity Current Acco BACS	Equipment maintenance Wheel&Tyre	Ernest Doe 8	S	166.11	33.22	19:
			Subtot	Subtotal for Code: C&OS Equip. Maintenance	JCe	£166.11	£33.22	£19:
Code Number	<i>м</i>							
	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	lo 1
		CAC 89.23 (Unity I Bank-LLoy( Debit Card	Post Box Black Koyal Mail With Stand		×	209.99		Ö,
103 16/05/2023	2023-2024/861	Unity T Bank-LLoyc Debit Card	Wheelchair Ramp Equipment	MH STAR UK LTD	ი	83.33	16.66	ō
219 30/06/2023	2023-2024/857 CAC76.23-1/ Unity Current Acco	I-N Unity Current Acco BACS	Vinyl Visitor Chair for VH/CC/Cemetery. Office furniture online Subtotel for Code: C&OS E	smetery. Office furniture online Subbatal for Code: C&OS Equip. Purchase	S	980.00 £1.323.32	196.00 £212.66	1,171 £1.53
Code Number	118 C&OS Gas Oil							
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
8 16/05/2023	2023-2024/78C CAC 89.23 ( Unity T Bank-LLoyc 8	3(Unity T Bank-LLoyc 8	FS Unleaded 41.36	Sheil Chigwell	S	51.67	10.33	Gi
65 04/05/2023	2023-2024/803	Unity T Bank-LLoyc voided#65	OS Fuealsave Unleaded 45.371tr	Shell Chigwell	S			
66 16/05/2023	PO803 CAC 89.23	CAC 89.23 ( Unity T Bank-LLoyr Debit Card	OS Fuealsave Unleaded 45.37itr	Shell Chìgwell	S	56.68	11.33	ö
198 16/06/2023	2023-2024/84C CAC 89.25	2023-2024/840 CAC 89.23 ( Unity T Bank-LLoyr Debit Card	FS Unleaded 99.591	Shell Chigweil	S	124.41	24.88	14
199 16/06/2023	2023-2024/862 CAC 89.25	2023-2024/862 CAC 89.23 ( Unity T Bank-LLoyr Debit Card	FS Unleaded 40.80	Shell Chigwell	S	50.97	10.19	g
	•		Subtot	Subtotal for Code: C&OS Gas Oil		£283.73	£56.73	£34I
			Subtotal for Cost Centre:	st Centre: U. Cemet. & OS - Equipment C	nent Ci	6,153.16	1,178.61	7,33
Cost Centre V.B - (	V.B - Open Space (OS) Costs	۵.						
Code Number	112 OS Bench/Tree purchase	purchase						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tol
139 26/05/2023	2022-2023/733 CAC45.23(2 Unity Current Acco	3(2 Unity Current Acco BACS	Memorial Bench	FUTURFORM Ltd	S	938.00	187.60	1,12:
139 26/05/2023	2022-2023/733 CAC45.23(2 Unity Current Acco	3(2 Unity Current Acco BACS	Memorial Bench	FUTURFORM Ltd	s	50.00	10.00	õ
			Subtot	Subtotal for Code: OS Bench/Tree purchase	se	£988.00	£197.60	£1,18:
Code Number	122 OS Construction Materials	on Materials						
Vchr. Date	Invoice No Minute	Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
130 18/05/2023	2023-2024/811	Unity Current Acco BACS	SUPPLIES main tool for OS work	AM Garden Machinery	S	69.58	13.91	ά
131 18/05/2023	2023-2024/81C	Unity Current Acco BACS	SUPPLIES main tool for OS work	AM Garden Machinery	S	20.74	4.15	Ň
151 31/05/2023	2023-2024/807	Unity Current Acco BACS	Main supplies	TRADE UK / SCREWFIX DIRECT LI	S	104.82	20.95	12
152 31/05/2023	2023-2024/805	Unity Current Acco BACS	Supplies for Cemetery Office	TRADE UK / SCREWFIX DIRECT Lf	S	33.32	6.66	ë
153 31/05/2023	2023-2024/808	Unity Current Acco BACS	Supplies for Cemetery Office	TRADE UK / SCREWFIX DIRECT Lt	S	30.20	6.05	ē
197 16/06/2023	2023-2024/806	Unity T Bank-LLoyr Debit Card	Supplies to establish the outdoor bench L J Mead & Son	ch L J Mead & Son	×	8.50		••
200 16/06/2023	2023-2024/863	Unity T Bank-LLoy( Debit Card	Main supplies	Wickes	S	6.42	1.28	
				Subtotal for Code: OS Construction Materials	ials	£273.58	£53.00	£321
			Subtotal for Cost Centre:	st Centre: V.B - Open Space (OS) Costs	Costs	1,261.58	250.60	1,51:
Cost Centre X. Per	X. Personnel Costs							
Numbe	ies					:		
	Invoice No Minute		Description		vat lype	Net	Vat	
28 11/04/2023 86 11/05/2023	2023-2024/734 Unity Current Acco 2023-2024/858 F&G 11 05 2 Unity Current Acco	Unity Current Acco BACS 5 2 Unity Current Acco BACS	Salary April 2023 Salary-May 2023	Chigwell Parish Council staff Chigwell Parish Council	××	6,063.60 4,085.24		6,06: 4,08:
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Chimmell Parish Council

			-			(2020-020) cana kine c	0-2024
		Chigwell Parish Council	ouncil				
		ayments in each Code for All C (Between 01-04-2023 and 03-07-2023)	Listing of Payments in each Code for All Cost Centres (Between 01-04-2023 and 03-07-2023)				
g2 15/05/2023	2003-2024/736 E&G 41 05 5   Inity Current Acco. BACS	Tax Month 1 - Anril 23	HMRC	×	3 305 17		3.39
			Chimanal Dariah Canada atag	< >			0 0 1 1
	rae upupze	Payroli Net Pay June 23	Chigweil Parish Council statt	×	0,UZ6.53		izu,c
187 15/06/2023	2023-2024/821 Unity Current Acco BACS	PAYE/NIC Month 1	HMRC	×	1,506.75		1,50
			Subtotal for Code: Salaries, PAYE & NI - Admin	- Admin	£20,077.29		£20,07
Code Number	6 A-Superannuation						
Vchr. Date	Invoice No Minute Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tol
93 15/05/2023	2023-2024/736 F&G 11 05 2 Unity Current Acco BACS	Superannuation Apr 23	Essex Pension Fund	×	2,865.11		2,86
188 15/06/2023	2023-2024/822 Unity Current Acco BACS	Superannuation May 23	Essex Pension Fund	×	1,692.25		1,69:
			Subtotal for Code: A-Superannuation		£4,557.36		£4,55
Code Number	58 Advertising/recruitment						
Vchr. Date	Invoice No Minute Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Toí
174 12/06/2023	2023-2024/914 Unity Current Acco BACS	Employment of Permanent Clerk/RFO	<pre>:lerk/RFO Guardian News and Media Ltd</pre>	S	975.00	195.00	1,171
			Subtotal for Code: Advertising/recruitment	lent	£975.00	£195.00	£1,17(
Code Number	62 VH Salaries, PAYE & NI						
Vchr. Date	Invoice No Minute Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
28 11/04/2023	2023-2024/734 Unity Current Acco BACS	Salary April 2023	Chigwell Parish Council staff	×	603.05		60:
86 11/05/2023	2023-2024/858 F&G 11 05 2 Unity Current Acco BACS	Salary-May 2023	Chigwell Parish Council	×	811.53		8
92 15/05/2023	2023-2024/735 F&G 11 05 2 Unity Current Acco BACS	Tax Month 1 - April 23	HMRC	×	150.60		151
175 12/06/2023	2023-2024/905 F&G 060625 Unity Current Acco BACS	Payroli Net Pay June 23	Chigwell Parish Council staff	×	603.05		60:
187 15/06/2023	2023-2024/821 Unity Current Acco BACS	PAYE/NIC Month 1	HMRC	×	238.40		23
			Subtotal for Code: VH Salaries, PAYE & NI	& NI	£2,406.63		£2,40
Code Number	88 C&OS Salaries, PAYE&NI						
Vchr. Date	Invoice No Minute Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tot
28 11/04/2023	2023-2024/734 Unity Current Acco BACS	Salary April 2023	Chigwell Parish Council staff	×	5,044.03		5,04
86 11/05/2023	2023-2024/858 F&G 11 05 2 Unity Current Acco BACS	Salary-May 2023	Chigwell Parish Council	×	5,356.10		5,351
92 15/05/2023	2023-2024/735 F&G 11 05 2 Unity Current Acco BACS	Tax Month 1 - April 23	HMRC	×	1,678.21		1,67:
175 12/06/2023	2023-2024/905 F&G 060625 Unity Current Acco BACS	Payroli Net Pay June 23	Chigwell Parish Council staff	×	5,124.95		5,12,
187 15/06/2023	2023-2024/821 Unity Current Acco BACS	PAYE/NIC Month 1	HMRC	×	1,910.75		1,91
			Subtotal for Code: C&OS Salaries, PAYE&NI	YE&NI	£19,114.04		£19,11.
Code Number	89 C&OS Superannuation						
Vchr. Date	Invoice No Minute Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tol
93 15/05/2023	2023-2024/736 F&G 11 05 2 Unity Current Acco BACS	Superannuation Apr 23	Essex Pension Fund	×	2,038.02		2,03:
188 15/06/2023	2023-2024/822 Unity Current Acco BACS	Superannuation May 23	Essex Pension Fund	×	2,196.86		2,19(
			Subtotal for Code: C&OS Superannuation	tion	£4,234.88		£4,23,
Code Number	tees						
Vchr. Date	Invoice No Minute Bank Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Tol
127 18/05/2023	2023-2024/813 Unity Current Acco BACS	TemStaff Fee weekly	The Adecco Group	თ	558,25	111.65	66
			Subtotal for Code: Locum/Temp Fees		£558.25	£111.65	£66!
			•				

Created by []] Scribe

**RE:** Financial transaction between Highwood and Chigwell Parish Councils



Dear Councillor Jefcoate,

Having discussed this at length, Nathalie and I have agreed that this is not a Code of Conduct concern and it would be inappropriate for us to intercede.

However, I suggest that you conduct a forensic audit on your accounts internally and see if anything else comes to light. There may be an item in a previous statement or a note on your files which would explain this transfer of funds; or even within a subsequent statement.

Highwood does not fall within our district so this also removes any legitimate obligation for EFDC. It would however be entirely appropriate for your Finance portfolio holder to contact the Highwood Parish Council to ask for clarification and documentation to support the transaction.

There would of course be no charge for our support and advice, should it be required, on this matter.

Kind regards,

Lynne Ridley Corporate and Data Protection Officer





From: Councillor C.JEFCOATE < Sent: Thursday, June 8, 2023 9:44 AM To: Nathalie Boateng

Cc: Councillor R.CHAHAL HOLDEN Subject: Financial transaction between Highwood and Chigwell Parish Councils Importance: High

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Dear Nathalie and Lynne

I hope all is good with you. I wanted to flag with you a concern at Chigwell and I hope you might be able to advise or assist.

Last night I was looking for some financial information to answer a query from a Councillor

that led me to look at our March bank statement. On there I saw on 20 March 2023 we received a transfer of  $\pounds$ 1,225, described as a return of funds, from Highwood Parish Council.

We have no reason to be sending or receiving money from Highwood and have no link with them other than we shared a Clerk at the time.

Internally this raises several questions. Although it may well have come about as a result of some sort of error, we need to establish how this return of funds was necessary as well as why Councillors were not notified and how has this been dealt with in our accounts and bank reconciliations. On the bank statements, I cannot see any payment out to Highwood, although the account was only opened by

I have told the Chair and we agree, apart from an internal review, there is also a duty to ensure we as a Council are confident Highwood have knowledge of this transaction, especially as it comes as a surprise to us. Normally I or the Chair would contact Highwood directly. However

Are you able to advise how best to proceed; for example, would it be more appropriate your office raise the transaction directly with Highwood rather than us to ensure they have knowledge of it. I can see from their minutes that the recent bank reconciliations have been deferred and they have not seen a bank statement since December.



I appreciate you have told us any investigations will be chargeable but I am hoping this matter would not fall under that. If however, you would need to charge please let me know beforehand.



Kind regards

Celina

**Councillor Celina Jefcoate** 

**Chigwell Parish Council** 

Hainault Road

Chigwell, IG7 6QZ

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Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district <u>Click Here to have your say on social distancing and safer spaces</u>

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