Chigwell Parish Council – F&G meeting 10 10 2023 SUMMARY REPORT

ITEM

	31.08.2023	Bank Stmt	30.09.2023	Bank Stmt
Unity Trust Bank – Current A/c	£43,525.78	YES	£167,481.77	YES
BARCLAYS Saving A/c	£458,530.48	YES	£459,759.09	YES
CAMBRIDGE BANK	£86,595.59	NO	£86,595.59	NO
HSBC BANK	£18,154.89	NO	£18,154.89	NO
Barclays Current-Unpresented CHQ under investigation	£470.00	YES	£470.00 £7,120.00	YES
Credit Balance by Credit Notes	£389.99	YES	£389.99	YES
CHQ/Key Damage Deposits A/C	£1,825.00	YES	£2,145.20	YES
Total Banks and Cash	**£609,491.73**		**£742,116.53**	

APPENDIX

RECEIPTS	August 2023	September 2023
Receipts	**£5,175.20**	**£15,265.20**
-Cemetery		£11,365
-VH Booking Fee		£1,030
-VH Key & Damage Deposit		£950.00
-Other Receipts		£1,920.20
Precept		**£149,000.00**
Bank interest		**£1,228.61**
LF outstanding payment		**£40.00**
VAT Claim		
Total	**£5,175.20**	**£165,533.81**

VAT CLAIM FOR Q2 2023 (July-September 23) £4,972.25

PAYMENTS	AUGUST 2023	SEPTEMBER 2023
Payments	£37,773.70	£32,909.01
Grants approved & paid		

ITEM - APPENDIX

A list of payments **due in October** 2023 in total: **£ 68,270.11**

A list of payments **made in September** 2023 in total: **£ 32,909.01.**

The Payroll Cost for SEPTEMBER 2023: **£21,330.97**

ITEM APPENDIX

The Payroll Cost for OCTOBER 2023: **£21,463.02**

STILL UNDER INVESTIGATION:

- 21 Jul 23: Unknown customer paid £150.00 - transaction needs to be investigated.
- Allotments outstanding invoices in total £100 (two tenants: one from LF; one from GL)

TWO vacant plots at the Gravel Lane site
THREE vacant plots at the Limes Farm

- Epping District Council fund for Social Space outstanding invoice £200

ITEM APPENDIX

Income	*Budget*	*Actual&ADJ22/23*	*Remained balance. 09/10/23*
PRECEPT	*298,000*	*298,000*	
Cemetery Income	75,250.00	38,145	-37,105.00
Booking Hall Income	17,000.00	14151.00	-2,849.00
Allotments Income	1,580.00	1,340.00	-240.00
Other Income	3,500.00	5,663.84	2,163.84

Expenditure	*Budget*	*Actual & committed&ADJ22/23*	*Remained balance. 09/10/23*
B. Admin-Personnel Cost	1700.00	306.45	1,393.55
C. Admin-Premises	28,052.00	10,518.33	17,533.67
D. Admin Office IT	14,330.00	7,210.64	7,119.36
E. Admin Communication	8,250.00	492.50	7,757.50
F. Finance Costs	7,400.00	4,107.00	3,293.00
G. Admin Other	70,500.00	4,700.53	65,799.47
GA. Parish Remuneration Cost	3,150.00	1,500.00	1,650.00
H. Planning	500.00		500.00
I. Village Plan	2,000.00		2,000.00
J. Envir-Allotments	5,950.00	180.79	5,769.21
K. Envir-Highways	41,000.00	16,360.00	24,640.00
L. Victory Hall Costs	23,992.00	18,547.81	5,444.19
M. Grants Donation	25,000.00	13,831.00	11,169.00
N. Borrowing costs	7,702.00	3,851.29	3,850.71
O. Community Services	16,500.00		16,500.00
Q. Cemetery & OS Personnel Costs	2,872.00	58.64	2,813.36
R. Cemetery premises	12,700.00	12,483.98	216.02
S. Cemetery Office IT	3,681.20	1,276.72	2,404.48
T. Cemetery Utilities	5,700.00	3,819.47	1,880.53
U. Cemetery Equipment	29,880.00	13,602.20	16,277.80
VA. Cemetery Site	28,200.00	4,467.09	23,732.91
VB. Open Space	69,300.00	3,864.33	65,435.67
W. Climate Change Action	14,500.00		14,500.00
X. Admin Staff/Superannuation Costs	150,418.46	61,306.14	89,112.32
X.VH Staff Costs	11,100.00	4,227.76	6,872.24

X. Cemetery & OS Staff/Superannuation Costs	**151,800.00**	**74,145.59**	**77,654.41**
Z. Projects	**7,270.00**		**7,270.00**
ZB. Projects	**1500.00**	**2,857.69**	**(1,357.69)**
Creditors a/c	**43,221.40**		**0.00**
Allotments key deposit a/c	**456.51**	**35.00**	**421.61**
VH Key deposit a/c	**3600**		**3600**

Virement by FC resolution 21/09/23
FROM X/5 to Q/090 £1,322

CHIGWELL PARISH COUNCIL
F&G Committee meeting 10 10 23

APPENDIX

APPROVED BY:

APPROVED BY:

A LIST OF PAYMENTS DUE IN OCTOBER 2023

Inv /PO Data	Reg.Nr	Doc.Nr	Pay Method	Due date	Total	Supplier	Description	Cost Code	
05.09.2023	1161	INV17158 PO1161	BACS	ASAP	£36.00	Vision ICT	Admin Fee Upgrade to V6.5	E/27	
04.09.2023	1163	E231261 PO1163	BACS	ASAP	£285.48	RWR (Commercial) Ltd	3X1100Ltr Bins Emptied weekly/MNTH SERVICE	T/104	
04.09.2023	1164	E231262PO1164	BACS	ASAP	£179.90	RWR (Commercial) Ltd	2x1100Ltr Bins Emptied Monthly	C/15	
16.10.2023		Debit card transactions statement	DIRDEBIT	16.10.23	£1,871.49	LLOYDS	From Unity trust a/c to Lloyds		
17.09.2023	1191	24679734 PO1191	BACS	01.10.23	£273.18	O2	Mobile phone charges monthly	D/22#S/93	
13.09.2023	1194	43236 PO1194	BACS	ASAP	£60.00	F J HEATH & Co Ltd	Maintenance service	C/16	
22.09.2023	1200	PO1200 INV M0267F	BACS	ASAP	£145.46	BT	Cloud Voice monthly	D/21	
20.09.2023	1201	M072 UW PO1201	DIRDEBIT	04.10.23	£259.61	BT	Telephone & Broadband	D/21	
26.09.2023	1202	846438512PO1202	DIRDEBIT	13.10.23	£25.58	British Gas (BGB Services)	VH GAS A/C4423 22/8/23-21/9/23 22.72 kWh@8.640p	L/173	
26.09.2023		QuotePO970/PO980 INV2345	BACS	26.10.23	£17,479.20	Littlethorpe Lt	NEW BUS SHELTER	K/138	FC
24.08.2023	1127	10078578PO1127	BACS	22.10.23	£535.20	Chubb Fire & Security Ltd	Under Health and Safety Action Plan	C/16#L/63#R/97	
20.09.2023	1129	INV17188 PO1129	BACS	20.10.23	£186.00	Vision ICT	CPC Website	D/23#B/130	
30.08.2023	1131	Estimate Quote 30 08 23	BACS	31.10.23	£594.00	Cedar Tree Care	Cut back Tree branches along the path and VH	VB/116	
30.08.2023	1133	QUO 29905-C5K3V0	BACS	28.10.23	£1,044.36	Chubb Fire & Security Ltd	Fire Risk Assessment annual Set,23	C/16#L/63#R/96	
05.09.2023	1149	001PO975	BACS	30.10.23	£960.00	Bishop carpentry	Healthty Action Plan	L/63	

05.09.2023	1157	2023	BACS	16.10.23	£4,804.14	HMRC	HMRC PAYE/NIC		
05.09.2023	1158	2023	BACS	16.10.23	£4,947.07	Essex Pension Fund	Superannuation Payments		
11.09.2023	1173	1699477PO1173	BACS	11.10.23	£604.80	Crown Oil Ltd	GAS OIL 600ltr @ £0.96	U/118	
18.09.2023	1174	INV9303666137PO1174	BACS	20.10.23	£1,288.20	Seton Brady Corp Ltd (Seton)	Health and Safety compliance	R/97	
27.09.2023	1184	SINV050763	BACS	11.10.23	£9,892.80	WorkNest Limited	H & R	G/160	
27.09.2023	1185	FC APPENDIX 33	BACS	11.10.23	£1,356.00	L J Mead & Son	2016/23 Reimbursement of electricity cost CCTV purpose	K/55	FC21/ 9/23
08.09.2023	1186	358862 PO1186	BACS	ASAP	£99.00	Machinery)	Main supplies	VA/144	
27.09.2023	1188	INV5193 PO1188	BACS	11.10.23	£54.00	Applied Image Limited	Outdoor Canvas Banner Hainault Rd	G/39	
22.09.2023	1189	1417034351 PO1189	BACS	31.10.23	£378.97	Screwfix	Under H&S supplies	R/100	
19.09.2023	1192	INV3/PO1192	BACS	11.10.23	£250.00	CLINIKIL ADVANCED Ltd	Treatment service	C/16#L/63# U/108	
25.09.2023	1193	Receipt 000063 ReimburClaim Form1193	BACS	11.10.23	£2.98	PAYLESS POUND PLUS	Main supplies	C/16	
13.09.2023	1195	43235PO1195	BACS	ASAP	£186.96	F J HEATH & Co Ltd	Maintenance service	L/63	
21.09.2023	1196	18501031803PO1196	BACS	11.10.23	£936.00	DYNO (AMG Southern Services Ltd)	VH CCTV Survey of external foul drainage system	L/63	
22.09.2023	1197	SIN190303PO1197	DIRDEBIT	22.10.23	£114.00	MHR International UK Limited	Payroll Service	F/34	
11.09.2023	1198	0520566PO1198	BACS	11.10.23	£116.74	Booker Limited	Social Space	ZB/186	
22.09.2023	1199	SB20232270PO1199	BACS	11.10.23	£1,260.00	PKF Littlejohn LLP	External Audit	F/32	
19.09.2023	1206	INV PO1206	BACS	11.10.23	£225.00	Paul Maran & Son	Gas Boiler Inspection	L/63	
12.09.2023	1207	INV PO1207	BACS	11.10.23	£120.00	Paul Maran & Son	VH Unblocked toilets	L/63	
30.09.2023	1208	11309 PO1208	BACS	11.10.23	£502.00	South East Plant Hire LTD	8/8/23-22/8/23 2weeks	U/107	
30.09.2023	1209	INV11293 PO1209	BACS	11.10.23	£323.00	South East Plant Hire LTD	for 1 week	U/107	
08.09.2023	1210	INV11359 PO1210	BACS	11.10.23	£1,004.00	South East Plant Hire LTD	4 weeks	U/107	
29.09.2023	1211	INV11406 PO1211	BACS	11.10.23	£1,004.00	South East Plant Hire LTD	4 weeks	U/107	
28.09.2023	1212	Reims Claim Form 1212	BACS	11.10.23	£41.00	Reimbursement 5	Travel cost for course away 28 09 23	B/8	
29.09.2023	1213	INV1419541552 PO1213	BACS	31.10.23	£20.90	TRADE UK / SCREWFIX DIRECT Lt	Main supplies	R/97	

10.10.2023		BILL 5/0	DIRDEBIT		£541.00	EFDC	THE CHARGE FOR VH property	L/67	
10.10.2023		BILL 24/0	DIRDEBIT		£175.00	EFDC	THE CHARGE FOR CEMETERY	R/101	
10.10.2023		BILL 24/ 0	DIRDEBIT		£884.00	EFDC	THE CHARGE FOR MAIN OFFICE	C/11	
04.10.2023	1247	PO1247	BACS	30.10.23	£102.00	Direct 365	PAT Testing 25/09/23	R/97	
06.10.2023	1248	0001718075 PO1248	BACS	30.10.23	£402.00	Direct 365	Legionella 09/23	R/97	
06.10.2023	1249	0001718077 PO1249	BACS	30.10.23	£456.00	Direct 365	Legionella 09/23	L/63	
06.10.2023	1250	0001718078 PO1250	BACS	30.10.23	£402.00	Direct 365	Legionella 09/23	C/16	
05.10.2023	1251	Reims Claim Form 1251	BACS	11.10.23	£19.00	Reimbursement 5	Travel cost for course away 05 10 23	B/8	
08.10.2023	1252	Tax Month 7	BACS	11.10.23	£11,822.09	Chigwell Parish Council staff	Salary October 23		
The payments due in October 2023					**£68,270.11**				

Chigwell Parish Council

RECEIPTS LIST FROM 01 09 2023 TO 30 09 2023

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
240	VH Income - casual	01/09/2023	V0406	Unity Current A(	BACS	Booking VH	V0406	X	30.00		30.00
240	VH Deposit	01/09/2023	V0406	Unity Current A(	BACS	Booking VH	V0406	X	400.00		400.00
245	Bank Interest	04/09/2023		Barclays - Acco	SO	Bank Interest	Barclays Bank	X	1,228.61		1,228.61
241	Burial Fees	04/09/2023	INV408	Unity Current A(	BACS	Cemetery Income	Daniel Robinson & Sons	X	1,770.00		1,770.00
241	casket fee	04/09/2023	INV408	Unity Current A(	BACS	Cemetery Income	Daniel Robinson & Sons	X	315.00		315.00
244	Burial Plot Fees	05/09/2023	Report to FG 1(	Unity Current A(	BACS	Refunded deposit for Plot:		X	-1,540.00		-1,540.00
242	Suspense Account	05/09/2023	INV404	Unity Current A(	BACS	Refund overpayment	In Memory of Life	X	-40.00		-40.00
243	VH Deposit	05/09/2023	V0350	Unity Current A(	BACS	Refunded VH Key and dar	V0350	X	-250.00		-250.00
253	VH Deposit	11/09/2023	V0415	VH/Allotments r	068024	Refundable key deposit	V0415	X	400.00		400.00
254	VH Deposit	11/09/2023	V0411	VH/Allotments r	Voucher	Deposit refunded V0411	V0411	X	-400.00		-400.00
246	Burial Fees	15/09/2023	INV 412	Unity Current A(	BACS	Cemetery Income	Daniel Robinson & Sons	X	1,420.00		1,420.00
246	Burial Plot Fees	15/09/2023	INV 412	Unity Current A(	BACS	Cemetery Income	Daniel Robinson & Sons	X	1,540.00		1,540.00
257	Burial Fees	15/09/2023	CHQ480339	VH/Allotments r	068027	Cemetery Income	Co-Op	X	710.00		710.00
246	Suspense Account	15/09/2023	INV 412	Unity Current A(	BACS	Cemetery Income	Daniel Robinson & Sons	X	140.00		140.00
255	Garden of Remembranc(	15/09/2023	CHQ300212	VH/Allotments r	068025	Cemetery Income		X	125.00		125.00
255	Garden of Remembranc(	15/09/2023	CHQ300212	VH/Allotments r	068025	Cemetery Income		X	220.00		220.00
258	VH Deposit	18/09/2023	V0337	VH/Allotments r	068028	Refundable key deposit	V0337	X	400.00		400.00
247	VH Income - casual	20/09/2023	V0416	Unity Current A(	BACS	Booking VH	V0416	X	105.00		105.00
248	VH Income - casual	20/09/2023	V0419	Unity Current A(	BACS	Booking VH	V0419	X	210.00		210.00
248	VH Deposit	20/09/2023	V0419	Unity Current A(	BACS	Booking VH	V0419	X	400.00		400.00
259	CPC Limes Farm Rent	20/09/2023	INV309	VH/Allotments r	068029	23/24 Allotment Fee		X	40.00		40.00
250	VH Income - casual	21/09/2023	V0415	Unity Current A(	BACS	Booking VH	V0415	X	240.00		240.00
249	VH Income - casual	22/09/2023	V0422	Unity Current A(	BACS	Booking VH	V0422	X	200.00		200.00
251	Telecomms Mast income	25/09/2023		Unity Current A(	BACS	Other Income	Cluttons	X	1,500.00		1,500.00
260	VH Deposit	25/09/2023	V0337	VH/Allotments r	Voucher	DEPOSIT refunded V0337	V0337	X	-400.00		-400.00
261	Photocopy/fax income	26/09/2023		VH/Allotments r	068030	photocopies	A N OTHER	X	5.20		5.20
252	Burial Fees	26/09/2023	INV411	Unity Current A(	BACS	Cemetery Income	Warriner & Sons Funeral	X	1,180.00		1,180.00
262	Memorial Fees	26/09/2023	CHQ035709	VH/Allotments r	068031	Cemetery Income	J Day & Son Ltd	X	150.00		150.00
263	Burial Fees	26/09/2023	CHQ025392	VH/Allotments r	068032	Cemetery Income	Co-Op Funeral Care	X	5,020.00		5,020.00
256	Burial Fees	27/09/2023	CHQ480338	VH/Allotments r	068026	Cemetery Income	Co-Op	X	770.00		770.00
265	Suspense Account	27/09/2023		Unity Current A(	BACS	Refunded Water service f(	Castle Water	X			
264	Precept	27/09/2023	FC30/01/23	Unity Current A(	BACS	Precept 2023/24	Epping Forest DC	X	149,000.00		149,000.00
266	VH Deposit	28/09/2023	V0423	VH/Allotments r	068033	Refundable key deposit	V0423	X	400.00		400.00
267	VH Income - casual	29/09/2023	V0423	Unity Current A(	BACS	VH Booking Fee	V0423	X	245.00		245.00
								Total	**165,533.81**		**165,533.81**

2 October 2023 (2023-2024)

Chigwell Parish Council

PAYMENTS LIST from 01 09 2023 to 30 09 2023

Voucher	Code	Date	Minute	Bank	Cheque N	Description	Supplier	VAT Type	Net	VAT	Total
423	Postage	01/09/2023		Unity Current Accour	DD	Cemetery rent postbase m	Francotyp Postalia Ltd	S	54.00	10.80	64.80
403	C&OS Water	01/09/2023	F&G08/8/23	Unity Current Accour	DD	A/c 2363028 74 units 01/	Castle Water	Z	169.27		169.27
404	Telephone & Broadband	04/09/2023	Report to FG 1(	Unity Current Accour	DD	Telephone & Broadband	BT	S	201.88	40.38	242.26
407	VH Maintenance	05/09/2023	F&G08/8/23	Unity Current Accour	BACS	PPL PRS Music Licence	PPL PRS LTD	S	586.71	117.34	704.05
405	Annual Subscriptions	05/09/2023	F&G08/8/23	Unity Current Accour	BACS	Membership 23/24 NALC	Essex Assoc. of Local Cc	X	791.51		791.51
406	Annual Subscriptions	05/09/2023	F&G08/8/23	Unity Current Accour	BACS	Membership 23/24 EALC	Essex Assoc. of Local Cc	X	663.20		663.20
413	Waste Disposal	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	2x1100Ltr Bins Emptied M	RWR (Commercial) Ltd	S	149.92	29.98	179.90
422	Property Maintenance	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Emergency Lighting Syste	Chubb Fire & Security Lt	S	128.94	25.79	154.73
420	Telephone & Broadband	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Cloud Voice monthly	BT	S	121.22	24.24	145.46
416	Annual Subscriptions	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Annual Subscriptions	Rural Community Counci	S	115.50	23.10	138.60
411	VH waste disposal	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Fridge&Sofas	SHARP Brothers (Skips) I	S	450.00	90.00	540.00
418	C&OS Waste Disposal	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	3X1100Ltr Bins Emptied w	RWR (Commercial) Ltd	S	237.90	47.58	285.48
424	Salaries, PAYE & NI - Ad	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Payroll Net Pay Sept 23	Chigwell Parish Council	X	4,274.83		4,274.83
409	Rent and Rates	11/09/2023	Report to FG 1(	Unity Current Accour	DD	The charge for Main Office	Epping Forest DC	X	884.00		884.00
415	Property Maintenance	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Treatment service	CLINIKIL ADVANCED Ltd	X	116.66		116.66
419	Postage	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Postage	Post Office Counters	X	6.85		6.85
412	Postage	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Postage	Post Office Counters	X	6.85		6.85
417	General Expenses	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Supplies	Reimbursement 7	X	2.75		2.75
424	VH Salaries, PAYE & NI	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Payroll Net Pay Sept 23	Chigwell Parish Council	X	263.72		263.72
415	VH Maintenance	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Treatment service	CLINIKIL ADVANCED Ltd	X	116.67		116.67
408	VH Rent & Rates	11/09/2023	Report to FG 1(	Unity Current Accour	DD	The charge for Victory Hal	Epping Forest DC	X	541.00		541.00
424	C&OS Salaries, PAYE&NI	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Payroll Net Pay Sept 23	Chigwell Parish Council	X	7,012.27		7,012.27
424	C&OS Travel Expenses	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Payroll Net Pay Sept 23	Chigwell Parish Council	X	28.94		28.94
421	C&OS Property Maint.	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Maintenance supplies	Reimbursement 8	X	2.99		2.99
410	C&OS Rent & Rates	11/09/2023	Report to FG 1(	Unity Current Accour	DD	The charge for Cemetery		Epping Forest DC	X	175.00		175.00
415	C&OS Equip. Maintenanc	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Treatment service	CLINIKIL ADVANCED Ltd	X	116.67		116.67
414	Staff Welfare	11/09/2023	Report to FG 1(	Unity Current Accour	BACS	Tetanus vaccination	Fleming Nash Healthcare	Z	30.00		30.00
427	VH-Water	13/09/2023		Unity Current Accour	DD	Revised Water service 201	Clear Business	Z	459.10		459.10
425	Website Costs	14/09/2023		Unity Current Accour	BACS	Website hosting 3months	Vision ICT	S	62.50	12.50	75.00
426	Telephone & Broadband	15/09/2023	F/G 07 06 2022	Unity Current Accour	DD	Telephone equipment leas	Shire Leasing	S	221.35	44.27	265.62
428	Mobile comms	15/09/2023		Unity Current Accour	DD	4 sims&handset CPC staff	O2	S	40.00	8.00	48.00
430	Salaries, PAYE & NI - Ad	15/09/2023		Unity Current Accour	BACS	HMRC PAYE/NIC	HMRC	X	2,391.05		2,391.05
429	A-Superannuation	15/09/2023		Unity Current Accour	BACS	Superannuation July 23	Essex Pension Fund	X	2,092.94		2,092.94

430	VH Salaries, PAYE & NI	15/09/2023		Unity Current Accour BACS	HMRC PAYE/NIC	HMRC	X	142.00		142.00
430	C&OS Salaries, PAYE&NI	15/09/2023		Unity Current Accour BACS	HMRC PAYE/NIC	HMRC	X	3,350.70		3,350.70
429	C&OS Superannuation	15/09/2023		Unity Current Accour BACS	Superannuation July 23	Essex Pension Fund	X	3,220.98		3,220.98
429	Pension Admin Charge	15/09/2023		Unity Current Accour BACS	Superannuation July 23	Essex Pension Fund	X	86.55		86.55
431	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Microsoft Services	MS Ireland Ops Ltd	S	66.00	13.20	79.20
432	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Microsoft Services	MS Ireland Ops Ltd	S	28.20	5.64	33.84
433	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Microsoft Services	MS Ireland Ops Ltd	S	6.60	1.32	7.92
434	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Microsoft Services	MS Ireland Ops Ltd	S	67.50	13.50	81.00
436	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Microsoft Services	MS Ireland Ops Ltd	S	66.00	13.20	79.20
437	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Microsoft Services	MS Ireland Ops Ltd	S	67.50	13.50	81.00
438	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Microsoft Services	MS Ireland Ops Ltd	S	6.60	1.32	7.92
439	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Microsoft Services	MS Ireland Ops Ltd	S	28.20	5.64	33.84
440	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Amazon EU UK Branch	S	32.02	6.41	38.43
441	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Amazon EU UK Branch	S	8.19	1.64	9.83
442	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Amazon EU UK Branch	S	32.02	6.41	38.43
443	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Amazon EU UK Branch	S	25.27	5.05	30.32
460	Cleaning materials/servic	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Amazon Services Europe	S	8.82	1.77	10.59
461	Cleaning materials/servic	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Amazon Services Europe	S	19.57	3.92	23.49
462	Cleaning materials/servic	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Amazon Services Europe	S	11.79	2.36	14.15
463	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Amazon EU UK Branch	S	9.90	1.98	11.88
464	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Amazon EU UK Branch	S	-9.90	-1.98	-11.88
465	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Augusta Corporation Ltd	S	10.00	2.00	12.00
466	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Augusta Corporation Ltd	S	-10.00	-2.00	-12.00
445	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Amazon EU UK Branch	S	10.99	2.21	13.20
449	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Premier Stationery Limite	S	18.32	3.67	21.99
451	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	KPCM DISPLAY LTD	S	5.23	1.05	6.28
455	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Amazon Services Europe	S	7.49	1.50	8.99
459	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Amazon Services Europe	S	11.52	2.30	13.82
472	General Expenses	18/09/2023		Unity T Bank-LLoyds Debit Carc	Phone Case Wallet@4stafi	Amazon EU UK Branch	S	19.32	3.87	23.19
474	Licences	18/09/2023		Unity T Bank-LLoyds Debit Carc	Acrobat Pro SUBSCRIPTIC	Adobe Ireland	S	16.64	3.33	19.97
468	VH Maintenance	18/09/2023	CAC67.23 14/0!	Unity T Bank-LLoyds Debit Carc	Under Health and Safety /	MH STAR UK LTD	S	72.50	14.49	86.99
468	VH Maintenance	18/09/2023	CAC67.23 14/0!	Unity T Bank-LLoyds Debit Carc	Under Health and Safety /	MH STAR UK LTD	S	49.17	9.82	58.99
468	VH Maintenance	18/09/2023	CAC67.23 14/0!	Unity T Bank-LLoyds Debit Carc	Under Health and Safety /	MH STAR UK LTD	S	-12.17	-2.43	-14.60
469	VH Maintenance	18/09/2023		Unity T Bank-LLoyds Debit Carc	Maintenance supplies	UTTAMJI&SONSLIMITED	S	12.49	2.50	14.99
467	C Grounds Maintenance	18/09/2023	CAC67.23 14/0!	Unity T Bank-LLoyds Debit Carc	Ground maintenance work	Thompson of Crew	S	189.59	37.91	227.50
444	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	Wilson Lendrum&Weir Lt	S	9.76	1.95	11.71
458	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Filters Water Boiler	Aqua drop Filtration Limi	S	33.56	6.72	40.28
450	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Firm SafeT Ltd	S	5.33	1.07	6.40
447	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning materials	Amazon EU UK Branch	S	60.90	12.20	73.10
448	VH/Club Cleaning materi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	LANBOER 1 TRADING CC	S	9.77	1.95	11.72
453	Property Maintenance	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	L J Mead & Son	X	7.50		7.50

457	Cleaning materials/servi	18/09/2023		Unity T Bank-LLoyds Debit Carc	Cleaning supplies	Grocery Hub B'Ham LTD	X	6.95		6.95
456	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	SAKHANTRADER LIMITE	X	4.99		4.99
446	Printing & Stationery	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	PACK A PUNCHED LTD	X	41.74		41.74
452	Postage	18/09/2023		Unity T Bank-LLoyds Debit Carc	Postage	Post Office Counters	X	3.10		3.10
454	Postage	18/09/2023		Unity T Bank-LLoyds Debit Carc	Special delivery	Post Office Counters	X	13.70		13.70
435	Bank charges	18/09/2023		Unity T Bank-LLoyds Debit Carc	Debir Card service mnthly	UNITY TRUST-LLoyds De	X	3.00		3.00
475	Bank charges	18/09/2023		Unity T Bank-LLoyds Debit Carc	Debir Card service mnthly	UNITY TRUST-LLoyds De	X	3.00		3.00
473	General Expenses	18/09/2023		Unity T Bank-LLoyds Debit Carc	Supplies	McColls	X	0.40		0.40
470	Staff Welfare	18/09/2023	CAC67.23 14/0!	Unity T Bank-LLoyds Debit Carc	Tetanus vaccination	Fleming Nash Healthcare	Z	35.00		35.00
471	Staff Welfare	18/09/2023	CAC67.23 14/0!	Unity T Bank-LLoyds Debit Carc	Hepatitis B vacination	Fleming Nash Healthcare	Z	105.00		105.00
477	Mobile comms	19/09/2023		Unity Current Accour DD	4 sims&handset CPC staff	O2	S	59.28	11.86	71.14
476	Water	19/09/2023		Unity Current Accour DD	Revised Water service 201	Thames Water	X	-166.15		-166.15
478	VH-Heating	20/09/2023		Unity Current Accour DD	Gas 9619 Aug 158.28kWh	BGB Services	L	31.14	1.55	32.69
479	VH Maintenance	22/09/2023	CAC67.23 14/0!	Unity Current Accour BACS	Under Health and Safety /	Seton	S	105.94	21.19	127.13
479	VH Maintenance	22/09/2023	CAC67.23 14/0!	Unity Current Accour BACS	Under Health and Safety /	Seton	S	29.89	5.98	35.87
479	VH Maintenance	22/09/2023	CAC67.23 14/0!	Unity Current Accour BACS	Under Health and Safety /	Seton	S	19.44	3.89	23.33
479	VH Maintenance	22/09/2023	CAC67.23 14/0!	Unity Current Accour BACS	Under Health and Safety /	Seton	S	82.94	16.59	99.53
479	VH Maintenance	22/09/2023	CAC67.23 14/0!	Unity Current Accour BACS	Under Health and Safety /	Seton	S	31.15	6.23	37.38
479	VH Maintenance	22/09/2023	CAC67.23 14/0!	Unity Current Accour BACS	Under Health and Safety /	Seton	S			
484	C&OS Electricity	25/09/2023		Unity Current Accour DD	264.3kWh	ENGIE	L	156.89	7.84	164.73
487	Electricity	25/09/2023		Unity Current Accour DD	319.20kWh	ENGIE	L	179.67	8.98	188.65
485	VH - Electricity charges	25/09/2023		Unity Current Accour DD	4.8kWh	ENGIE	L	62.54	3.13	65.67
486	VH - Electricity charges	25/09/2023		Unity Current Accour DD	369.5kWh	ENGIE	L	198.40	9.92	208.32
480	Legal & Professional Fee	25/09/2023	F&G 05 07 22 F	Unity Current Accour DD Regul	Risk Management Service:	Wirehouse Employment !	S	134.00	26.80	160.80
482	Water	25/09/2023		Unity Current Accour DD	2m3 06-09/23 three mont	Thames Water	X	27.79		27.79
481	C&OS General Expenses	25/09/2023		Unity Current Accour Debit Carc	PPE AND WORK UNIFORM	Direct Boot	S	375.12	75.02	450.14
483	Staff Welfare	25/09/2023		Unity Current Accour BACS	H&S eye test	Specsaver	Z	35.00		35.00
488	VH - Electricity charges	26/09/2023		Unity Current Accour DD	695kwh Estimated Aug23	BGB Services	L	107.50	5.37	112.87
489	Suspense Account	27/09/2023		Unity Current Accour BACS	Refunded Water service fc	Castle Water	X	-192.23		-192.23
490	Accounting Software fee	29/09/2023		Unity Current Accour DD	Payroll Service	MHR International UK Lir	S	98.50	19.70	118.20
493	Bank charges	29/09/2023		Unity Current Accour SO	Bank charges	UNITY TRUS BANK	X	12.30		12.30
491	C&OS Property Maint.	29/09/2023		Unity Current Accour BACS	Main supplies	TRADE UK / SCREWFIX I	S	21.91	4.38	26.29
492	Suspense Account	29/09/2023		Unity Current Accour DD	LF Water a/c 2534237	Castle Water	X	5.00		5.00
494	Bank charges	30/09/2023		Unity Current Accour SO	Bank charges	UNITY TRUS BANK	X	56.10		56.10
						Total		32,007.61	901.40	32,909.01

Chigwell Parish Council – F&G meeting 09 2023 SUMMARY REPORT

ITEM

	31.07.2023	Bank Stmt	31.08.2023	Bank Stmt
Unity Trust Bank – Current A/c	£77,441.28	YES	£43,525.78	YES
BARCLAYS Saving A/c	£458,530.48	YES	£458,530.48	YES
CAMBRIDGE BANK	£86,595.59	YES	£86,595.59	NO
HSBC BANK	£18,162.89	NO	£18,154.89	NO
Barclays Current- Unpresented CHQ under investigation	£470.00		£470.00	YES
Credit Balance by Credit Notes	£389.99		£389.99	YES
CHQ/Key Damage Deposits A/C	£500.00		£1,825.00	YES
Total Banks and Cash	**£642,090.23**		**£609,491.73**	

APPENDIX

RECEIPTS	JULY 2023	AUGUST 2023
Receipts	**£10,495.82**	**£5,175.20**
Precept		
VAT Claim	**£7,897.10**	
Total	**£18,392.92**	**£5,175.20**

PAYMENTS	JULY 2023	AUGUST 2023
Payments	**£43,689.54**	**£37,773.70**
Grants approved & paid	**£5,000.00**	**0.00**
Total	**£48,689.54**	**£37,773.70**

ITEM - APPENDIX

A list of payments **due in September** 2023 in total: **£ 34,688.19**

A list of payments **made in August** 2023 in total: **£ 2,875.02**

A list of payments made by Debit Card: **£1,418.06**

ITEM APPENDIX

The Payroll Cost for SEPTEMBER 2023: **£21,330.97**

STILL UNDER INVESTIGATION:

- 21 Jul 23: Unknown customer paid £150.00 - transaction needs to be investigated.
- Allotments outstanding invoices in total £140 (two tenants: one from LF; one from GL)

TWO vacant plots at the Gravel Lane site
THREE vacant plots at the Limes Farm

- Epping District Council fund for Social Space outstanding invoice £200

ITEM APPENDIX

Income	*Budget*	*Actual&ADJ22/23*	*Remained balance 06/09/23*
PRECEPT	*298,000*	*149,000*	*-149,000*
Cemetery Income	75,250.00	26,465.00	-48,785.00
Booking Hall Income	17,000.00	13,121.00	-3,879.00
Allotments Income	1,580.00	1,340.00	-240.00

Expenditure	*Budget*	*Actual & committed&ADJ22/23*	*Remained balance. 06/09/23*
B. Admin-Personnel Cost	1700.00	246.45	1,453.55
C. Admin-Premises	28,052.00	8,900.56	19,151.44
D. Admin Office IT	14,330.00	6,900.07	7,429.93
E. Admin Communication	8,250.00	462.50	7,787.50
F. Finance Costs	7,400.00	2,962.00	4,438.00
G. Admin Other	70,500.00	16,069.09	54,430.91
GA. Parish Remuneration Cost	3,150.00	1,500.00	1,650.00
H. Planning	500.00		500.00
I. Village Plan	2,000.00		2,000.00
J. Envir-Allotments	5,950.00	180.79	5,769.21
K. Envir-Highways	41,000.00	15,004.00	25,996.00
L. Victory Hall Costs	23,992.00	15,199.30	8,792.70
M. Grants Donation	25,000.00	13,831.00	11,169.00
N. Borrowing costs	7,702.00	3,851.29	3,850.71
O. Community Services	16,500.00		16,500.00
Q. Cemetery & OS Personnel Costs	1,550.00	58.64	1,491.36
R. Cemetery premises	12,700.00	9,667.67	3,032.33
S. Cemetery Office IT	3,681.20	1,142.57	2,538.63
T. Cemetery Utilities	5,700.00	3,255.41	2,444.59
U. Cemetery Equipment	29,880.00	10,340.57	19,539.43
VA. Cemetery Site	28,200.00	4,574.18	23,625.82
VB. Open Space	69,300.00	3,842.69	65,457.31
W. Climate Change Action	14,500.00		14,500.00
X. Admin Staff/Superannuation Costs	151,740.46	55,235.33	96,505.13
X.VH Staff Costs	11,100.00	3,862.06	7,237.94
X. Cemetery & OS	151,800.00	64,038.90	87,761.10

Staff/Superannuation Costs			
Z. Projects	7,270.00		7,270.00
ZB. Projects	1500.00	2,744.82	(1,244.82)
Creditors a/c	43,221.40		11,819.00
Allotments key deposit a/c	456.51	35.00	421.61
VH Key deposit a/c	3600		3600

APPENDIX

1 September 2023 (2023-2024)

Chigwell Parish Council
RECEIPTS LIST from 01 08 2023 to 31 08 2023

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
209	VH Deposit	04/08/2023	V0403	VH/Allotments rent/d	068007	VH Key and damage dep	V0403	X	250.00		250.00
211	VH Income - casual	04/08/2023	V0403	Unity Current Accoun	BACS	Booking VH	V0403	X	120.00		120.00
210	VH Deposit	04/08/2023	V0400	Unity Current Accoun	BACS	VH Key and damage dep	V0400	X	250.00		250.00
213	VH Deposit	07/08/2023	V0403	VH/Allotments rent/d	Voucher	Refunded VH Key and da	V0403	X	-250.00		-250.00
214	Burial Fees	10/08/2023	CHQ001614	VH/Allotments rent/d	068008	Cemetery Income	H. L. Hawes & Son Ltd	X	645.00		645.00
212	VH Income - casual	11/08/2023	V0406	Unity Current Accoun	BACS	Booking VH	V0406	X	60.00		60.00
215	VH Income - casual	11/08/2023	V0407	VH/Allotments rent/d	068013	Booking VH	V0407	X	140.00		140.00
217	Memorial Fees	14/08/2023	104968	VH/Allotments rent/d	068014	Cemetery Income	Cemetery Memorials	X	200.00		200.00
220	Unallocated CHEQUE -Ce	14/08/2023	CHQ104960	VH/Allotments rent/d	068015	Cemetery CHQ 104960	Cemetery Memorials	X	150.00		150.00
216	VH Income - regular	16/08/2023	V0404	Unity Current Accoun	BACS	VH Booking		X	90.00		90.00
219	VH Deposit	18/08/2023	V0382	VH/Allotments rent/d	068017	Refundable key deposit	V0382	X	250.00		250.00
218	VH Income - casual	18/08/2023	V0409	VH/Allotments rent/d	068016	VH Book and Deposit	V0409	X	175.00		175.00
218	VH Deposit	18/08/2023	V0409	VH/Allotments rent/d	068016	VH Book and Deposit	V0409	X	400.00		400.00
221	Photocopy/fax income	21/08/2023		VH/Allotments rent/d	068019	photocopies	A N OTHER	X	0.20		0.20
223	VH Deposit	21/08/2023	V0382	VH/Allotments rent/d	Voucher	Refunded VH Key and da	V0382	X	-250.00		-250.00
222	VH Deposit	21/08/2023	V0411	VH/Allotments rent/d	068018	VH Key and damage dep	V0411	X	400.00		400.00
224	Unallocated CHEQUE -Ce	22/08/2023	068020	VH/Allotments rent/d	CHQ022163	Grve 1328 awaiting aprro		X	60.00		60.00
227	Transfer - Exclusive Righ	23/08/2023	INV405	Unity Current Accoun	BACS	Cemetery Income		X	60.00		60.00
228	VH Deposit	25/08/2023	V0400	Unity Current Accoun	BACS	Refunded VH Key and da	V0400	X	-250.00		-250.00
229	VH Deposit	25/08/2023	V0379	Unity Current Accoun	BACS	Refunded VH Key and da	V0379	X	-250.00		-250.00
225	VH Deposit	25/08/2023	V0407	VH/Allotments rent/d	068021	VH Key and damage dep	V0407	X	400.00		400.00
231	Burial Plot Fees	25/08/2023	INV404	Unity Current Accoun	BACS	Cemetery Income	In Memory of Life	X	1,955.00		1,955.00
236	Suspense Account	25/08/2023	INV 404	Unity Current Accoun	BACS	Overpayment	In Memory of Life	X	40.00		40.00
230	VH Income - casual	25/08/2023	V0411	Unity Current Accoun	BACS	Booking VH	V0411	X	175.00		175.00
235	Transfer - Exclusive Righ	25/08/2023	INV407	Unity Current Accoun	BACS	Cemetery Income		X	60.00		60.00
238	Memorial Fees	29/08/2023	CHQ035671	VH/Allotments rent/d	068022	Cemetery Income	J Day & Sons Ltd	X	65.00		65.00
233	VH Income - regular	29/08/2023	V0410	Unity Current Accoun	BACS	Booking VH	CROADS	X	30.00		30.00
234	VH Income - regular	29/08/2023	V0346	Unity Current Accoun	BACS	Booking hall 04 07 2023	Little City Loughton	X	30.00		30.00
226	VH Deposit	29/08/2023		VH/Allotments rent/deposit	Cash Contr	Refunded VH Key and da	V0407	X	-400.00		-400.00
232	VH Income - casual	29/08/2023	V0412	Unity Current Accoun	BACS	Booking VH	V0412	X	140.00		140.00
239	VH Income - regular	30/08/2023	V0395	Unity Current Accoun	BACS	Booking VH		X	30.00		30.00
237	VH Deposit	31/08/2023	V0413	VH/Allotments rent/d	068023	VH Key and damage dep	V0413	Z	400.00		400.00
							Total		**5,175.20**		**5,175.20**

1 September 2023 (2023-2024)

Chigwell Parish Council
PAYMENTS LIST 01 08 2023 TO 31 08 2023

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
348	Bank charges	01/08/2023		HSBC - 40-30-25 Ac	SO	Bank charges	HSBC	X	8.00		8.00
311	Mobile comms	02/08/2023	F&G08/8/23	Unity Current Accoun	DD	Mobile phone charges mc	O2	S	25.45	5.09	30.54
311	C&OS Mobiles Comms	02/08/2023	F&G08/8/23	Unity Current Accoun	DD	Mobile phone charges mc	O2	S	25.45	5.09	30.54
311	C&OS Mobiles Comms	02/08/2023	F&G08/8/23	Unity Current Accoun	DD	Mobile phone charges mc	O2	S	44.90	8.98	53.88
311	C&OS Mobiles Comms	02/08/2023	F&G08/8/23	Unity Current Accoun	DD	Mobile phone charges mc	O2	S	25.45	5.09	30.54
312	Telephone & Broadband	03/08/2023	F&G08/8/23	Unity Current Accoun	DD	Telephone & Broadband	BT	S	203.98	40.80	244.78
320	C&OS Gas Oil	09/08/2023	CAC 89.23 (11/(	Unity Current Accoun	BACS	GAS OIL 500L@£0.7335	Crown Oil Ltd	L	366.75	18.34	385.09
318	Waste Disposal	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	2x1100Ltr Bins Emptied M	RWR (Commercial) Ltd	S	149.92	29.98	179.90
316	Photocopying costs	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Printer Rental + Copies	Copy Clik Copiers	S	517.73	103.55	621.28
317	Creditors	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Inv 3107 24 01 2023	Copy Clik Copiers	X	108.00		108.00
313	VH-Heating	09/08/2023	F&G08/8/23	Unity Current Accoun	DD	Gas 603854423 13/6/23-	BGB Services	L	73.87	3.69	77.56
319	C&OS Equip. Maintenanc	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Main supplies	AM Garden Machinery	S	82.73	16.54	99.27
315	HW Bus stop maintenanc	09/08/2023	FC26/6/23	Unity Current Accoun	BACS	Cut back all over hang ar	Cedar Tree Care	S	380.00	76.00	456.00
314	OS Sub-Contractors	09/08/2023	CAC 22.(6/7/23)	Unity Current Accoun	BACS	Remove triangle from Op	Grab Tec	S	1,610.00	322.00	1,932.00
324	CCTV	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Emergency CCTV Inciden	Advanced Vision Surveilla	S	120.00	24.00	144.00
323	Telephone & Broadband	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Cloud Voice monthly	BT	S	121.22	24.24	145.46
327	C&OS Property Maint.	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Emergency repair work fc	Southern Security Systen	S	180.00	36.00	216.00
325	Staff Welfare	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Team Lunch and meeting	Reimbursement 5	X	10.90		10.90
326	A-Travel expenses	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Travel to training	Reimbursement 5	X	26.45		26.45
322	Postage	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Postage	Reimbursement 5	X	3.10		3.10
321	Postage	09/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Postage	Reimbursement 6	X	3.10		3.10
329	Rent and Rates	10/08/2023		Unity Current Accoun	DD	The charge for Main Offic	Epping Forest DC	X	884.00		884.00
328	VH Rent & Rates	10/08/2023		Unity Current Accoun	DD	The charge for Victory Ha	Epping Forest DC	X	541.00		541.00
330	C&OS Rent & Rates	10/08/2023		Unity Current Accoun	DD	The charge for Cemetery	Epping Forest DC	X	175.00		175.00
331	VH-Water	11/08/2023	F&G08/8/23	Unity Current Accoun	DD	7 m3 20/6/23-22/7/23	Clear Business	Z	67.71		67.71
331	VH-Water	11/08/2023	F&G08/8/23	Unity Current Accoun	DD	7 m3 20/6/23-22/7/23	Clear Business	Z	-41.14		-41.14
332	C&OS Salaries, PAYE&NI	11/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Payroll Net Pay Aug 23	Chigwell Parish Council	X	8,100.01		8,100.01
332	VH Salaries, PAYE & NI	11/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Payroll Net Pay Aug 23	Chigwell Parish Council	X	481.33		481.33
332	Salaries, PAYE & NI - Adı	11/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Payroll Net Pay Aug 23	Chigwell Parish Council	X	4,574.60		4,574.60
333	Suspense Account	11/08/2023	F&G08/8/23	Control account for C	Interim transaction	Remove from Suspense a	Ernest Doe & Sons Ltd	X	-199.33		-199.33
334	C&OS Property Maint.	11/08/2023	F&G08/8/23	Control account for C	BACS	Main supplies	Ernest Doe & Sons Ltd	S	155.78	31.16	186.94
335	C&OS Property Maint.	11/08/2023	F&G08/8/23	Control account for C	BACS	Main supplies	Ernest Doe & Sons Ltd	S	10.32	2.07	12.39
336	C&OS Property Maint.	11/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Main supplies	Ernest Doe & Sons Ltd	S	25.72	5.14	30.86
338	IT	14/08/2023	F&G08/8/23	Unity Current Accoun	BACS	IT Service From April to S	Docendo Ltd	S	1,050.00	210.00	1,260.00

337	C&OS Property Maint.	14/08/2023	F&G08/8/23	Unity Current Accoun	BACS	Roller shutters annual ma	Contact Roller Shutter	S	240.00	48.00	288.00
349	C&OS Waste Disposal	15/08/2023	F&G08/8/23	Unity Current Accoun	BACS	3X1100Ltr Bins Emptied v	RWR (Commercial) Ltd	S	237.90	47.58	285.48
342	Salaries, PAYE & NI - Adı	15/08/2023	F&G04/7/23	Unity Current Accoun	BACS	PAYE/NIC 07/23	HMRC	X	2,429.42		2,429.42
342	C&OS Salaries, PAYE&NI	15/08/2023	F&G04/7/23	Unity Current Accoun	BACS	PAYE/NIC 07/23	HMRC	X	1,982.83		1,982.83
342	VH Salaries, PAYE & NI	15/08/2023	F&G04/7/23	Unity Current Accoun	BACS	PAYE/NIC 07/23	HMRC	X	56.60		56.60
343	C&OS Superannuation	15/08/2023	F&G04/7/23	Unity Current Accoun	BACS	Superannuation July 23	Essex Pension Fund	X	2,199.97		2,199.97
343	A-Superannuation	15/08/2023	F&G04/7/23	Unity Current Accoun	BACS	Superannuation July 23	Essex Pension Fund	X	2,074.80		2,074.80
343	Pension Admin Charge	15/08/2023	F&G04/7/23	Unity Current Accoun	BACS	Superannuation July 23	Essex Pension Fund	X	70.31		70.31
346	C&OS Electricity	15/08/2023	F&G08/08/23	Control account for C	Credit Note	836.4kWh@DY39.1126pN	ENGIE	L	-361.85	-18.09	-379.94
347	C&OS Electricity	15/08/2023	F&G08/08/23	Control account for C	by credit note	836.4kWh@DY39.1126pN	ENGIE	L	361.85	18.09	379.94
339	VH - Electricity charges	15/08/2023	F&G08/8/23	Unity Current Accoun	DD	Elect 7.1kWh@37.2542 Ju	ENGIE	L	61.44	3.07	64.51
341	VH - Electricity charges	15/08/2023	F&G08/8/23	Unity Current Accoun	DD	Elect 322.3 kWh @37.254	ENGIE	L	178.86	8.94	187.80
340	Electricity	15/08/2023	F&G08/8/23	Unity Current Accoun	DD	Elect 740.9kWh@37.2542	ENGIE	L	334.81	16.74	351.55
344	VH Maintenance	15/08/2023		Control account for C	Credit Note SCR 43	Wrong Invoice SIN24664	PPL PRS LTD	S	586.71	117.34	704.05
345	VH Maintenance	15/08/2023	F&G08/8/23	Control account for C	Credit Note SCR435	Wrong Invoice SIN24664	PPL PRS LTD	S	-586.71	-117.34	-704.05
351	OS Planting	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Maypole Triangle Open S	Chigwell Nursery	X	51.98		51.98
361	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon EU UK Branch	S	19.60	3.92	23.52
357	Printing & Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon EU UK Branch	S	9.47	1.90	11.37
358	Cleaning materials/servic	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Water drop Filter for BRI	Amazon EU UK Branch	S	15.02	3.00	18.02
359	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon EU UK Branch	X	6.28		6.28
360	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon Services Europe	S	11.63	2.32	13.95
355	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon Services Europe	S	2.49	0.50	2.99
355	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon Services Europe	S	4.99	1.00	5.99
350	C&OS Property Maint.	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Main supplies	TRADE UK / SCREWFIX D	X	58.76		58.76
352	Printing & Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	TRITON MEDIA LTD	S	20.82	4.17	24.99
353	Printing & Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	JMS ENTERPRISE LTD	S	11.66	2.33	13.99
354	Printing & Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	MARQUEE MEDIA LTD	S	18.40	3.68	22.08
356	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	FAMICA LTD	S	3.98	0.80	4.78
371	Licences	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Microsoft Services	MS Ireland Ops Ltd	S	60.60	12.12	72.72
372	Licences	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Microsoft Services	MS Ireland Ops Ltd	S	6.60	1.32	7.92
373	Licences	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	BACS	Microsoft Services	MS Ireland Ops Ltd	S	67.50	13.50	81.00
379	Advertising/recruitment	16/08/2023	CAC&PC	Unity T Bank-LLoyds	Debit Card	Recruitment fees	Indeed	Z	252.00		252.00
378	Licences	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Acrobat Pro SUBSCRIPTI	Adobe Ireland	S	16.64	3.33	19.97
368	OS Planting	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Planting	Chigwell Nursery	X	27.95		27.95
367	C&OS Equip. Purchase	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Dining Table	Amazon EU UK Branch	S	101.13	20.23	121.36
362	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon EU UK Branch	S	19.60	3.92	23.52
363	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon Services Europe	S	9.80	1.96	11.76
365	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon Services Europe	S	15.29	3.06	18.35
365	C&OS Equip. Maintenanc	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	Amazon Services Europe	S	28.54	5.71	34.25
364	C&OS Cleaning Materials	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Cleaning materials	Amazon Services Europe	S	8.99	1.80	10.79
376	Social Spaces - Apr-Sep :	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Social Space	Sainsbury's	X	7.55		7.55

369	OS Planting	16/08/2023	CAC150.23(6/7/	Unity T Bank-LLoyds	Debit Card	Seeds for OS triangle	Crews Hill Wholesale Plar	S	105.60	21.12	126.72
375	Social Spaces - Apr-Sep :	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Social Space	Costco Wholesale	S	23.06	4.61	27.67
375	Social Spaces - Apr-Sep :	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Social Space	Costco Wholesale	Z	75.44		75.44
374	Social Spaces - Apr-Sep :	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Social Space	Booker Limited	S	5.09	1.02	6.11
374	Social Spaces - Apr-Sep :	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Social Space	Booker Limited	Z	47.48		47.48
380	Bank charges	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Debir Card service mnthly	UNITY TRUST-LLoyds De	X	3.00		3.00
370	Bank charges	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	SO	Debir Card service mnthly	UNITY TRUST-LLoyds De	X	3.00		3.00
377	Social Spaces - Apr-Sep :	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Social Space-Children Da	TJ Morris Ltd	S	56.13	11.23	67.36
377	Social Spaces - Apr-Sep :	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Social Space-Children Da	TJ Morris Ltd	Z	15.31		15.31
366	C&OS Printing/Stationery	16/08/2023	F&G08/8/23	Unity T Bank-LLoyds	Debit Card	Stationery	AJ PARTS UK LTD	S	19.86	3.98	23.84
381	Gas	17/08/2023		Unity Current Accoun	DD	Gas 18*2.222p 31/5/23-1	Crown Gas & Power	L	11.03	0.55	11.58
382	Allotments Water	17/08/2023	YE ADJ 2023/24	Control account for C	JOURNAL RECORD	Lames Farm Allotments V	Castle Water	S	0.01		0.01
402	Allotments Water	17/08/2023	ADJUSTMENT 2	Control account for C	JOURNAL RECORD	LF WATER 23/24	Castle Water	X	-0.01		-0.01
383	VH-Heating	18/08/2023		Unity Current Accoun	DD	VH Gas-9619-Jul 170.01k	BGB Services	L	31.61	1.58	33.19
390	VH - Electricity charges	22/08/2023		Unity Current Accoun	DD	VH Elect -9618-559kWh@	BGB Services	L	86.66	4.33	90.99
384	Capital Repayments	22/08/2023		Unity Current Accoun	SO	Loan Repayment	PWLB	X	2,191.61		2,191.61
384	Interest Payments	22/08/2023		Unity Current Accoun	SO	Loan Repayment	PWLB	X	1,659.68		1,659.68
388	C&OS Electricity	22/08/2023		Unity Current Accoun	DD	7120-282.2kWh 06/23 mi	ENGIE	L	161.27	8.06	169.33
389	C&OS Electricity	22/08/2023		Unity Current Accoun	DD	7120-387.4kWh 07/23 m	ENGIE	L	201.16	10.06	211.22
385	Electricity	23/08/2023		Unity Current Accoun	DD	3433-272.1kWh 07/23 m	ENGIE	L	162.12	8.11	170.23
386	VH - Electricity charges	23/08/2023		Unity Current Accoun	DD	1850-656.3kWh 07/23 m	ENGIE	L	305.25	15.26	320.51
387	VH - Electricity charges	23/08/2023		Unity Current Accoun	DD	8862-6.7kWh 07/23mont	ENGIE	L	63.25	3.16	66.41
391	Legal & Professional Fee:	24/08/2023	F&G 05 07 22 P	Unity Current Accoun	DD Regular paymei	Risk Management Service	Wirehouse Employment :	S	134.00	26.80	160.80
394	Suspense Account	30/08/2023		Unity Current Accoun	DD	LF 2534237 OVERPAYME	Castle Water	X	48.06		48.06
392	C Grounds Maintenance	30/08/2023		Control account for C	BACS	Rich Soil Dumpy Bags#T	Thompson of Crew	S			
393	C Grounds Maintenance	30/08/2023		Control account for C	Credit Note	Rich Soil Dumpy Bags#T	Thompson of Crew	S			
397	Mobile comms	31/08/2023		Unity Current Accoun	DD	Mobile phone charges mc	O2	S	25.45	5.09	30.54
397	C&OS Mobiles Comms	31/08/2023		Unity Current Accoun	DD	Mobile phone charges mc	O2	S	25.45	5.09	30.54
397	C&OS Mobiles Comms	31/08/2023		Unity Current Accoun	DD	Mobile phone charges mc	O2	S	44.90	8.98	53.88
397	C&OS Mobiles Comms	31/08/2023		Unity Current Accoun	DD	Mobile phone charges mc	O2	S	25.45	5.09	30.54
395	Accounting Software fee:	31/08/2023		Unity Current Accoun	DD	July Pension reporting	MHR International UK Lir	S	25.00	5.00	30.00
396	Accounting Software fee:	31/08/2023		Unity Current Accoun	DD	Payroll Service	MHR International UK Lir	S	70.00	14.00	84.00
400	C&OS Property Maint.	31/08/2023		Unity Current Accoun	BACS	Main supplies	TRADE UK / SCREWFIX [	S	49.99	10.00	59.99
398	C&OS Cleaning Materials	31/08/2023		Unity Current Accoun	BACS	Main supplies	TRADE UK / SCREWFIX [	S	43.27	8.66	51.93
398	C&OS Cleaning Materials	31/08/2023		Unity Current Accoun	BACS	Main supplies	TRADE UK / SCREWFIX [	Z	29.99		29.99
399	C&OS Cleaning Materials	31/08/2023		Unity Current Accoun	BACS	Main Supplies Site Boots	TRADE UK / SCREWFIX [	Z	19.99		19.99
401	C&OS Cleaning Materials	31/08/2023		Unity Current Accoun	BACS	Main supplies	TRADE UK / SCREWFIX [	S	3.24	0.65	3.89
							Total		**36,408.61**	**1,365.09**	**37,773.70**

Chigwell Parish Council

APPENDIX

A list of payments made in September 2023

Approved by:

Approved by:

Inv/PO Date	No:	Due date	Pay method	Pay amount	Description	Cost Center / Code	Exp Author	Supplier Name	INV/PO Number	
31.08.23	QUOTE	ASAP	ONLINE	£265.62	under agreement	D/21	F&G	SHIRE LEASING	QUOTE/AGREEMEN T	
06.09.23	INVOICE	ASAP	ONLINE	£30.00	Vaccination under H&S policy	G/161	H&S Action Plan	Fairlop pharmacy -Fleming Nash Healthcare Ltd	INV536565 PO1160	
10.09.23	RP	10.09.23	DIRDEBIT	£884.00	Charge for property	C/11		EFDC	BILL24/0 (10.03.23)	
10.09.23	RP	10.09.23	DIRDEBIT	£175.00	Charge for property	R/101		EFDC	BILL24/0 (10.03.23)	
10.09.23	RP	10.09.23	DIRDEBIT	£541.00	Charge for property	L/67		EFDC	BILL5/0 (10.03.23)	
01.09.2023	1142	15.09.23	DIRDEBIT	£48.00	4 sims&handset CPC staff	D/22		O2	24386618	
03.09.2023	1150	17.09.23	DIRDEBIT	£71.14	CPC staff phone	D/22		O2	24435619	
15.08.2023	1141	14.09.23	ONLINE	£75.00	Website hosting 3months	E/27		Vision ICT	17052PO1141	
01.09.2023	1140	11.09.23	ONLINE	£138.60	Annual Subscriptions	G/42	FC	Rural Community Council of Essex	Application Renewal Form	
29.08.2023	1139	11.09.23	ONLINE	£2.99	Maintenance supplies	R/97		Reimbursement 8	Receipt 005PO1139	
20.08.2023	1137	03.09.23	DIRDEBIT	£242.26	Telephone & Broadband	D/21		BT	M071Q4PO1137	
22.08.2023	1136	ASAP	ONLINE	£145.46	Cloud Voice monthly	D/21		BT	MO25 3T	
29.08.2023	1135	28.09.23	DIRDEBIT	£118.20	Payroll Service	F/34		MHR International UK Limited	SIN188237PO1135	
30.08.2023	1134	11.09.23	ONLINE	£2.75	Supplies	G/39		Reimbursement 7	PO1134	

24.08.2023	1125	24.09.23	ONLINE	£323.24	Under Health and Safety Action Plan	L/63	H&S Action Plan	Seton (Seton)	Quotes PO1125 INV9303657755;9303657969;9303657971;9303657756;9303657970	
22.08.2023	1124	11.09.23	ONLINE	£6.85	Postage	D/19		Post Office Counters	Receipt PO1124	
15.08.2023	1097	15.09.23	ONLINE	£154.73	System maintenance	C/16		Chubb Fire & Security Ltd	10000251 PO1097	
15.08.2023	1096	ASAP	ONLINE	£179.90	Monthly	C/15		RWR (Commercial) Ltd	E230850 PO1096	
15.08.2023	1095	ASAP	ONLINE	£285.48	3X1100Ltr Bins Emptied weekly/MNTH SERVICE	T/104		RWR (Commercial) Ltd	E230849 PO1095	
15.08.2023	1089	11.09.23	ONLINE	£6.85	Postage	D/19		Post Office Counters	Receipt PO1089	
12.08.2023	1087	11.09.23	ONLINE	£540.00	Fridge&Sofas	L/69		SHARP Brothers (Skips) Ltd	215187PO1087	
10.08.2023	1077	ASAP	ONLINE	£350.00	Treatment service	C/16 L/63 /U/108 VB	H&S Action Plan; CAC 149.23	CLINIKIL ADVANCED Ltd	INV2/PO1077	
09.08.2023	1076	08.09.23	ONLINE	£450.14	PPE AND WORK UNIFORM -Cemetery Staff	R/100	CAC54.23 (28.03.23)	Direct Boot	DB72730PO1076 Qut2658	
05.09.23	Statement	16.09.23	DIRDEBIT	£1,418.06	transfer from Unity to Lloyds debit card account			Lloyds Bank account	Debit Card stmt	
08.08.23	1075	15.09.23	ONLINE	£5,400.47	Superannuation July 23		F&G 08/8/23	Essex Pension Fund	Payroll Report Aug 2023	
08.08.23	1074	15.09.23	ONLINE	£5,883.75	HMRC PAYE/NIC		F&G 08/8/23	HMRC	Payroll Report Aug 2023	
04.09.23		11.09.23	ONLINE	£11,579.76	Payroll September		F&G 09/23	CPC Staff	09 Payroll Report	
01.09.23	316361PO1167	01.09.23	DD	£64.80	Postage	D/19		Francotyp Postalia Ltd		

31.07.2023	1000007918 3PO1070	31.08.2023	ONLINE	£169.27	A/C2363028-Cemetery	T/103	F&G 8/23	CASTLE Water		
11.08.23	INVSIN2466 416/PO1061	05.09.23	ONLINE	£704.05	Licence for VH	L/63	F&G 8/23	PPL PRS Music Licence		
27.04.23	PO785INV1 6526	30.04.23	ONLINE	£1,454.71	Annual Subscriptions	G/42	FC5/23	EALC		
04.09.23	6035708PO 1176	13.09.23	DD	£459.10	Revised the water service for VH 19/23	L/172		Clear Business		
19.09.23	Statement	19.09.23	DD	-£166.15	Revised the Water service FOR Main Office	C/14		Thames Water		
06.09.23	862430114P O1177	20.09.23	DD	£32.69	VH Gas9619 Aug 158.28 kWh	L/173		BGB Services		
11.09.23	03560240P O1178	25.09.23	DD	£164.73	Cemetery Elect 264.3 kWh	T/102	FC	ENGIE		
11.09.23	03560240P O1178	25.09.23	DD	£188.65	Main Office Electr 319.20kWh	C/13	FC	ENGIE		
11.09.23	2-03560243/P O1179	25.09.23	DD	£65.67	VH Electr 4.8kWh	L/190	FC	ENGIE		
11.09.23	2-03560245P O1180	25.09.23	DD	£208.32	VH Electr 369.5 kWh	L/190	FC	ENGIE		
25.09.23	Statement	25.09.23	DD	£160.80	Risk Management service	G/37		Warehouse		
05.09.23	PO1136Bill date 050923	25.09.23	DD	£27.79	Main Office - Water-2m3 June-September 23	C/14		Thames Water		
25.09.23	Receipt 1236684 PO1168	25.09.23	ONLINE	£35.00	H&S eye test	G/161	H&S	Specsaver		
12.09.23	825652606 PO1182	26.09.23	DD	£112.87	Electr VH 695KwH August	L/190	FC	BGB Services		
27.09.23	2534237 Account Balance LF	27.09.23	DD	-£192.23	Refunded overpayment	Y/121		CASTLE Water		
29.09.23	Statement	29.09.23	DD	£12.30	Bank charge	G/38		Unity Trust Bank		

29.09.23	1402176341 po1169	05.08.23	ONLINE	£26.29	Main supplies	R/97		Trade UK-Screwifx		
29.09.23	Statement	29.09.23	DD	£5.00	Water service charge	Y/121		CASTLE WATER		
30.09.23	statement	30.09.23	DD	£56.10	Bank charge	G/38		Unity Trust Bank		
	Total made in September 2023			**£32,909.01**						

Chigwell Parish Council **F&G meeting 09 2023** **APPENDIX**

PAYMENTS LIST MADE IN AUGUST 2023

Ref	Pay Date	Bank	Metho	Reason	Suppliers		Net Amount	VAT	Total pay
329	10/08/2023	Unity Current Account T2	DD	The charge for Main C	Epping Forest DC	X	884.00		**884.00**
328	10/08/2023	Unity Current Account T2	DD	The charge for Victory	Epping Forest DC	X	541.00		**541.00**
330	10/08/2023	Unity Current Account T2	DD	The charge for Cemet	Epping Forest DC	X	175.00		**175.00**
381	17/08/2023	Unity Current Account T2	DD	Gas 18*2.222p 31/5/2	Crown Gas & Power	L	11.03	0.55	**11.58**
383	18/08/2023	Unity Current Account T2	DD	VH Gas-9619-Jul 170.(	BGB Services	L	31.61	1.58	**33.19**
390	22/08/2023	Unity Current Account T2	DD	VH Elect -9618-559kW	BGB Services	L	86.66	4.33	**90.99**
388	22/08/2023	Unity Current Account T2	DD	7120-282.2kWh 06/23	ENGIE	L	161.27	8.06	**169.33**
389	22/08/2023	Unity Current Account T2	DD	7120-387.4kWh 07/23	ENGIE	L	201.16	10.06	**211.22**
385	23/08/2023	Unity Current Account T2	DD	3433-272.1kWh 07/23	ENGIE	L	162.12	8.11	**170.23**
386	23/08/2023	Unity Current Account T2	DD	1850-656.3kWh 07/23	ENGIE	L	305.25	15.26	**320.51**
387	23/08/2023	Unity Current Account T2	DD	8862-6.7kWh 07/23m	ENGIE	L	63.25	3.16	**66.41**
394	30/08/2023	Unity Current Account T2	DD	LF 2534237 OVERPAY	Castle Water	X	48.06		**48.06**
397	31/08/2023	Unity Current Account T2	DD	Mobile phone charges	O2	**S**	25.45	5.09	**30.54**
397	31/08/2023	Unity Current Account T2	DD	Mobile phone charges	O2	**S**	44.90	8.98	**53.88**
397	31/08/2023	Unity Current Account T2	DD	Mobile phone charges	O2	**S**	25.45	5.09	**30.54**
397	31/08/2023	Unity Current Account T2	DD	Mobile phone charges	O2	**S**	25.45	5.09	**30.54**
348	01/08/2023	HSBC - 40-30-25 Account N	SO	Bank charges	HSBC	X	8.00		**8.00**
				Total paid by DD/SO in August			2,799.66	75.36	2,875.02

Signed by: Signed by:

Date: Date: