

Title	CEMETERY&ASSETS AND RISK MATTERS				
Author	CPC Cemetery Manager & FO & H&S Officer				
Purpose	To carry out the works under Fire Risk and Health Assessment compliance				
ITEM 7 E., F., REFER TO ITEM 14 B. D. E.					
ITEM7 E. FIRE RISK REPORT FOR CEMETERY SITE, please see comments H&S Officer:					
<p>6.8a extension lead removed by Chubb assessor and is not to be used again.</p> <p>6.11 Paper diary relocated away from source of heat</p> <p>14.2 During this fire assessment the Chubb Rep tested the emergency lighting, and it was found that 1 wasn't working which has today been replaced by Michael St Ledger. I have entered details onto our fire log book. It was decided at our Health & Safety meeting on the 8th September that Scott will be the person to carry out monthly test of emergency light for Parish office, Cemetery Office Victory Hall and Community center.</p> <p>The other issues regarding CCTV (6.8b) and the heater (6.14) will require contractors to solve the issues. It should be pointed out the heater in question is not used as there is no power socket to plug it into so should be removed or replaced.</p>					
ITEM7 E., F. REFER TO ITEM14 B.,D.,E.					
Q1: SLG SYSTEMS Ltd	Electric Emergency, Fire Alarm Lighting Testing, Fire Alarm System	Q2: CLK Property Services Limited	Q3: DENNIS JOHNS EICR and Emergency lighting tests £2,339.72		
Chigwell Cemetery	Various works, including replacing, fixing work £4,274	Various works, including replacing, fixing work £5,543			
	Installation of Fire Alarm System and maintenance service £2,075	Installation of Fire Alarm System and maintenance service £2,755			
Chigwell Main Office	Annual service, various works £984.00	Annual service, various works £1,175.00		Annual service	

<i>Victory Hall & Community Club</i>	<i>Fixed wiring testing £1,367 Annual service £640.00</i>	<i>Fixed wiring testing £2,534 Annual service £700.00</i>			
<i>CCTV service and maintenance</i>	<i>not received yet</i>	<i>Not received yet</i>	<i>Unfortunately, after having a discussion with our security department, due to the age and type of the CCTV you have, we wouldn't be able to offer a quotation for servicing/maintenance on this. You have a very basic system, and it wouldn't be viable for us.</i>		
<i>In Total</i>	<i>£9,340</i>	<i>£12,707</i>	<i>£2,339.72</i>		

Comments by Cemetery Manager:

Comments by H&S Officer:

Comments by Finance Officer:

Action requested from the Councillors.

To CONSIDER OPTIONS and RECOMMEND TO FULL COUNCIL RESOLUTION.

Q1

SLG Systems Ltd

FIRE-SECURITY-ELECTRICAL

64 Deepdene Road
Loughton
Essex
IG10 3PP
Email: slg-systems@outlook.com
Phone: 0203 488 7264

DATE:11/10/23

Chigwell Parish Council Offices,
Hainault Road,
Chigwell,
Essex,
IG7 6QZ.

Quotation Number: AG212

Dear Mr Donovan

Thank you for allowing me the opportunity to quote, please find below our design proposal for the following works at, **Chigwell Cemetery, Frog Hall Lane, IG7 5PS.**

Various works

Please see below for the works to be provided.

SERVICES PROVIDED	COST
Fixed wiring testing. (EICR)	Office = £405.00 Shed = £135.00 Distribution Circuits = £90.00
Emergency lighting take over and test. (1 test per annum)	£180.00
Smoke alarm takeover and test (2 x visits per annum) (please note the engineer will carry out a full report and notify of any non-conformities) (please note these types of detectors are not to be used in commercial applications)	£180.00
Replace all bulkheads 11 in total for LED version.	£850.00
replace and isolate heaters for new energy efficient versions 2 x main office, 1 x small office, 1 x lobby 1 x disabled WC.	£1850.00
Takeover and monitor intruder alarm. (Any issues will be notified and priced accordingly).	£180.00 Annual dual path monitoring. £224.00 paid annually in advance. 2 x service visits per annum. £180.00 paid annually in advance
Total	£4274.00

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



General Terms and Conditions:

- Prices are subject to VAT at the current rate.
- Prices are valid for 30 days from date of quotation.
- This quotation is subject to installation being carried out, during our normal working hours: Monday to Friday 8.00am to 5.00pm, drilling may occur throughout the day, when works are being carried out.
- This system is an outright sale to the client.
- The system comes with a 1-year warranty for parts and labour.
- An SSAIB certificate of conformance will be issued.
- Information contained in this quote is given in good faith based upon the evidence available at the time of visit. Should there need to be further inspection of the site, which then indicates additional equipment and materials are needed, we will advise you of any extra costs.
- Should the quote be accepted, we would require a 30% deposit prior to carrying out the agreed works.
- Payment terms at SLG Systems are based on invoice once completion of quote and works have been carried out. Payment is due 30 days from invoice date, unless otherwise agreed and stated. Payment for maintenance and monitoring agreements will be specified in the agreement, generally on an annual basis.

SLG Systems Call Out Charges.

Call out charges are as follows:

Normal working hours: £70 for the first hour and then £35 per hour thereafter.

After 5pm and Saturdays: £105 for the first hour then £52.50 per hour thereafter.

Sundays and Bank Holidays: £140 for the first hour then £70 per hour thereafter.

Making good:

SLG Systems will fill in any holes (make good). However, we take no responsibility for decorating works, that may be needed after work is carried out. This can be discussed when work is being quoted for and will be added to notes on the quote if needed.

Disposal of rubbish:

Where possible and safely to do so, SLG Systems will dispose of rubbish in relation to manufacturer's instructions for materials. If we cannot safely dispose of rubbish on site, and you have made us aware of this when we quote for works, SLG Systems will then take the responsibility to take rubbish from site and dispose of it safely.

Batteries:

SLG Systems will replace batteries when needed and invoiced accordingly. Batteries are classed as disposable items, and will appear on invoice as materials, with a description of the batteries that have been replaced.

Site Facilities:

SLG Systems require that we are made aware of all site conditions that are considered as hazardous, or that could be a risk to our engineers that attend site. SLG Systems also require that our engineers will have use as site facilities such as electricity and water and use of toilets. SLG Systems will also require the space to leave equipment and tools where appropriate.

DBS Checks and Confidentiality:

All staff working with SLG Systems are Enhanced DBS checked and PNC checked. Information will be available to you prior to works being carried, if needed. All information given is strictly confidential.

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



Q1

I hope this quotation is acceptable and meets your requirements. If you have any further queries or need to discuss it further, then please do not hesitate to contact me.

Yours Sincerely

Andrew Gummer

SLG SYSTEMS LTD

07979 380 524

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



SLG Systems Ltd

FIRE-SECURITY-ELECTRICAL

64 Deepdene Road
Loughton
Essex
IG10 3PP
Email: admin@slg-systems.co.uk
Phone: 0203 488 7264

DATE: 13/10/23

Chigwell Parish Council Offices,
Hainault Road,
Chigwell,
Essex,
IG7 6QZ.

Quotation Number: AG213

Dear Mr Donovan

Thank you for allowing me the opportunity to quote, please find below our design proposal for the following works: **Chigwell Cemetery, Compound, Frog Hall Lane, IG7 5PS.**

PROPOSAL FOR THE INSTALLATION OF A CONVENTIONAL FIRE ALARM SYSTEM

The following design proposal has been compiled in conjunction with? **where has the design come from Drawings risk assessment etc?** and to meet the requirements of **Mayville Primary School, Old School House, Lincoln Road, E11 4PZ.**

As discussed, it provides for a Fire Alarm System Conforming to a **Category L1**

This design proposal conforms to: **BS 5839:1 2017**

WIRING.

SLG Systems install all cables to the current applicable standards. Where possible all cables will be concealed within the fabric of the building. If this is not possible then cables will be run in appropriate containment or clipped direct.

EQUIPMENT TO BE FITTED:

Compound:

- 1 x 2 zone kentec, sigma panel.
- 2 x optical smoke sensors
- 2 x wall sounders
- 2 x manual call points with covers
- 1 x electrical supply
- 1 x site plan
- 1 x communicator to monitor off site for fire and fault.

SITE DRAWINGS

Site drawings to be provided showing as fitted layout and audibility levels.
Zone charts to be provided and sites adjacent to the system.

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



COMMISSIONING AND HANDOVER:

The above system will be provided with a handover and commissioning certificate showing all variations (if any).

A system logbook will be provided.

ELECTRICAL CONNECTIONS:

One dedicated supply to be installed taken from local fuse board.

HANDOVER AND TRAINING:

We shall attend on the agreed handover date to demonstrate the system to the end user.

MAINTENANCE:

Regular preventative maintenance of your system is important to ensure, continued optimum operational performance.

VARIATIONS:

Call point covers.

Supply not taken from electrical source.

GENERAL NOTES:

There has been no equipment identified that needs interfacing.

SERVICES PROVIDED	COST
Installation.	£1790.00
Single path monitoring paid annually in advance.	£105.00
Maintenance visit 2 visits per annum.	£180.00

General Terms and Conditions:

- Prices are subject to VAT at the current rate.
- Prices are valid for 30 days from date of quotation.
- This quotation is subject to installation being carried out, during our normal working hours: Monday to Friday 8.00am to 5.00pm, drilling may occur throughout the day, when works are being carried out.
- This system is an outright sale to the client.
- The system comes with a 1-year warranty for parts and labour.
- If applicable an SSAIB certificate of conformance will be issued.
- Information contained in this quote is given in good faith based upon the evidence available at the time of visit. Should there need to be further inspection of the site, which then indicates additional equipment and materials are needed, we will advise you of any extra costs.
- Should the quote be accepted, we would require a 30% deposit prior to carrying out the agreed works.
- Payment terms at SLG Systems are based on invoice once completion of quote and works have been carried out. Payment is due 30 days from invoice date, unless otherwise agreed and stated. Payment for maintenance and monitoring agreements will be specified in the agreement, generally on an annual basis.

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.

SLG Systems Call Out Charges.**Call out charges are as follows:****Normal working hours:** £70 for the first hour and then £35 per hour thereafter.**After 5pm and Saturdays:** £105 for the first hour then £52.50 per hour thereafter.**Sundays and Bank Holidays:** £140 for the first hour then £70 per hour thereafter.**Making good:**

SLG Systems will fill in any holes (make good). However, we take no responsibility for decorating works, that may be needed after work is carried out. This can be discussed when work is being quoted for and will be added to notes on the quote if needed.

Disposal of rubbish:

Where possible and safely to do so, SLG Systems will dispose of rubbish in relation to manufacturer's instructions for materials. If we cannot safely dispose of rubbish on site, and you have made us aware of this when we quote for works, SLG Systems will then take the responsibility to take rubbish from site and dispose of it safely.

Batteries:

SLG Systems will replace batteries when needed and invoiced accordingly. Batteries are classed as disposable items, and will appear on invoice as materials, with a description of the batteries that have been replaced.

Site Facilities:

SLG Systems require that we are made aware of all site conditions that are considered as hazardous, or that could be a risk to our engineers that attend site. SLG Systems also require that our engineers will have use as site facilities such as electricity and water and use of toilets. SLG Systems will also require the space to leave equipment and tools where appropriate.

DBS Checks and Confidentiality:

All staff working with SLG Systems are Enhanced DBS checked and PNC checked. Information will be available to you prior to works being carried, if needed. All information given is strictly confidential.

I hope this quotation is acceptable and meets your requirements. If you have any further queries or need to discuss it further, then please do not hesitate to contact me.

Yours Sincerely
Andrew Gummer
SLG SYSTEMS LTD
07979 380 524

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



Q1

SLG Systems Ltd

FIRE-SECURITY-ELECTRICAL

64 Deepdene Road
Loughton
Essex
IG10 3PP
Email: slg-systems@outlook.com
Phone: 0203 488 7264

DATE:11/10/23

Chigwell Parish Council Offices,
Hainault Road,
Chigwell,
Essex,
IG7 6QZ.

Quotation Number: AG210

Dear Mr Donovan

Thank you for allowing me the opportunity to quote, please find below our design proposal for the following works at, **Chigwell Parish Council Offices, Hainault Road, Chigwell, IG7 6QZ.**

Various works

Please see below for the works to be provided.

SERVICES PROVIDED	COST
Fixed wiring testing. (EICR)	£324.00 for 1 x consumer unit
Emergency lighting take over and test.	£200.00
Smoke alarm testing takeover and test (2 x visits per annum) (please note these types of detectors are not to be used in commercial applications)	£180.00
Replace 2 x light fittings 1 x 4' and 1 x square fitting.	£280.00
Total	£984.00

General Terms and Conditions:

- Prices are subject to VAT at the current rate.
- Prices are valid for 30 days from date of quotation.
- This quotation is subject to installation being carried out, during our normal working hours: Monday to Friday 8.00am to 5.00pm, drilling may occur throughout the day, when works are being carried out.
- This system is an outright sale to the client.
- The system comes with a 1-year warranty for parts and labour.
- An SSAIB certificate of conformance will be issued.
- Information contained in this quote is given in good faith based upon the evidence available at the time of visit. Should there need to be further inspection of the site, which then indicates additional equipment and materials are needed, we will advise you of any extra costs.
- Should the quote be accepted, we would require a 30% deposit prior to carrying out the agreed works.
- Payment terms at SLG Systems are based on invoice once completion of quote and works have been carried out. Payment is due 30 days from invoice date, unless otherwise agreed and stated. Payment

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



Q1

for maintenance and monitoring agreements will be specified in the agreement, generally on an annual basis.

SLG Systems Call Out Charges.

Call out charges are as follows:

Normal working hours: £70 for the first hour and then £35 per hour thereafter.

After 5pm and Saturdays: £105 for the first hour then £52.50 per hour thereafter.

Sundays and Bank Holidays: £140 for the first hour then £70 per hour thereafter.

Making good:

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Site Facilities:

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DBS Checks and Confidentiality:

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I hope this quotation is acceptable and meets your requirements. If you have any further queries or need to discuss it further, then please do not hesitate to contact me.

Yours Sincerely

Andrew Gummer

SLG SYSTEMS LTD

07979 380 524

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



Q1

SLG Systems Ltd

FIRE-SECURITY-ELECTRICAL

64 Deepdene Road
Loughton
Essex
IG10 3PP
Email: slg-systems@outlook.com
Phone: 0203 488 7264

DATE:11/10/23

Chigwell Parish Council Offices,
Hainault Road,
Chigwell,
Essex,
IG7 6QZ.

Quotation Number: AG211

Dear Mr Donovan

Thank you for allowing me the opportunity to quote, please find below our design proposal for the following works at, **Victory Hall and social club, Hainault Road, Chigwell, IG7 6QZ.**

Various works

Please see below for the works to be provided.

SERVICES PROVIDED	COST
Fixed wiring testing. (EICR)	Hall board = £378.00 Distribution board = £98.00 Stage = £135.00 Bar = £81.00 Cellar = £108.00 Snooker room = £243.00 Snooker room = £324.00
Emergency lighting take over and test. (1 visit per annum)	£320.00
Fire alarm takeover and test (2 x visits per annum) (please note the engineer will carry out a full report and notify of any non-conformities.	£320.00
Total	£2007.00

General Terms and Conditions:

- Prices are subject to VAT at the current rate.
- Prices are valid for 30 days from date of quotation.
- This quotation is subject to installation being carried out, during our normal working hours: Monday to Friday 8.00am to 5.00pm, drilling may occur throughout the day, when works are being carried out.
- This system is an outright sale to the client.
- The system comes with a 1-year warranty for parts and labour.
- An SSAIB certificate of conformance will be issued.

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



Q1

- Information contained in this quote is given in good faith based upon the evidence available at the time of visit. Should there need to be further inspection of the site, which then indicates additional equipment and materials are needed, we will advise you of any extra costs.
- Should the quote be accepted, we would require a 30% deposit prior to carrying out the agreed works.
- Payment terms at SLG Systems are based on invoice once completion of quote and works have been carried out. Payment is due 30 days from invoice date, unless otherwise agreed and stated. Payment for maintenance and monitoring agreements will be specified in the agreement, generally on an annual basis.

SLG Systems Call Out Charges.

Call out charges are as follows:

Normal working hours: £70 for the first hour and then £35 per hour thereafter.

After 5pm and Saturdays: £105 for the first hour then £52.50 per hour thereafter.

Sundays and Bank Holidays: £140 for the first hour then £70 per hour thereafter.

Making good:

SLG Systems will fill in any holes (make good). However, we take no responsibility for decorating works, that may be needed after work is carried out. This can be discussed when work is being quoted for and will be added to notes on the quote if needed.

Disposal of rubbish:

Where possible and safely to do so, SLG Systems will dispose of rubbish in relation to manufacturer's instructions for materials. If we cannot safely dispose of rubbish on site, and you have made us aware of this when we quote for works, SLG Systems will then take the responsibility to take rubbish from site and dispose of it safely.

Batteries:

SLG Systems will replace batteries when needed and invoiced accordingly. Batteries are classed as disposable items, and will appear on invoice as materials, with a description of the batteries that have been replaced.

Site Facilities:

SLG Systems require that we are made aware of all site conditions that are considered as hazardous, or that could be a risk to our engineers that attend site. SLG Systems also require that our engineers will have use as site facilities such as electricity and water and use of toilets. SLG Systems will also require the space to leave equipment and tools where appropriate.

DBS Checks and Confidentiality:

All staff working with SLG Systems are Enhanced DBS checked and PNC checked. Information will be available to you prior to works being carried, if needed. All information given is strictly confidential.

I hope this quotation is acceptable and meets your requirements. If you have any further queries or need to discuss it further, then please do not hesitate to contact me.

Yours Sincerely

Andrew Gummer

SLG SYSTEMS LTD

07979 380 524

SERVICES PROVIDED.

FIRE ALARMS – INTRUDER ALARMS - CCTV - ENTRY PHONES - ACCESS CONTROL - EMERGENCY LIGHTING - ELECTRICAL
INSTALLATION, MAINTENANCE AND REACTIVE REPAIRS.



Q2



CLK PROPERTY SERVICES LTD

QUOTE

Chigwell Cemetery 2 , Frog Hall Lane, IG7 5PS

Date
3 Nov 2023

Expiry
3 Dec 2023

Quote Number
QU-4145

Reference
Chigwell Cemetery 2

VAT Number
283731194

CLK Property Services
Limited
Crowlands Heath Golf
Club
Wood Ln
Dagenham
Essex
RM8 1JX
GBR

Description	Quantity	Unit Price	VAT	Amount GBP
Thank you for allowing CLK Property Service LTD the opportunity to quote, please find below our design proposal for the following works at, Chigwell Cemetery, Frog Hall Lane, IG7 5PS				
Various works Please see below for the works to be provided. SERVICES PROVIDED COST	1.00	5,543.00	20%	5,543.00
Fixed wiring testing. (EICR) Office = £465.00 Shed = £178.00 Distribuiton Circuits = £115.00 Emergency lighting take over and test. (1 test per annum) £250.00 Smoke alarm takeover and test (2 x visits per annum) (please note the engineer will carry out a full report and notify of any non-conformities) (please note these types of detectors are not to be used in commercial applications) £220.00 Replace all bulkheads 11 in total for LED version. £1200.00 replace and isolate heaters for new energy efficient versions 2 x main office, 1 x small office, 1 x lobby 1 x disabled WC. £2350.00				

Description	Quantity	Unit Price	VAT	Amount GBP
Takeover and monitor intruder alarm. (Any issues will be notified and priced accordingly). £210.00				
Annual dual path monitoring. £275.00				
2 x service visits per annum. £280				
Installation of an L1 fire alarm system in the compound, this will consist of automatic detection and manual call points throughout.				
Subtotal				5,543.00
TOTAL VAT 20%				1,108.60
TOTAL GBP				6,651.60



PROPERTY SERVICES LTD

QUOTE

Chigwell Cemetery, Compound, Frog Hall Lane, IG7 5PS.

Date
3 Nov 2023

Expiry
3 Dec 2023

Quote Number
QU-4144

Reference
Chigwell Cemetery

VAT Number
283731194

CLK Property Services
Limited
Crowlands Heath Golf
Club
Wood Ln
Dagenham
Essex
RM8 1JX
GBR

Description	Quantity	Unit Price	VAT	Amount GBP
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Thank you for allowing CLK Property Service LTD the opportunity to quote, please find below our design proposal for the following works at, Chigwell Parish Council Offices, Hainault Road, Chigwell, IG7 6QZ.
Various works
Please see below for the works to be provided.

The following design proposal has been compiled in conjunction with? where has the design come from Drawings risk assessment etc? and to meet the requirements of Mayville Primary School, Old School House, Lincoln Road, E11 4PZ. As discussed, it provides for a Fire Alarm System Conforming to a Category L1	1.00	2,755.00	20%	2,755.00
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This design proposal conforms to: BS 5839:1 2017 WIRING.
SLG Systems install all cables to the current applicable standards. Where possible all cables will be concealed within the fabric of the building. If this is not possible then cables will be run in appropriate containment or clipped direct.

EQUIPMENT TO BE FITTED:

Compound:
1 x 2 zone kentec, sigma panel.
2 x optical smoke sensors
2 x wall sounders
2 x manual call points with covers
1 x electrical supply
1 x site plan
1 x communicator to monitor off site for fire and fault.

SITE DRAWINGS

Site drawings to be provided showing as fitted layout and audibility levels.
Zone charts to be provided and sites adjacent to the

Description	Quantity	Unit Price	VAT	Amount GBP
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system

COMMISSIONING AND HANDOVER:

The above system will be provided with a handover and commissioning certificate showing all variations (if any).

A system logbook will be provided.

ELECTRICAL CONNECTIONS:

One dedicated supply to be installed taken from local fuse board.

HANDOVER AND TRAINING:

We shall attend on the agreed handover date to demonstrate the system to the end user.

MAINTENANCE:

Regular preventative maintenance of your system is important to ensure, continued optimum operational performance.

VARIATIONS:

Call point covers.

Supply not taken from electrical source.

GENERAL NOTES:

There has been no equipment identified that needs interfacing.

SERVICES PROVIDED COST

Installation. £275.00

Single path monitoring paid annually in advance.

£155.00

Maintenance visit 2 visits per annum. £225.00

General Terms and Conditions:

- Prices are subject to VAT at the current rate.
- Prices are valid for 30 days from date of quotation.
- This quotation is subject to installation being carried out, during our normal working hours: Mon

Subtotal	2,755.00
TOTAL VAT 20%	551.00
TOTAL GBP	3,306.00



QUOTE

Chigwell Parish Council Offices, Hainault Road, Chigwell, IG7 6QZ.

Date
3 Nov 2023

Expiry
3 Dec 2023

Quote Number
QU-4143

Reference
Chigwell Parish Council
Offices

VAT Number
283731194

CLK Property Services
Limited
Crowlands Heath Golf
Club
Wood Ln
Dagenham
Essex
RM8 1JX
GBR

Description	Quantity	Unit Price	VAT	Amount GBP
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Thank you for allowing CLK Property Service LTD the opportunity to quote, please find below our design proposal for the following works at, Chigwell Parish Council Offices, Hainault Road, Chigwell, IG7 6QZ.
Various works
Please see below for the works to be provided.

SERVICES PROVIDED COST	1.00	1,175.00	20%	1,175.00
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Fixed wiring testing.

(EICR) £355.00 for 1 x consumer unit

Emergency lighting take over and test. £260.00

Smoke alarm testing takeover and test (2 x visits per annum) (please note these types of detectors are not to be used in commercial applications)
£210.00

Replace 2 x light fittings 1 x 4' and 1 x square fitting.
£325.00

General Terms and Conditions:

- This quotation is subject to installation being carried out, during our normal working hours: Monday to Friday 8.00am to 5.00pm,

Subtotal 1,175.00

TOTAL VAT 20% 235.00

Q2

TOTAL GBP	1,410.00
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Q2



QUOTE

Victory Hall and social club, Hainault Road, Chigwell, IG7 6QZ.

Date
 3 Nov 2023
Expiry
 3 Dec 2023
Quote Number
 QU-4142
Reference
 Victory Hall and social club
VAT Number
 283731194

CLK Property Services
 Limited
 Crowlands Heath Golf
 Club
 Wood Ln
 Dagenham
 Essex
 RM8 1JX
 GBR

Description	Quantity	Unit Price	VAT	Amount GBP
Thank you for allowing CLK Property service LTD the opportunity to quote, please find below our design proposal for the following works at, Victory Hall and social club, Hainault Road, Chigwell, IG7 6QZ.				
Fixed wiring testing. (EICR)	1.00	2,534.00	20%	2,534.00
Hall board = £420.00				
Distribution board = £138.00				
Stage = £173.00				
Bar = £110.00				
Cellar = £108.00				
Snooker room = £283.00				
Snooker room = £364.00				
Emergency lighting take over and test. (1 visit per annum) £380.00				
Fire alarm takeover and test (2 x visits per annum) (please note the engineer will carry out a full report and notify of any non-conformities. £320.00 Total £2007.00				
General Terms and Conditions:				
• This quotation is subject to installation being carried out, during our normal working hours:				
Subtotal				2,534.00

Q2

TOTAL VAT 20%	506.80
TOTAL GBP	3,040.80

Q3



DENNIS JOHNS
SERVICE GROUP LTD.
Unit A2, Leyton Industrial Village,
Argall Avenue, London, E10 7QP

Quotation No. Q- 20344

For the attention of: Olga Linkeviciene

Chigwell Parish Council
Hainault Road
Chigwell
IB7 6QZ

18th October 2023

**RE: The Parish Council Various buildings – EICR and Emergency lighting tests.
(Electrical Installation Condition Report).**

Please receive our quotation to carry out an EICR and emergency lighting test in the following locations :-

1. Parish Council Building – 1 x No. distribution board
 2. Victory Hall – 2 x No. distribution boards
 3. The Members Club – 3 x No. distribution boards
 4. The Cemetery – 3 x No. distribution boards
- The works will be carried out as the current edition of BS7671 2018 18th Edition current edition with amendments, and in accordance with guidance note 3, and the electricity at work regulations.
 - The complete EICR report will be submitted on an separate NICEIC Electronic certificate for each building, along with a priced quotation for any coded remedial works / recommendations, with photographs of the coded items where possible.
 - To carry out a full NICEIC annual emergency light test at each of the 4 x No. above locations, and produce an Emergency lighting logbook for each, along with a priced quotation for any coded remedial works / recommendations, with photographs of the coded items where possible.

The cost to complete the above works during normal working hours will be £2,339.72

The cost to complete the above works during weekend working hours will be £4,431.83

All costs plus VAT at the rate of invoicing.

For the purpose of this quotation, Normal working hours are 08.00 – 17.00 Monday to Friday, outside normal working hours are 17.00 – 08.00 Monday to Friday.

The works do not include any works to do with the fire alarm, intruder alarm, CCTV systems, Emergency lighting, Data cabling, Telephone cabling, Energy management systems, or other boiler control systems, portable appliances, lift and escalators, or lightning protection Systems. Any works required to bring the existing electrical system up to the standard of BS7671 18th edition, that are not in the above works, will be at an additional cost.

We will require access to all work areas at the time of the works, including any keys or passes, and have assumed a continuous working pattern can be carried out.

Site set up, and Welfare facilities are to be provided free of charge on site, for the length of the works.

- › ELECTRICAL INSTALLATION & MAINTENANCE
- › CCTV INSTALLATION & MAINTENANCE
- › ACCESS CONTROL, DOOR ENTRY & MAINTENANCE
- › NICEIC TESTING & INSPECTIONS



Q3



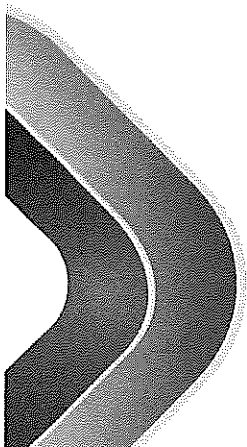
DENNIS JOHNS
SERVICE GROUP LTD.
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Argall Avenue, London, E10 7QP

If we can be of help in any way with clarification of this quotation, please feel free to phone Us.

Regards,

Vic Adams

On behalf of Dennis Johns Service Group Limited



- > ELECTRICAL INSTALLATION & MAINTENANCE
- > CCTV INSTALLATION & MAINTENANCE
- > ACCESS CONTROL, DOOR ENTRY & MAINTENANCE
- > NICEIC TESTING & INSPECTIONS

