

Chigwell Parish Council
Summary of Income & Expenditure 2024-2025

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

A. B - Other Income

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual		Variance	+/- Under/over spend
2	Bank Interest	20,000.00	1,546.57	-18,453.43					
3	Photocopy/fax income		6.90	6.90					
4	Miscellaneous								
87	Telecomms Mast income	20,000.00	4,500.00	-15,500.00		3,000.00		-3,000.00	
164	VAT refunded								
SUB TOTAL		40,000.00	6,053.47	-33,946.53		3,000.00		-3,000.00	

A. C - Cemetery Income

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend
80	Memorial Fees	6,000.00	5,270.00	-730.00					
81	Burial Digging Reopening Grav	50,000.00	41,220.00	-8,780.00					
82	Burial Plot Fees	19,000.00	62,445.00	43,445.00					
83	Dedications	1,000.00		-1,000.00					
84	Memorial Bench Fees	2,000.00		-2,000.00					
85	Transfer - Exclusive Rights	1,000.00	560.00	-440.00					
86	C&OS Misc. Income	2,000.00		-2,000.00					
165	Garden of Remembrance - Ded	2,000.00	905.00	-1,095.00					
167	C Cremated remains Extended	2,000.00		-2,000.00					
192	casket fee								
207	extended lease		350.00	350.00					
SUB TOTAL		85,000.00	110,750.00	25,750.00					

A. D - Allotments Income

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend
46	Allotments income								
168	CPC Limes Farm Rent	1,440.00	1,016.45	-423.55					
183	CPC Gravel Lane Allotments	1,300.00	1,306.24	6.24					
SUB TOTAL		2,740.00	2,322.69	-417.31					

A. E - Hire of Parish Hall Inc

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend
60	VH Income - regular	8,000.00	6,642.50	-1,357.50					
61	VH Income - casual	12,000.00	10,333.75	-1,666.25					
163	Community Hall - INCOME	5,000.00		-5,000.00					
166	VH Income - Recovery damage		350.00	350.00					

SUB TOTAL	25,000.00	17,326.25	-7,673.75
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A. General Income

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	Variance	Net Position
			Actual	Variance			Committed				
1	Precept	312,900.00	312,900.00								+/- Under/over spend
SUB TOTAL		312,900.00	312,900.00								

B. Admin - Personnel

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	+/- Under/over spend	Net Position
			Actual	Variance			Committed				
8	A-Travel expenses				500.00	252.72	12.87		265.59	234.41	
130	A-Training/Courses				6,100.00	897.80				5,202.20	

SUB TOTAL	6,600.00	1,150.52	12.87	1,163.39	5,436.61
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C. Admin - Premises

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	+/- Under/over spend	Net Position
			Actual	Variance			Committed				
11	Rent and Rates				10,500.00	8,835.75			8,835.75	1,664.25	
12	Gas				400.00	610.11	-30.81		579.30	-179.30	
13	Electricity				3,500.00	1,419.07			1,419.07	2,080.93	
14	Water				250.00	76.37			76.37	173.63	
15	Waste Disposal				2,000.00	1,919.04			1,919.04	80.96	
16	Property Maintenance				8,293.33	6,876.66	828.33		7,704.99	588.34	
17	Cleaning materials/services				250.00	54.18			54.18	195.82	
26	Security Alarm system mainten:				1,790.00	1,848.80			1,848.80	-58.80	
SUB TOTAL					26,983.33	21,639.98	797.52		22,437.50	4,545.83	

D. Admin - Office & IT

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	+/- Under/over spend	Net Position
			Actual	Variance			Committed				
18	Printing & Stationery				1,000.00	965.34	7.37		972.71	27.29	
19	Postage				1,000.00	664.13	-16.65		647.48	352.52	
20	Photocopying costs				2,100.00	2,169.49	749.82		2,919.31	-819.31	
21	Telephone & Broadband				4,800.00	3,685.25	96.86		3,782.11	1,017.89	
22	Mobile comms				1,300.00	1,144.40			1,144.40	155.60	
23	IT SERVICE				3,800.00	1,050.00	492.50		1,542.50	2,257.50	
24	Equipment Maintenance				1,200.00	356.98	525.00		881.98	318.02	

25	IT Equipment Purchases				2,000.00	198.04			198.04	1,801.96	Printer for Cemetery
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41	Licences				2,800.00	2,058.05	439.10		2,497.15	302.85	
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SUB TOTAL	20,000.00	12,291.68	2,294.00	14,585.68	5,414.32
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E. Admin - Communications

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	+/- Under/over spend	Net Position
			Actual	Variance			Committed				
27	Website Costs				1,000.00	440.00			440.00	560.00	
28	Social Media				250.00				0.00	250.00	
29	Parish Magazine				0.00				0.00	0.00	
30	Leaflets				750.00				0.00	750.00	

174	Magazine Distribution						0.00	0.00
194	Advertising				300.00		0.00	300.00
195	Notice Boards				3,000.00	2,919.00	2,919.00	81.00
SUB TOTAL					5,800.00	3,359.00	3,359.00	2,441.00

F. Finance and Governance

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Net Position
			Actual	Variance			Committed	Total	
								+/- Under/over spend	
31	Internal Audit				1,100.00	658.80		658.80	441.20
32	External Audit				1,900.00	1,365.00		1,365.00	535.00
33	Internal Control				2,000.00			0.00	2,000.00
34	Accounting Software fees				3,200.00	2,944.27	221.11	3,165.38	34.62
35	Accounting Services				400.00			0.00	400.00
SUB TOTAL					8,600.00	4,968.07	221.11	5,189.18	3,410.82

G. Admin - Other

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Net Position
			Actual	Variance			Committed	Total	
								+/- Under/over spend	
36	Insurance				8,500.00	9,394.76	3.09	9,397.85	-897.85
37	Legal & Professional Fees				11,000.00	5,000.00	5,200.00	10,200.00	800.00
38	Bank charges				500.00	242.25	19.50	261.75	238.25
39	General Expenses				2,500.00	1,802.31	48.75	1,851.06	648.94
40	Sundry Expenses							0.00	0.00
42	Annual Subscriptions				2,151.67	2,381.67	65.00	2,446.67	-295.00
58	Advertising/recruitment				5,000.00	5,710.28	158.87	5,869.15	-869.15
59	Elections				11,037.93	11,037.93		11,037.93	0.00
120	Locum/Temp Fees				16,374.77	16,374.77		16,374.77	0.00
124	Purchase plan							0.00	0.00
160	Professional Fees				10,000.00	10,000.00		10,000.00	0.00
161	Staff Welfare				1,500.00	12.50	109.92	122.42	1,377.58
177	HMRC Charges/Fee				100.00			0.00	100.00
178	Pension Admin Charge				1,300.00	527.63	47.25	574.88	725.12
SUB TOTAL					69,964.37	62,484.10	5,652.38	68,136.48	1,827.89

G.A. Parish Remuneration £

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Net Position
			Actual	Variance			Committed	Total	
								+/- Under/over spend	
7	Clrs Training/Courses				6,000.00	3,295.00			2,705.00
9	Chair's Allowance				550.00	400.00			150.00
10	Member's Allowance				1,100.00	500.00			600.00
162	Councillor training								
196	Clrs training mileage				1,000.00	161.10			838.90
SUB TOTAL					8,650.00	4,356.10			4,293.90

H. Planning

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Net Position
			Actual	Variance			Committed	Total	
								+/- Under/over spend	
43	Professional Fees				4,500.00		4,000.00	4,000.00	500.00
44	Other Planning Costs				100.00				100.00

159	Sub-contractor								0.00	
SUB TOTAL					4,600.00			4,000.00	600.00	

I. Village Plan

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	+/- Under/over spend	Net Position
			Actual	Variance			Committed				
45	General costs				0.00					0.00	
SUB TOTAL					0.00					0.00	

J. Envir - Allotments

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	+/- Under/over spend	Net Position
			Actual	Variance			Committed				
47	Allotments Notice, Inform boxes				1,084.25	1,084.25			1,084.25	0.00	
48	Allotments security								0.00	0.00	
49	Allotments Water				400.00	403.08			403.08	-3.08	
50	Allotments Waste Disposal				700.00				0.00	700.00	
51	Allotments - Other Expenditure				250.00	26.00	21.50		47.50	202.50	
52	Allotments - Tree Branches Mai				350.00				0.00	350.00	
53	Allotments - Misc. Expenditure								0.00	0.00	
									0.00	0.00	
SUB TOTAL					2,784.25	1,513.33	21.50		1,534.83	1,249.42	

K. Envir - Highways

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	+/- Under/over spend	Net Position
			Actual	Variance			Committed				
54	HW Equipment purchase				1,000.00					1,000.00	defibrillator
55	CCTV				15,000.00					15,000.00	????????
56	Street Lighting										
57	Street Furniture				6,000.00	304.99				5,695.01	Notice boards x6
79	HW Community Bus (consult/di										
131	Waste Disposal										
135	HW Vehicle activated signs										
136	HW Cycle parking-VH				2,500.00					2,500.00	
138	HW Bus stop maintenance				500.00					500.00	
SUB TOTAL					25,000.00	304.99				24,695.01	

L. Victory Hall Costs

Code	Title	Budgeted	Income		Budgeted	Actual	Expenditure		Total	+/- Under/over spend	Net Position
			Actual	Variance			Committed				
63	VH Maintenance				11,508.51	10,144.17	12,148.33		22,292.50	-10,783.99	Drainage work
64	VH Consumables								0.00	0.00	
65	VH Security				0.00				0.00	0.00	
66	VH Misc. Expenses				0.00				0.00	0.00	
67	VH Rent & Rates				6,500.00	5,405.00			5,405.00	1,095.00	
68	VH Utilities								0.00	0.00	
69	VH waste disposal				2,000.00	300.00	444.98		744.98	1,255.02	RWR
70	VH Legal/Professional Fees								0.00	0.00	
172	VH-Water				1,347.31	1,504.92			1,504.92	-157.61	
173	VH-Heating				2,000.00	2,726.01			2,726.01	-726.01	
179	VH/Club Cleaning materials/ser				1,000.00	527.34	33.32		560.66	439.34	

190	VH - Electricity charges	5,919.40	5,799.42	5,799.42	119.98	
197	VH INVENTORIES	1,000.00	398.02	398.02	601.98	
				0.00	0.00	
SUB TOTAL		31,275.22	26,804.88	12,626.63	39,431.51	-8,156.29

M. Grants & Donations

		Income			Expenditure			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend
71	s137 -1972 LGA								
72	s106 Expenditure								
73	Other grants/Community grants				10,000.00	6,227.83			3,772.17
74	CIL Grant Expenditure								
75	s19(3) MPA 1976								
76	Donations								
SUB TOTAL					10,000.00	6,227.83			3,772.17
									3,772.17

N. Borrowing costs

		Income			Expenditure			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend
77	Capital Repayments				4,293.00	2,285.07			2,007.93
78	Interest Payments				3,409.00	1,566.22			1,842.78
SUB TOTAL					7,702.00	3,851.29			3,850.71

O. Community Services Co's

		Income			Expenditure			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	Variance +/- Under/over spend
123	Specials Constables								
133	Speedwatch				1,000.00				1,000.00
134	Sustrans consult								
SUB TOTAL					1,000.00				1,000.00

Q. Cemet. & OS - Personnel

		Income			Expenditure			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend
90	C&OS Training				6,000.00	1,995.00			4,005.00
91	C&OS Travel Expenses				2,400.00	177.30			2,222.70
SUB TOTAL					8,400.00	2,172.30			6,227.70

R. Cemet. & OS - Premises (

		Income			Expenditure			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend
96	C&OS Cleaning Materials				100.00	83.46	60.17	143.63	-43.63
97	C&OS Property Maint.				15,329.97	7,099.97	5,955.00	13,054.97	2,275.00
98	C&OS Security				3,500.00	1,374.76		1,374.76	2,125.24
100	C&OS General Expenses				5,000.00	3,004.56	408.43	3,412.99	1,587.01
101	C&OS Rent & Rates annual £2095.80				5,100.00	1,745.80		1,745.80	3,354.20
SUB TOTAL					29,029.97	13,308.55	6,423.60	19,732.15	9,297.82

S. Cemet. & OS - Office/IT C

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	
92	C&OS Printing/Stationery				300.00	158.18		158.18	141.82
93	C&OS Telephones				0.00			0.00	0.00
94	C&OS Mobiles Comms				1,560.00	1,344.25		1,344.25	215.75
99	C&OS Sundry Expenses							0.00	0.00
105	C&OS Professional Fees							0.00	0.00
SUB TOTAL					1,860.00	1,502.43		1,502.43	357.57

T. Cemet. & OS - Utilities Cc

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	
102	C&OS Electricity				3,100.00	2,919.41		2,919.41	180.59
103	C&OS Water				273.00	152.35	9.56	161.91	111.09
104	C&OS Waste Disposal				3,500.00	3,538.30		3,538.30	-38.30
SUB TOTAL					6,873.00	6,610.06	9.56	6,619.62	253.38

U. Cemet. & OS - Equipmen

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	
95	C&OS Protective Equip.				200.00	141.38		141.38	58.62
106	C&OS Insurance-Vehicle				700.00			0.00	700.00
107	C&OS Equip. Rental				2,518.50	2,518.50		2,518.50	0.00
108	C&OS Equip. Maintenance				6,756.96	5,040.30	457.58	5,497.88	1,259.08
109	C&OS Equip. Purchase				25,000.00	17,730.09	216.66	17,946.75	7,053.25
118	C&OS Gas Oil				2,074.47	2,008.82		2,008.82	65.65
SUB TOTAL					36,249.93	27,439.09	674.24	28,113.33	8,136.60

V.A - Cemetery Costs

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	
139	C Grounds Maintenance				3,000.00	2,090.84	17.79	2,108.63	891.37
140	C Tree Maintenance				0.00			0.00	0.00
141	C Tree Purchase				800.00	410.00		410.00	390.00
142	C Bench purchase				2,000.00			0.00	2,000.00
143	C-Grave inspection				1,200.00			0.00	1,200.00
144	C-Grave maintenance				2,500.00	144.79		144.79	2,355.21
146	C-Construction material				1,200.00	747.35		747.35	452.65
147	C-Planting				2,000.00		34.9	34.90	1,965.10
148	C-Sub contractors grave diging				12,718.40	8,518.40		8,518.40	4,200.00
149	C-Cycle/footpath maintenance				2,500.00		550	550.00	1,950.00
SUB TOTAL					27,918.40	11,911.38	602.69	12,514.07	15,404.33

V.B - Open Space (OS) Cos1

		Income			Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	
110	OS Grounds Maintenance				5,000.00	1,971.68	644.00	2,615.68	2,384.32
111	OS Sub-Contractors				1,500.00	451.14		451.14	1,048.86

112	OS Bench/Tree purchase	1,500.00	36.12		36.12	1,463.88
113	OS Playground Inspections	750.00	-319.20		-319.20	1,069.20
114	OS Playground Equipment	2,500.00	399.00		399.00	2,101.00
115	OS Fitness equip maintenance	2,500.00	-0.01		-0.01	2,500.01
116	OS Tree Maintenance	2,500.00			0.00	2,500.00
117	OS Festive Lighting	13,500.00	13,355.84		13,355.84	144.16
119	OS Memorial Purchases	500.00			0.00	500.00
122	OS Construction Materials	871.92	871.92		871.92	0.00
137	OS Planting				0.00	0.00
180	Active programme - Play in the				0.00	0.00
181	OS QE Meadows	2,500.00			0.00	2,500.00
184	OS Grove Meadows	2,500.00		600.00	600.00	1,900.00
198	OS Flagpole maintenance	650.00	375.00		375.00	275.00
199	OS Gardeners Maintenance	250.00			0.00	250.00
					0.00	0.00
SUB TOTAL		37,021.92	17,141.49	1,244.00	18,385.49	18,636.43

W. Climate Change Action C

		Income				Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend	
155	CCA - Consultancy				1,000.00				1,000.00	
156	CCA - Remediation budget				5,000.00				5,000.00	
157	CCA - Air quality assessment				3,000.00				3,000.00	
158	CCA - Re-wilding				6,500.00				6,500.00	
SUB TOTAL					15,500.00				15,500.00	

X. Personnel Costs

		Income				Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend	
5	Salaries, PAYE & NI - Admin				121,207.61	67,519.29	466.30	67,985.59	53,222.02	
6	A-Superannuation				28,959.00	12,256.98	1,217.26	13,474.24	15,484.76	
62	VH Salaries, PAYE & NI				12,210.00	9,931.43		9,931.43	2,278.57	
88	C&OS Salaries, PAYE&NI				132,500.00	84,376.81	2,335.30	86,712.11	45,787.89	
89	C&OS Superannuation				21,230.00	19,192.76	1,685.49	20,878.25	351.75	
SUB TOTAL					316,106.61	193,277.27	5704.35	198,981.62	117,124.99	

Z. Cemet. & OS Projects Co

		Income				Expenditure				Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend	
132	VH Victory Hall Project									
151	OS-Remembrance Day decor				500.00	104.51		104.51	395.49	
152	OS-Festive Lighting Grange Hil							0.00		
153	OS-Festive Lighting Chigwell R							0.00		
154	OS-Tree Purchase							0.00		
193	Cemetery Festive Decorations I				100.00	22.47		22.47	77.53	
203	Composting project				5,000.00			0.00	5,000.00	
								0.00		
SUB TOTAL					5,600.00	126.98		126.98	5,473.02	

Z.B - Cost/Fund FOR PROJ

		Income				Expenditure				Net Position
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Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Committed	Total	+/- Under/over spend
145	C-Fence maintenance								
150	COVID memorial - bulb planting				484.30			0	484.30
169	WARM SPACE PROJECT				500.00			0	500.00
170	Christmas Event 2023 project				500.00	334.66		334.66	165.34
171	C-Sliding Gates							0	0.00
175	Warm Space 22/23 EFDC							0	0.00
176	Warm Space 22/23 EALC							0	0.00
182	Social Spaces - Apr-Sep 23 EF							0	0.00
186	Social Spaces - Apr-Sep 23 CP				500.00	208.93		208.93	291.07
187	Youth Unity -Play in the park se				1,800.00	1,290.00		1290	510.00
188	Rotary Chigwell Fete				100.00	100.00		100	0.00
189	King Charles Coronation							0	0.00
200	Volunteers community action				100.00	53.80		53.8	46.20
201	PLAYGROUND EQUIPMENT				10,000.00			0	10,000.00
202	VH car park Restriction Barriers				1,300.00			0	1,300.00
								0	0.00
SUB TOTAL					15,284.30	1,987.39		1987.39	13,296.91